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WEDNESDAY, 17 JANUARY 2024

TO: ALL MEMBERS OF THE COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE** WHICH WILL BE HELD IN THE **CHAMBER - COUNTY HALL, CARMARTHEN. SA31 1JP AND REMOTELY AT 2.00 PM ON FRIDAY, 26TH JANUARY, 2024** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Wendy Walters

CHIEF EXECUTIVE

Democratic Officer:	Kevin J Thomas
Telephone (direct line):	01267 224027
E-Mail:	kjthomas@carmarthenshire.gov.uk
This is a multi-location meeting. Committee members can attend in person at the venue detailed above or remotely via the Zoom link which is provided separately.	
The meeting can be viewed on the Authority's website via the following link:- https://carmarthenshire.public-i.tv/core/portal/home	

Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

**COMMUNITIES, HOMES & REGENERATION SCRUTINY
COMMITTEE**

PLAID CYMRU GROUP - 7 Members

Cllr. Betsan Jones (Vice-Chair)
Cllr. Bryan Davies
Cllr. Terry Davies
Cllr. Handel Davies
Cllr. Ken Howell
Cllr. Denise Owen
Cllr. Russell Sparks

LABOUR GROUP - 4 Members

Cllr. Deryk Cundy (Chair)
Cllr. Rob Evans
Cllr. Martyn Palfreman
Cllr. Michael Thomas

INDEPENDENT GROUP - 2 Members

Cllr. Anthony Davies
Cllr. Hugh Shepardson

UNAFFILIATED - 0

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PERSONAL INTERESTS INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM
3. PUBLIC QUESTIONS (NONE RECEIVED)
4. REVENUE BUDGET STRATEGY CONSULTATION 2024/25 TO 2026/27 5 - 106
5. REVENUE & CAPITAL BUDGET MONITORING REPORT 2023/24 107 - 136
6. TENANT INCENTIVE SCHEME 137 - 146
7. REVISED CARMARTHENSHIRE LOCAL DEVELOPMENT PLAN 2018 - 2033 INTEGRATED SUSTAINABILITY ASSESSMENT AND HABITAT REGULATIONS ASSESSMENT (INCLUDING ADDENDUMS) - FURTHER CONSULTATION 147 - 210
8. EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORT 211 - 216
9. FORTHCOMING ITEMS 217 - 224
10. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 13TH DECEMBER 2023 225 - 232

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Agenda Item 4

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE 26th JANUARY 2024

REVENUE BUDGET STRATEGY CONSULTATION 2024/25 to 2026/27

Appendix A – Corporate Budget Strategy 2024/25 to 2026/27

Appendix A(i) – Efficiency summary for the Regeneration, Leisure, Place & Sustainability and non HRA Housing services

Appendix A(ii) – there are no Growth Pressures for the Regeneration, Leisure, Place & Sustainability, and non HRA Housing services

Appendix B – Budget monitoring report for the Regeneration, Leisure, Place & Sustainability and non HRA Housing services

Appendix C – Charging Digest for the Regeneration, Leisure, Place & Sustainability and non HRA Housing services

THE SCRUTINY COMMITTEE IS ASKED TO:

- consider and comment on the budget strategy proposals
- consider and comment on the proposals for delivery of efficiency savings for their service area identified in Appendix A(i)
- bring forward any other proposals for efficiency savings
- examine the Departmental Budgets
- endorse the Charging Digests

Reasons:

The Cabinet at its meeting on 15th January 2024 will have considered the attached Revenue Budget Strategy 2024/25 to 2026/27 (Appendix A) and endorsed the report for consultation purposes. A verbal update will be given at the meeting in relation to any changes or specific proposals made by the Cabinet if appropriate.

CABINET MEMBER PORTFOLIO HOLDERS:

- Cllr. Linda Evans (Deputy Leader and Homes)
- Cllr. Ann Davies (Rural Affairs and Planning Policy)
- Cllr. Hazel Evans (Regeneration, Leisure, Culture and Tourism)
- Cllr. Alun Lenny (Resources)

<p>Directorate: Corporate Services</p> <p>Name of Director: Chris Moore</p> <p>Report Author: Randal Hemingway</p>	<p>Designation:</p> <p>Director of Corporate Services</p> <p>Head of Financial Services</p>	<p>Tel No. / E-Mail Address:</p> <p>01267 224120 CMoore@carmarthenshire.gov.uk</p> <p>01267 224886 Rhemingway@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE 26th JANUARY 2024

REVENUE BUDGET STRATEGY CONSULTATION 2024/25 to 2026/27

The objective of the report is to allow members to consider the corporate budget strategy for the financial years 2024/25 to 2026/27 to consider the service delivery impact and options for the forthcoming years.

The report is set out as follows:

Appendix A

- The attached report is a copy of the Revenue Budget Strategy 2024/25 to 2026/27 that has been presented to the Cabinet. As part of the budget consultation process the report is presented to this Scrutiny Committee for your consideration.
- The report provides members with an initial view of the revenue budget issues for the forthcoming year and also reflects departmental submissions.

Appendix B

Current budget extracts for the Regeneration, Leisure and Place & Sustainability Services and non HRA Housing service.

Appendix C

Charging Digest for the Regeneration, Leisure and Place & Sustainability Services and non HRA Housing service. The charges for 2024/25 have yet to be adopted and any change to the proposed charges will impact on the budget/efficiency proposals.

DETAILED REPORT ATTACHED?	YES
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Chris Moore Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Biodiversity & Climate Change
YES	NONE	YES	NONE	NONE	NONE	NONE	NONE

1. Policy and Crime & Disorder

The budget is being prepared having regard to the Improvement Plan.

3. Finance

The report provides an initial view of the Budget Strategy for 2024/25, together with indicative figures for the 2025/26 and 2026/27 financial years. The impact on departmental spending will be dependent upon the final settlement from Welsh Government and the resultant final Budget adopted by County Council.

CABINET MEMBER PORTFOLIO HOLDERS AWARE/CONSULTED? YES	(Include any observations here)
Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:	
THESE ARE DETAILED BELOW:	
Title of Document	File Ref No. / Locations that the papers are available for public inspection
2024/25 3 year Revenue Budget	Corporate Services Department, County Hall, Carmarthen

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REPORT OF DIRECTOR OF CORPORATE SERVICES
Communities, Homes & Regeneration Scrutiny Committee

26th January 2024

REVENUE BUDGET STRATEGY 2024/25 to 2026/27

(Copy of Cabinet report 15/01/2024)

DIRECTOR & DESIGNATION	DIRECTORATE	TELEPHONE NO.
C Moore, Director of Corporate Services	Corporate Services	01267 224121
AUTHOR & DESIGNATION	DIRECTORATE	TELEPHONE NO
R Hemingway, Head of Financial Services	Corporate Services	01267 224886

1. INTRODUCTION

- 1.1. Cabinet in September 2023 received a report on the Revenue Budget Outlook for 2024/25 to 2026/27 which appraised Members of the financial outlook and the proposals for taking forward the budget preparation.
- 1.2. This report provides Members with the current view of the Revenue Budget for 2024/25 together with indicative figures for the 2025/26 and 2026/27 financial years. The report is based on officers' projections of spending requirements and takes account of the provisional settlement issued by Welsh Government on 20th December 2023.
- 1.3. Whilst significant work has already been undertaken in preparing the budget, this report represents an initial position statement which will be updated over the coming months as the budget is further developed, council members are engaged and public consultation takes place. The final settlement is expect to be published by Welsh Government on 27th February 2024 alongside the WG budget, the day before full council meets to agree the final budget.
- 1.4. The report is broken down into seven parts:
 - Funding Projections/Provisional Settlement
 - Budget Requirement
 - Impact on the Authority's budget strategy, including risks
 - Consultation
 - Wellbeing of Future Generations
 - Conclusion
 - Recommendations

2. FUNDING PROJECTIONS/PROVISIONAL SETTLEMENT

- 2.1.** The provisional settlement was announced on Wednesday 20th December 2023, the latest date this has ever been provided. Provisional figures for individual Local Authorities were provided for 2024/25, with no indicative figures beyond that year. The combination of these two factors exacerbate the already significant challenges faced by Local Authorities in developing plans for a legally balanced budget and our duty to prepare a Medium Term Financial Plan (MTFP).
- 2.2.** The Westminster Autumn Statement was announced in November 2023, which in previous years has provided a significant increase in the Welsh Government funding envelope, used the estimated £25bn fiscal headroom to reduce employees national insurance, with no meaningful uplift in public spending. Whilst business rates relief in England is continued at 75% for retail, leisure and hospitality, WG have reduced this figure to 40% in Wales (capped at £110,000 relief), with the NNDR multiplier also increasing by 5% from 53.5p to 56.175p
- 2.3.** The main points of the Provisional Settlement 2024/25 on an all Wales basis are as follows:
- 2.3.1. Local government revenue funding for 2024/25 set at £5.690 billion, an increase of 3.1% (£170 million) compared to 2023/24 (on an all Wales basis) .
 - 2.3.2. The Settlement figures for Carmarthenshire are an increase in the provisional settlement of 3.3% (£11.0 million). The Aggregate External Finance (AEF) therefore increases to £349.441 million in 2024/25.
 - 2.3.3. No funding allocated for either Teachers' or Firefighters' pension increases, as this mechanism has not yet been worked through between Westminster and Welsh Government. Whilst this is assumed to be a nil impact on our funding position, this is a significant risk until formally confirmed, with a value of c. £4m.
 - 2.3.4. The Minister's letter accompanying the settlement stresses that all available funding has been provided, and Local Authorities "must therefore accommodate" costs such as the September 2024 Teachers pay deal, although there is no clarity on what has been assumed.
 - 2.3.5. There is a funding floor to ensure no authority receives less than 2%, however the value is minimal (£1.3m) and so has had little effect on the actual distribution between individual Local Authorities, ranging from +2% (Gwynedd, Conwy) to +4.7% (Newport). These variances are driven by updates to key datasets which influence the funding allocation, such as relative population changes, the number of

Universal Credit Claimants and eligible Free School Meal Pupils in particular areas.

This settlement is marginally above our planning figure of a 3.0% increase and provides £0.9m more than our original assumption. Whilst this is welcome, the inflationary, pay awards and pressures increases far exceed the funding provided. To put this into context, the additional budget required in 2024/25 to meet the cost of pay awards alone totals £15m.

In particular, no additional funding has been provided to meet the inherent budget shortfall going forward as a result of either the uplift in Teachers pay (set by Welsh Government), nor the 2023 NJC pay award (set by national pay bargaining). Welsh Government recognise that this is the most challenging settlement since devolution.

- 2.4.** We have set our Medium Term Financial Plan (MTFP) assumptions for 2024 and beyond to accommodate the continued easing of inflation, back to the Bank of England CPI target of 2%. In line with the current MTFP, a key assumption is that across our workforce, pay awards track the prevailing inflation rate over the medium term.

Against this level of increasing costs, the outlook for Welsh Government Funding and Local Authority Settlements, as forecast by Wales Fiscal Analysis (part of Cardiff University) appears bleak, with 2 slightly different scenarios:

YoY % change (nominal)		2025/26	2026/27
Central Scenario	WG budget	1.7% (+£358m)	2.1% (+£435m)
	LA settlement	-0.3%	-0.5%
Alternative Scenario	WG budget	2.5% (+£518m)	2.8% (+£589m)
	LA settlement	1.0%	0.7%

With no formal indication of forward funding, and the added uncertainty of elections for both UK Government (before January 2025), and Welsh Government (May 2026) combined with a new Welsh First Minister, our assumptions are based on the alternative scenario, which aligns broadly with UK Government’s spending plans before the Truss/Kwarteng budget event.

Either scenario marks a de facto return to austerity. These figures are the lowest since 2019/20 – whilst that was an incredibly challenging budget to balance, the increased scale of inflationary and unavoidable pressures cannot be overstated – the 2019/20 Carmarthenshire draft

budget included a mere £2.2m for unavoidable pressures vs the £15.4m which this paper provides for in paragraph 3.4.2 below. Years 2 and 3 of the MTFP may be our hardest yet.

The financial model forecasts a requirement for £37m savings over the three year MTFP period.

Details of the many Welsh Government Service Specific Grants were provided alongside the provisional settlement on 20 December 2023 at an all-Wales level. For 2024/25, as has been standard over several years, most remain at the same cash value to previous years, which will in reality reduce outputs. This has been true for a number of years, and it is important to recognise the genuine and unavoidable impact this will have on outputs. There is a high value of grants which underpin statutory services across education, social care and universal services such as waste. With the level of general inflation as well as pay awards at a much higher level, the impact of this next year will be significant.

2.5. There are however some important updates to specific grants:

- The Social Care Workforce Grant (£45m all Wales in 2023/24) has been reduced by £10m (22%). The grant was originally introduced by WG to help meet wage cost pressures within the commissioned sector, and therefore underpins core service delivery, so is essentially an additional budget pressure.
- WG have merged around 20 historic Education grants into just four, with a total value of more than £380m across Wales. Notably funding previously earmarked for regional consortia working is now provided directly to Local Authorities. Both of these changes have the potential to increase flexibility according to local need and reduce administration costs, however this will be dependent upon actual grant terms and conditions, which are not yet known.

With the exception of c. £3-4m of temporary new curriculum funding which is diverted to pay for Mutual Investment Model financing costs going forward, Education grants are essentially flat in cash terms year on year, therefore does not allow for the obvious additional cost of either nationally agreed NJC pay awards, or the Welsh Education Minister's increase in teachers' salaries of an additional 3% announced in March 2023 following the previous WG budget.

The Funding which Welsh Government provided in 2023/24 towards both the uplifted Teachers' pay offer and holiday Free School Meal payments has ceased. This has instead been diverted to cover the additional £30m required for the rollout of Universal Free School Meals across all primary pupils. The Recruit Recover and Raise Standards (RRRS) grant has been protected, instead of the planned reduction.

Following a drawn out process, WG have finally increased the Universal FSM value from £2.90 to £3.20 per meal. Whilst this is unlikely to meet the true costs of the provision within Carmarthenshire, it should in part mitigate the current year overspend position continuing into next year.

The Minister's letter makes it clear that there is potential to transfer some current grants into the RSG as part of the final settlement. Whilst in principle this is a positive step, it requires that WG remove specific conditions around delivery/expenditure – without this change, it is unlikely to bring any efficiencies/benefits of greater local control. In addition, whilst the grant conditions may be removed by WG, there may still be a requirement to deliver this element of service at an Authority level, therefore the transfer of funding will need to be passported to the service to ensure continued delivery.

In March 2023, Full Council agreed to apply premiums to both second and empty homes, recognising the policy goal of incentivising properties being brought back into use to ease pressures of local housing demand. From April 2024, both will attract a 50% premium, which has provided a significant uplift to the tax base, as approved by Cabinet in December 2023. This increase has been applied to budget forecasts, yielding an additional estimated £1.7m. A review of the impact of this policy will take place during the year and Cabinet will consider further potential increases in premium, whilst also assessing whether more properties have come back into use.

3. BUDGET REQUIREMENT 2024/25

3.1. Current Years performance (2023/24)

3.1.1. As the Authority's core spending requirement remains constant year on year, a review of current year's

performance is important in identifying whether there are any underlying problems within the base budget

3.1.2. The current projection for the Revenue Outturn for 2023/24 (based on the October 2023 monitoring) is as follows:

Service	Approved Budget £'000	Total Expenditure Forecast £'000	Variance Forecast For Year £'000
Chief Executive	20,640	20,258	-382
Communities	131,166	134,815	3,649
Corporate Services	31,520	30,708	-812
Education and Children's Services	202,813	209,583	6,770
Place and Infrastructure	68,871	70,545	1,675
Departmental Expenditure	455,010	465,910	10,900
Unfunded Pay offers			0
Corporate contingency	1,510		-1,510
Capital Charges	-19,513	-22,513	-3,000
Levies and Contributions	13,334	13,334	0
Transfer to/ from Reserves	0	-1,078	-1,078
Net Expenditure	450,341	455,654	5,312

The main reasons for the departmental variances are as follows:

- Chief Executive’s Department: underspends on member allowances and travelling and vacant posts across the department, offset by People Management overspends, increased Coroners costs and a shortfall on Land Charges income.
- Communities Department: overspends across all service areas except Physical Disabilities. The most significant areas are Older People Residential and Home Care budgets, and both supported living and residential care for adults with Learning Disabilities and Mental Health needs. Additionally, Leisure is also overspent, primarily due to challenges breaking even in the first year of the Pendine Attractor project.
- Corporate Services: there are underspends on pre-Local Government Reorganisation pension costs, and vacancies in housing benefits administration, partially offset by an overspend in card payment fees.
- Education and Children’s Services: Significant overspends in children’s services driven by increased demand, agency costs

and high rates for commissioned residential placements (more information provided in paragraph 3.4.2 below). There are also overspends arising from school meals and primary breakfasts.

- Place and Infrastructure Department: Temporary higher costs due to the interim phase of the waste strategy rollout, increased tender prices for school transport and reduced car park usage post-pandemic, offset by vacant posts across a range of services.

At this point the Authority is currently forecasting an overspend of £5.3 million which will need to be met from general balances. **It is imperative that any structural issues causing this are dealt with in next year’s budget as this is not a sustainable financial position.**

3.2. Validation

3.2.1. Validation reflects the changes in expenditure requirements to deliver the **current level** of services in future years. Primarily this is inflation, but also includes some service specific changes. The key validation factors are as follows:

	<u>2024/25</u> <u>Original</u>	2024/25 Proposed	2025/26	2026/27
General inflation - Expenditure	3.0%	4.0%	3.0%	2.0%
General inflation - Fees & Charges	3.0%	4.0%	3.0%	2.0%
Electricity & Gas	-10.0%	£(3.0)m	-10.0%	0.0%
Fuel	3.0%	0.0%	0.0%	0.0%
Pay Inflation - non teaching	3.0%	4.0%	3.0%	2.0%
Pay Inflation - Teaching	3.0%	4.0%	3.0%	2.0%
NI increase	nil	nil	nil	nil
Levies (see para 3.2.9)	3.0%	8.6%	3.0%	2.0%
Pension Contributions	nil	nil	nil	nil
Capital Charges	£500k	nil	£500k	£500k

3.2.2. Following last year’s unprecedented increase in energy costs, the values have thankfully reduced, albeit not fully. The rates procured by Crown Commercial Services provide a £3m year on year saving towards bridging our budget gap, and with indications of a further £1m for 2025/26, which is built into our budget calculations.

3.2.3. The Council’s 2023/24 budget was set on the basis of a 5% pay award for both NJC staff (the largest share of our payroll by value and staff numbers) and Teachers. This was, for the

second year running, insufficient to meet nationally agreed awards, as follows:

- 3.2.4. The April 2023 NJC award has now been agreed at a flat value of £1,925 across grades up to SCP 43 (locally Grade L), with 3.88% for staff above this and 3.5% for Chief Officers. When combined with annual incremental drift (now that we are budgeting on individual officer salaries rather than top of scale), the cost is some £3.5m above budget. The “catchup” must be built into the budget calculations for 2024/25. We have assumed 4% next year on the basis of falling inflation.
- 3.2.5. In March 2023, after the WG budget had been finalised, the Welsh Education Minister responded to Teacher strike action with an improved offer covering both September 2022 and September 2023. Temporary (and insufficient) grant funding was provided for the 2023/24 financial year, however Welsh Government has not had enough resources to meet the obvious cost which needs to be built into recurrent budgets going forward, therefore leaving this as an unfunded pressure for local authorities. The value of this shortfall is £3m for Carmarthenshire, of which thankfully only £1.5m needs to be added due to prudent budget assumptions taken last year. Looking ahead to the September 2024 award, which is within WG discretion, the Minister’s letter is clear that this must be accommodated within the settlement, however the planning assumption which WG have used is neither publicly available nor are officials able to provide any greater clarity on this point. Our draft budget assumes 4% for next year, with a recognition that any extra above this would be unfunded and represent an explicit significant risk. Every 1% is worth approximately £1m.
- 3.2.6. Given uncertainty over the forward trajectory, the previous MTFP planning assumption aligned future pay awards with the prevailing rate of inflation. Whilst this remains a prudent and reasonable assumption, any lead or lag may inevitably create a temporary budget imbalance which will need to be corrected. This is compounded by a clear mismatch between actual inflation experienced in the economy and forecasts at the time of multi year budget setting. This is acutely true for Westminster department budgets, last set in the 3 year comprehensive spending review back in 2021. These in turn largely determine Welsh Government’s budget changes through the Barnett consequential mechanism, with WG stating that next year’s funding envelope is worth £1.3bn less as a result of the inflationary effect.

3.2.7. Against these extraordinary increases, we are proposing to implement a “vacancy factor”. Pay budgets have historically been set assuming all teams are fully staffed. This is in practice never achieved – there is inherent staff turnover arising from retirements, internal promotions, external recruitments etc. This budget approach is prudent but leads each year to an underspend, but this will vary from team to team, and from year to year depending on individual circumstances. To help bridge the budget shortfall, the budget includes £2m as a “vacancy factor”. This will be apportioned across council departments, with the exception of delegated school budgets (as they are governed by the fair funding formula). A proportion of this can be met from normal turnover, but where this is insufficient, departments will need to hold posts vacant for a sufficient time to achieve the target saving. This will inevitably lead to a reduction in service levels and/or longer waits in some service areas, but will help mitigate from more adverse budget reductions which could lead to the permanent removal of some services.

3.2.8. The 2023/24 budget includes a remaining contingency budget which it was recognised at the time of budget setting needed to at least partially offset the scale of the April NJC employers pay offer. This is now fully released in the 2024/25 budget, leaving no explicit in-year contingency.

Additionally, the scale of the revenue budget pressures are such that our standard assumption of a £500k increase in capital charges has been removed. This reduces the revenue budget shortfall, however it has an inevitable consequence of limiting the addition of any new schemes to the capital programme.

3.2.9. We understand from the Fire Authority that their indicative budget assumed a levy increase of 9.4%, overall, but factoring in population adjustments across constituent authorities, the increase is 10.4% for Carmarthenshire. Of this, 1.8% relates to increased employer pension contributions, with the remainder primarily driven by nationally set pay awards, combined with specific service pressures, the largest of which is Welsh Government’s withdrawal of the Firelink grant. As set out in paragraph 2.3.2 above, we must assume the pensions element will be fully provided for either through an increased final settlement or direct grant award. Our budget therefore provides

in full for the core 8.6% increase, adding £1.1m to our budget requirement.

3.2.10. As a result of these factors, validation adds over £23 million to the current year’s budget.

3.3. Cost Reduction Programme

In anticipation of the settlement challenges, significant work to review service efficiencies/rationalisation proposals has been undertaken.

3.3.1. The savings targets set for each financial year are as follows:

	2024/25 £m	2025/26 £m	2026/27 £m
Original target – MTFP (March 2023)	6.448	4.445	n/a
Budget Outlook (September 2023)	7.900	n/a	n/a
Proposed Savings (inc shortfall)	13.562	12.098	11.005

3.3.2. Accordingly, departments have developed a range of proposals, and these efficiencies are included in **Appendix A** of this report.

- The efficiency proposals are categorised as follows:

Managerial – Efficiencies that result in no perceivable change to the overall level of service delivery.

Policy – Efficiency or service rationalisation proposals that will directly affect service delivery.

	2024/25 £m	2025/26 £m	2026/27 £m
Managerial	6.439	2.465	2.024
Existing Policy	0.088	0.365	0.730
New Policy	4.234	0.574	0.685
Vacancy Factor	2.000		
Total	12.761	3.404	3.439
Shortfall	0.801	8.694	7.566

(Detail at **Appendix A**)

Whilst these budget reduction proposals cover a broad range of services, the common factor is the impact upon our workforce. It is more than a decade since the start of Austerity and the

continual pressure on staff to maintain services whilst doing more with less. Local Authorities' incredible response to the pandemic, whilst is a source of great pride, has only exacerbated this – raising the level of expectation with the public, putting increasing and potentially unsustainable pressure on staff.

- 3.3.3. More work will need to be undertaken to further develop these efficiencies. Years 2 and 3 in particular will require radical and perhaps unprecedented change to bridge the scale of the budget gap.

3.4. New Expenditure Pressures and contingency

- 3.4.1. New expenditure pressures are the combinations of additional cost to meet existing service needs e.g. increased client base/greater service take up and the costs of meeting change in service provision e.g. policy changes.
- 3.4.2. The original budget outlook report included £7.5 million per annum to meet growth pressures, an increased figure based on the experience of recent years.

Despite this adjustment, a much higher value of initial growth bids were received from departments, totalling more than £26 million. Based on an evaluation of the value and unavoidable nature of pressures submitted, initial indications are that many of the submissions are genuinely unavoidable and have already been constrained where practical. At this stage in the budget development, and pending further analysis to be undertaken by Directors, an indicative sum of £15.4 million has been allocated across departments (Appendix B).

The most significant area of pressures is within Children's services. Carmarthenshire has long had the lowest number of looked after children per capita of any Local Authority in Wales, with a strong emphasis on early intervention and prevention, and very low numbers of complex residential placements. This has provided a significant financial dividend over many years, allowing continued investment in wider services which have benefitted citizens. Nationally, there has been an unprecedented increase in demand during and since the pandemic. Increased costs were initially mitigated through covid grants, with the increase in many local authorities reporting significant overspend and consequently unavoidable pressures. In 2022/23, the service overspent by £3.6m and this is forecast to increase to £6.5m for 2023/24, due to a combination of acute social worker shortages, increased disability costs and a sharp increase in both the number and cost of residential placements. This last point is, ironically, exacerbated by the national "profit elimination" agenda, which is removing the incentive for the commissioned sector to invest in capacity building, and so leading to a market failure.

Following detailed, intensive work by senior officers, led by the deputy Chief Executive, budget growth of £5.5 million is allowed next year. This will provide sufficient funding to grow our workforce to the required level, as well as invest in two new in-house residential facilities, and meet known commitments to families of disabled children. It will need to be augmented by reserve funding for commissioned residential placements as they gradually reduce, and a further increase in the base budget in 2024/25 as new facilities become operational, including a planned third residential home.

Adult social care is also under significant financial pressure. This is largely explained by three factors:

- Another double digit increase the Foundation Living Wage, which WG mandates Local Authorities to pay the commissioned care sector, but the increased cost is not met in the settlement.
- Demand pressures were in effect suppressed both by the pandemic (families were better able to meet care needs with increased homeworking and may also have been concerned about residential care), combined with known capacity issues which have begun to abate.
- Ambitious budget reduction targets requiring transformational change, combined with whole system capacity constraints.

There is potential to ease the pressure through a possible change to the weekly cap of £100 for client contributions which applies in Wales. This has remained unchanged since 2021 despite an unprecedented increase in care costs over same period. A national debate is urgently needed over where the increasing costs should be met, as the current funding model is clearly unsustainable.

3.4.3. New expenditure pressures funding adds £15.4 million to the budget. The detail is provided at **Appendix B**.

3.4.4. In addition to new pressures, it is necessary to reinstate departmental budgets for prior year unmet savings – i.e. savings proposals relating to financial year 2022/23 which it has not been possible to deliver, totalling £646k, as shown in the following table:

Service / Proposal	Value undelivered £000s
People Mgt – realignment of OD, Income generation	67

Childrens –Garreglwd Income	150
Education – Music service travel; EOTAS recoupment and ALN assessment unit	159
Leisure – Franchises	25
Adult social care – Supported living rightsizing	115
Highways – parking and road safety	130
Total	646

It should be noted that the savings position for the current year represents a further risk looking ahead. Based on the October monitoring, there is a total of £3.3m which is not yet delivered

3.5. Schools Delegated Budgets

3.5.1 Our MTFP approach is to provide in full for known pressures to school budgets including inflationary costs and pay awards. Until last year, for a long period this also did not require any budget reduction proposals.

In 2023/24 delegated school budgets represent more than 30% of the authority’s net revenue budget. Given the scale of the financial challenge again this year, it is impossible to shield schools without having a disproportionate impact on other areas. This budget therefore includes a £3.5m saving applied, which is consistent with the level of savings required of other areas of council services.

Members should also note that as outlined in paragraph 2.5 above, the planned reduction to the RRRS grant has been reversed, which will at least provide partial mitigation.

3.6. Internal Funding

3.6.1. Generally speaking, whilst the use of reserves to support annual budgets should not be summarily discounted, it must be treated with caution. Funding on-going expenditure from such funds merely defers and compounds difficult financial problems to the following year. One-off items of expenditure within any budget proposal lend themselves better for such funding support.

3.6.2. In deliberating this point however, members must bear in mind any **inherent risks** that may be built into the budget strategy. These include:

- Constrained public finances at both Westminster and Welsh Government level, with an increased debt servicing burden and taxation levels already at an all-time high

- Schools' ability to set and deliver balanced budgets next year. This will require clear prioritisation from governing bodies and an acceptance that difficult decisions will need to be taken
- Cash-flat grants again next year, which inevitably will either reduce outputs, or increase pressure on core departmental budgets
- 2023 NJC and Teachers Pay awards – our 4% assumption may be insufficient
- Any worsening of the Children's Services position, or delays to delivery of the recovery plan.
- Adult Social care delivery – it is acknowledged that the funding position is extremely challenging
- A stable position on empty homes – with the increased premium offsetting the lost income from homes brought back into use
- Council Tax reform potentially leading to difficulties achieving current collection rates

As noted in last year's MTFP, the Westminster Government Autumn statement 2022 indicated much of the fiscal tightening is planned in the three years following the next General Election. This position remains unchanged.

3.6.3. The following table summarises the main categories of reserves held by the Authority.

	1 st Apr 2023 £'000	31 st Mch 2024 £'000	31 st Mch 2025 £'000	31 st Mch 2026 £'000
Schools Reserves	11,124	2,379	2,379	2,379
General Reserves	14,756	9,444	9,444	9,444
Earmarked Reserves	142,868	103,699	58,359	43,166

School Reserves

- Schools have delegated responsibility for the management of their own finances. The level of reserves held by an individual school at any point in time will depend on a number of factors including the level of contingency fund that the school governing body considers appropriate, and the particular plans each school has for expenditure. Officers have yet to be informed of any transfers to/from these reserves by individual schools for future years.
- Legislation allows schools to carry forward reserves from one financial period to another. The School Funding (Wales) Regulations 2010 requires schools to limit their accumulated reserves at year end to £50,000 for Primary Schools and £100,000 for Secondary and Special Schools or 5% of their

budget dependent on what is greater. School Improvement officers are currently working with schools to ensure they comply with the guidance. As at 31st March 2023, 24 primary, 2 secondary and 1 special schools were in deficit.

3.6.4. **General Reserves**

- In the changeable and challenging environment currently facing Local Government, the Authority is committed to maintaining a reasonable level of General reserves or Balances. Whilst there is no prescribed minimum level for Balances, Council has previously deemed 3% of net expenditure as being a prudent level, which has been accepted by our Auditors as being reasonable
- The overall level of balances is taken into consideration each year when the annual budget is set and has on occasions been utilised to augment expenditure/reduce council tax. The 2023/24 budget was set on the basis of no transfers from the General Reserves. Based upon the October Budget monitoring (outlined in paragraph 3.1.2 above) there could be a draw on General Reserves of £5.3m and a fall of £8.8 m in school balances at the end of the current financial year – taken together we are, in effect, spending 3% more than our current year budget. The Corporate Management Team has already responded to this position, with measures including the current recruitment freeze, the Children’s Services recovery plan and enhanced financial communication to schools regarding the severity of the situation.
- The budget proposals therefore assume nil contribution from general reserves in support of the recurrent revenue budget requirement in 2024/25.
- Taking account of the proposals within this report, and the corrective actions being undertaken in respect of the current year overspend position, the Director of Corporate Services confirms that overall the estimated level of financial reserves (as indicated above) is adequate for the financial year 2024/25, but is also very conscious of the significant risks highlighted in paragraph 3.6.2 of this Budget Strategy.

3.6.5. **Earmarked Reserves**

- The Authority holds earmarked reserves which have been set up to finance the delivery of specific projects, or in protecting the

authority against future liabilities or issues. The reserves can be summarised as follows:

	31 March 2023 £'000	31 March 2024 £'000	31 March 2025 £'000	31 March 2026 £'000	31 March 2027 £'000
Insurance	13,655	13,655	14,155	14,155	14,155
Capital Funds	52,744	35,358	14,630	7,204	4,204
Development Fund	1,064	793	1,880	1,962	2,043
Corporate Retirement Fund	6,241	5,705	4,704	3,720	4,655
Joint Ventures	1,613	1,512	1,411	1,310	105
Other	67,551	46,676	21,579	14,815	12,881
TOTAL	142,868	103,699	58,359	43,166	38,043

- As can be seen from the table above the level of earmarked reserves fluctuates greatly year on year, and whilst the level in each fund is not an exact science it is based on an informed estimate and past experience of the likely call on the authority in future years in line with the intended purpose of each reserve. Great care must therefore be taken when considering utilising such funds for purposes other than those which they were created as this could lead to the authority being faced with substantial unfunded liabilities in the future.
- In constructing next year's budget, there are two areas when it is deemed reasonable and prudent to draw on earmarked reserves:
 - Childrens residential placements, which are expected to reduce as new Local Authority operated facilities become operational – this will be met by the RSG reserve
 - Ongoing support for Interim waste service costs, recognising that the current waste service is more expensive than the forecast cost of implementing the full WG blueprint model. Where these costs cannot be met from existing budgets, there may be a need to draw on departmental earmarked reserves.
- The Director is very conscious of the ongoing commitment to capital projects (particularly in light of acute cost escalation on high profile schemes) and of the demand on future services and

therefore feels the earmarked reserves position will need to be monitored closely going forward.

4. IMPACT ON THE AUTHORITY’S BUDGET STRATEGY

The table below provides an updated position on the current financial outlook taking account of the provisional settlement and also other recent validation changes.

4.1. The Current Financial Outlook (updated for the Provisional Settlement) is set out in the table below:

	Current MTFP		Proposed Financial Model		
	2024/25 £'000	2025/26 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000
Previous Year’s Budget	450,330	463,357	450,341	470,851	479,660
General Inflation	3,879	2,609	5,771	4,451	3,058
Energy	-1,408	0	-3,000	-1,091	0
Pay Inflation	8,053	5,662	15,407	8,364	5,688
Other, incl capital charges and release of corp contingency	1,452	1,279	511	1,683	1,511
Growth	7,500	7,500	15,382	7,500	7,500
Savings proposals incl vacancy factor	-4,384	-3,996	-12,761	-3,404	-3,439
Further savings to be identified	-2,064	-449	-801	-8,694	-7,566
Funding unallocated	Nil	Nil	Nil	Nil	Nil
Net Expenditure	463,357	475,961	470,851	479,660	486,411
Funded by:					
Revenue Settlement	346,522	355,179	349,441	352,929	355,400
Council Tax Receipts	116,835	120,783	121,410	126,730	131,012
Council Tax Increase:	4.00%	3.00%	6.50%	4.00%	3.00%

4.2. The total of budget reductions now required for 2024/25 is £13.6m and for the 3 year period are estimated at £37m.

4.3. The 2024/25 budget contains a budget shortfall of £801k, which has not been met. Members will need to consider whether this should best be

delivered through increased council tax levels, fees and charges or further budget reductions (yet to be identified). This shortfall, unprecedented at this stage of the budget development, must be considered alongside:

- 4.3.1. Responses to the consultation process
- 4.3.2. Clarification of specific grants – including the inflationary impact of reduced outputs
- 4.3.3. Further growth pressures not currently addressed
- 4.3.4. Changes in assumptions on inflation and pay offers
- 4.3.5. Changes arising from the final settlement

5. CONSULTATION

Budget consultation has been planned for the coming month and a summary of the individual approaches are as follows:

- 5.1. Members seminars. (15-19 January 2024)
- 5.2. The public consultation was launched on 21 December 2023 and will run until 28 January 2024
- 5.3. Town & Community Councils meeting on 17 January 2024
- 5.4. Commercial ratepayers consultation in January 2024
- 5.5. Consultation with Scrutiny Committees 25-31 January 2024.
- 5.6. Consultation with the Schools Budget Forum on 23 January 2024
- 5.7. Trade Union Consultation meeting on 22 January 2024

6. WELLBEING OF FUTURE GENERATIONS (WALES) ACT 2015

6.1. In considering the budget proposals, members need to take into consideration the requirements of the Wellbeing of Future Generations (Wales) Act 2015. The Act requires that we must carry out sustainable development, improving the economic, social environmental and cultural well-being of Wales.

‘... the public body must act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs’

6.2. In doing so, we must demonstrate the following 5 ways of working:

- Looking at the long-term so that we do not compromise the ability of future generations to meet their own needs

- Understanding the root causes of the issues to prevent them recurring
- Taking an integrated approach so that we look at all well-being goals and objectives of other services and partners
- Collaboration – Working with others in a collaborative way to find shared sustainable solutions
- Involving a diversity of population in decisions that affect them

6.3. Our Corporate Strategy was revised for 2022-27. Our revised Well-Being objectives are:

1. Enabling our children and young people to have the best possible start in life (Start Well)
2. Enabling our residents to live and age well (Live & Age Well)
3. Enabling our communities and environment to be healthy, safe and prosperous (Prosperous Communities)
4. To further modernise and develop as a resilient and efficient Council (Our Council)

7. CONCLUSION

- 7.1.** Currently the budget proposals assume the full delivery of all of the savings proposals submitted.
- 7.2.** Work needs to be undertaken to further develop the cost reductions for years 2025/26 and 2026/27 to be able to maintain the current Budget Strategy and level of council tax. Departments will be working over the forthcoming year to refine these savings, but it is likely that radical options will be required.
- 7.3.** The critical importance of minimising the level Council Tax increase for our residents is recognised alongside the requirement to set a legally balanced budget in the context of significant uncertainty in future funding settlements.
- 7.4.** Given the current risks around this Budget Strategy and the ongoing inflationary backdrop, the Council Tax increase next year has been amended to 6.5%, seeking to mitigate reductions to critical services valued by our residents. In years 2 and 3, the financial picture remains uncertain, and as such we have modelled indicative Council Tax increases of 4% and 3% purely for planning purposes, seeking to strike a balance with budget reductions. This partially alleviates the scale of the reductions proposals which the council needs to consider over future years of the Medium Term Financial Plan.

- 7.5.** Over the coming weeks and part of the refining of the Medium Term Financial Plan where the Authority gets further clarification on costs and grant funding and feedback on the consultation, the Authority will aim to limit the Council Tax increase as far as possible.

8. RECOMMENDATION

8.1. That Cabinet:

- 8.1.1. Note the contents of the report and approve the three year Budget Strategy 2024/25 – 2026/27. This strategy will be used to support the budget consultation and form the basis of the final budget proposals.
- 8.1.2. Note the budget reductions/savings proposals in Appendix A, which will be considered as part of the consultation.
- 8.1.3. Note the 2024/25 shortfall of £801k in the current strategy, for which increased funding or cost reductions will need to be identified at the completion of the consultation as noted in paragraph 4.3.
- 8.1.4. Note that this MTFP includes a proposal to use reserve funding to support one off costs for Children Services.

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE
26th January 2024
Efficiency Summary

Proposals	MANAGERIAL				EXISTING POLICY PROPOSALS				NEW POLICY PROPOSALS				TOTAL PROPOSALS			
	2024/25	2025/26	2026/27	TOTALS	2024/25	2025/26	2026/27	TOTALS	2024/25	2025/26	2026/27	TOTALS	2024/25	2025/26	2026/27	TOTALS
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	690	82	109	881	0	0	0	0	0	0	0	0	690	82	109	881
Education	1,005	165	155	1,325	35	320	730	1,085	300	300	185	785	1,340	785	1,070	3,195
Schools Delegated	0	0	0	0	0	0	0	0	3,454	0	0	3,454	3,454	0	0	3,454
Corporate Services	320	210	0	530	0	0	0	0	0	0	0	0	320	210	0	530
Communities	3,182	1,474	1,535	6,191	0	0	0	0	0	0	0	0	3,182	1,474	1,535	6,191
Place & Infrastructure	1,242	534	225	2,001	53	45	0	98	480	274	500	1,254	1,775	853	725	3,353
	6,439	2,465	2,024	10,928	88	365	730	1,183	4,234	574	685	5,493	10,761	3,404	3,439	17,604

DEPARTMENT	2023/24 Budget	FACT FILE	2024/25	2025/26	2026/27	Total	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	£'000	

Chief Executive

Regeneration	5,941	Regeneration is a key priority for the council. The section provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Centre Awel Life Science and Wellness Village at Delta Lakes. The Regeneration section is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs.	185	0	0	185	£125k efficiency following the rationalisation of Admin building, £20k reduction in supplies and services within Regeneration; £10k additional property income (planning viability assessments) £30k reduction in staffing costs
Regeneration	----	----	100	0	0	100	Additional budget reduction following building rationalisation
Regeneration	----	----	50	0	0	50	End of Formal funding agreement for Swansea Bay City Region Central Budget costs
Regeneration	----	----	15	0	0	15	Further staffing reduction
Property Maintenance - Notional allocation	2,800	This division is responsible for the day-to-day and long term repairs & maintenance of the council's estates including schools, administrative buildings, depots etc.	55	31	31	117	Over 98% of the budget for the Property Division comprises the Revenue Maintenance Budget. Efficiencies are proposed to be met through reducing expenditure on revenue maintenance across the Council's buildings following disposal of some properties and previous capital improvements undertaken to others. We are also aiming to make savings through new procurement arrangements and seeking to in-source areas of work where it is more cost effective than using external contractors or consultants.
Total Chief Executive			405	31	31	467	

Place & Infrastructure

Place & Sustainability

Ash Die Back	283	Contracted services budget for tree-felling as a consequence of the Ash Die back disease and pay costs for a Tree Safety officer post.	55	0	0	55	The budget reduction is based on the forward workplan and in the context of historic underspends given the unknown trajectory of the disease.
Strategic Policy & Placemaking	775	The team delivers a core statutory function and other non-statutory but key implementation functions - includes strategic and planning policy, s106 monitoring and compliance, Nutrient management, placemaking and sustainability policy but, also the forthcoming greening Carmarthenshire project funded through SPF grant award.	5	5	5	15	Reduction in general fees budget, excludes consultants and legal fees. Fees and consultancy fees represent circa £71k of the budget with savings against both headings proposed - however, the consultancy fees are essential in delivering our statutory function incl the preparation of the Revised LDP and post adoption the commissioning of specialist consultancy support necessary to develop new and innovative policy approaches - RISK to new policy development and ability to respond to changes in national policy, as well as Carms political and corporate priorities as well as delivery of statutory function.
Strategic Policy & Placemaking	----	----	0	10	10	20	2025/26 & 2026/27 - £20k saving following LDP adoption. RISK - reduced budget limits our ability to respond to pressures and develop policy where commissioning consultants is the only viable option e.g. second homes. Provides an opportunity to promote use of internal skillsets and knowledge to plug the non specialist gap.
Flood Defence	Flood defence unit & works budget £627k	Design, construction, maintenance and management of flood defence works. Investigation of causes of flooding.	10	0	0	10	Budget reduction in training as WG revenue grant currently funds training
Flood Defence	----	----	10	10	10	30	Reduction in budget that is utilised to manage and repair small issues around the county. This reduction will remove our ability to help other teams and react quickly to issues
Total Place and Sustainability			80	25	25	130	

Total Place & Infrastructure

80 25 25 130

DEPARTMENT	2023/24 Budget	FACT FILE	2024/25	2025/26	2026/27	Total	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	£'000	

Communities

Leisure

Outdoor Recreation - Outdoor Education service	150	The current Outdoor Education offer operates a residential activity centre catering for school, youth and adult groups. Activities include climbing, abseiling, high and low ropes courses, Archery, Zip wire, canoeing, surfing and Team building exercises. The accommodation caters for up to 120 people on a B&B, half or full board basis. Self-catering and camping facilities are also available for smaller groups.	30	10	10	50	Reduced costs and increased income as part of transition to a new outdoor education service delivery model over the next 3-5 years.
Outdoor Recreation - Country Parks	297	The Outdoor Recreation Service manages a number of large Country Parks within its portfolio, including Pembrey Country Park, one of Wales' most visited outdoor attractions with over 500k visits pa. Pembrey offers a range of events and activities throughout the year, as well as operating a 300 pitch caravan and camping site and cafe / restaurant.	60	30	30	120	Increasing income through events, activities, and accommodation. Looking to reduce operating costs by investing in green technology to make park self-sustaining.
Y Gat Craft Centre	25	CCC Arts venues include Oriol Myrddin Art Gallery in Carmarthen, Y Gât in St. Clears and the Dylan Thomas Boathouse, Laugharne Y Gât (formerly known as St. Clears Craft Centre) is an arts facility that also hosts the local library and an in-house catering facility. The facility has an open gallery / shop area along with conference rooms facilities and studio spaces for local artists to hire.	5	5	5	15	Agreed reduction in subsidy to St Clears Town Council following handover from 1/7/23.
Libraries	2,958	Carmarthenshire libraries provide an extensive choice of books, DVDs, CDs, online services, newspapers and magazines. With over half a million books on offer between 3 regional, 13 branch and mobile libraries, the service offers invaluable support and access to Carmarthenshire residents. Public access computers and Wi-Fi are available at all libraries, and typically, the service issues over 600,000 books per year. The mobile service provides outreach services to rural parts of the County, linking up with various partners to deliver public information services online.	50	30	30	110	Year 1: Asset transfer of Llwynhendy to the Rural Council £11k; plus managerial savings £39k. Years 2 &3 increasing the use of self service & digital technology in the service working towards automation & managerial savings.
Theatres	1,281	Carmarthenshire Theatres manage the Miners' Ammanford, Lyric Carmarthen and Ffwrnes Llanelli and promote a broad range of bi-lingual events and productions throughout the year for all age groups and interests. In previous years, in excess of 100,000 paying customers and participants visited and make use of our facilities. Carmarthenshire's flagship theatre, The Ffwrnes, established itself as one of Wales's leading Cultural and Entertainment venues. Typical annual figures are as follows: 266 visiting companies and hirers; 400 performances/events; 74,130 attendances; 33,805 participants.	25	15	15	55	Operational / managerial efficiencies primarily relating to increased secondary spend income.
Cultural Services - Dylan Thomas Boathouse & Museum services	766	Dylan Thomas' Boathouse in Laugharne is one of Carmarthen and Wales' best loved attractions drawing visitors from across the globe to experience the famous poet's home where he wrote some of his most recognisable work.	4	9	9	22	Increase income at the Dylan Thomas Boathouse and other CofGâr Museums by introducing a weekly pass, improved marketing and reviewing concessions policy
Museum and Arts services / CofGâr - new commercial income streams	736	CofGâr is the authority's museum and arts service that has benefited from investment and growth in staff numbers to increase the range and quality of services it delivers and ensure its long-term sustainability.	7	30	45	82	New commercial income streams: Introduce and increase a range of new public events, services, and commercial partnerships across all museums. The proposal is the diversification of income generation through retail, room hire, celebrations and weddings, ticketed events, donations and fundraising, and membership schemes. The targets on income growth will be supported by business plans and systematic reviews of assets and opportunities.
Actif Sport & Leisure	1,623	Actif Sport & Leisure operate 6 leisure centres across the County at: Carmarthen; Llanelli; Ammanford; Llandovery; Newcastle Emlyn; and St Clears. The Centres offer a range of modern indoor and outdoor facilities to help everybody enjoy healthier, more fulfilled lives. Some sites are also dual-use in terms of being used by the local school as well as the Community. The centres welcome millions of visits every year from Carmarthenshire residents and visitors.	83	49	49	181	Year 1: increased income (Actif Communities) increased operational and staffing efficiencies (Actif Anywhere, Leisure Centres). Year 2: increased income / reduced costs, including staffing / possible alternative management model for some smaller sites. Year 3: increased income / reduced costs / potential alternative management model for smaller sites.

DEPARTMENT	2023/24 Budget	FACT FILE	2024/25	2025/26	2026/27	Total	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	£'000	
Actif Sport & Leisure	1,623	In 2025/26 Actif will be opening a brand new state of the art leisure centre at Pentre Awel, Llanelli to replace the existing, dated leisure centre offer. The new centre will provide increased commercial capacity and opportunity for income generating facilities such as fitness and exercise studios, as well as a larger capacity pool. The service will also be looking to open a new 24/7 gym and exercise offer in Carmarthen Town Centre, again with potential to increase commercial revenues, whilst also strengthening links with the health sector for referrals to prevent ill-health.	0	0	101	101	Increased income from new facilities at Pentre Awel and Carmarthen Hwb, with increased referrals from the health sector.
St Clears Leisure Centre	119	St Clears Leisure centre is one of 6 leisure centres operated by the Council in Carmarthenshire and offers facilities such as a 3 court sport-hall and a fitness suite and multi-purpose space. The leisure centre does not have a swimming pool. The centre also has changing rooms for indoor and outdoor sports (serving the football field behind, and the outdoor Multi-use games area - MUGA). Additionally, it is not located on a school site which differs from the other centres.	35	35	5	75	Increased usage of St Clears Leisure Centre
Catering	142	Leisure services and sites operate a number of food and beverage offers across the County. These range from fixed café / restaurant facilities such as at Y Caban hotel in Pendine and Yr Orsaf Café at Pembrey, to smaller franchise offers across the Millennium Coastal Park, mobile catering for events, and vending for out-of-hours provision and sites with no catering facilities. The service aims to promote a local, sustainable offer, nudging people towards healthier choices, whilst operating with a surplus to cross-subsidise our non-statutory services.	10	10	10	30	Improved catering profit at Country Parks and Leisure Centres
Total Leisure			309	223	309	841	
Housing							
Housing Services	3179	Housing & Public Protection provides a range of services in relation to Housing, Environmental Protection, Business and Consumer Affairs, Housing Options and Tenancy Support and Community Engagement. This includes providing housing advice and options at first point of contact, including refugee resettlement, managing the Housing Choice Register, pre-accommodation advice and community engagement.	400	0	0	400	Re-alignment of grants and other funding sources to support front line posts and service delivery
Housing (in-house residential care)	5801	Residential care homes provide accommodation as well as 24-hour personal care and support for older people and adults who struggle to live independently, but do not need nursing care. Residential care homes help people manage daily life, such as assisting with getting dressed, washing and eating. Depending on the nature of their needs, their placement may be made by the local authority or jointly with the health board, or entirely by the health board if they qualify for free continuing health care (CHC).	50	0	0	50	Reduction in agency use within in-house care homes
Total Housing			450	0	0	450	
Total Communities			759	223	309	1,291	
MANAGERIAL Total			1,244	279	365	1,888	

Demographic, Legislative or continuing pressures

APPENDIX A(ii)

Service	Description	£000s
	NOTHING TO REPORT	0

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Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2023 - Summary

Division	Working Budget				Forecasted				Oct 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Regeneration, Digital & Policy	45,651	-31,972	-612	13,067	48,197	-34,633	-612	12,953	-115
Place and Sustainability	7,533	-3,493	381	4,422	7,353	-3,582	381	4,152	-269
Leisure & Recreation	20,519	-11,525	6,380	15,374	20,324	-10,841	6,380	15,863	489
Council Fund Housing	28,678	-28,288	521	910	30,695	-30,268	521	947	37
GRAND TOTAL	102,382	-75,278	6,670	33,773	106,569	-79,323	6,670	33,916	142

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2023 - Detail Variances

Division	Working Budget				Forecasted				Oct 2023 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Regeneration, Digital & Policy										
Regeneration Management	311	0	38	349	347	0	38	385	36	Overspend due to cessation of staff time that we are able to charge to grants
Betws wind farm community fund	87	-87	1	1	87	-87	1	1	0	
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0	
Llanelli Coast Joint Venture	160	-160	5	5	132	-132	5	5	-0	
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	365	0	5,623	5,988	365	0	5,623	5,988	-0	
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	402	0	89	490	402	0	89	490	0	
Community Development and External Funding	576	0	109	686	576	0	109	686	-0	
Period Dignity Grant	0	0	0	0	105	-105	0	0	0	
Wellness	275	0	19	294	275	0	19	294	-0	
Swansea Bay City Deal	0	0	24	24	-0	0	24	24	-0	
South West Wales Corporate Joint Committee	0	0	0	0	10	-10	0	-0	-0	
Information Technology	5,786	-970	-3,792	1,024	5,703	-963	-3,792	948	-76	6 vacant posts which will not now be filled as a result of the recruitment freeze.
Welsh Language	141	-11	-153	-24	117	-11	-153	-48	-24	Part year vacant post not currently being filled due to recruitment freeze
Chief Executive-Policy	737	-33	-786	-83	744	-33	-786	-75	7	
Public Services Board	6	0	0	6	15	-9	0	6	-0	
Armed Forces Covenant Scheme	0	0	0	0	73	-73	0	0	0	
Armed Forces and Remembrance	5	0	0	5	1	0	0	1	-4	
Property	1,016	-95	-1,251	-330	916	-10	-1,251	-345	-15	Shortfall of £85k in external income offset by £66k staffing savings due to 3 vacant posts in early part of the year. 1 post currently vacant not currently being replaced due to recruitment freeze. £34k underspend on non salary budgets.
Management of Markets, Employment Sites and Premises	216	0	0	216	223	0	0	223	8	
Commercial Properties	54	-486	537	105	126	-574	537	89	-16	Reasonably high occupancy rates currently
Provision Markets	719	-584	366	501	660	-491	366	535	34	Low occupancy rates has resulted in a shortfall of £93k in anticipated income. This is offset by savings made in premises related costs.
Asset Sales	21	0	0	21	28	0	0	28	7	
Operational Depots	490	0	-326	165	495	0	-326	169	4	
Administrative Buildings	4,647	-888	-3,386	374	4,426	-728	-3,386	313	-61	£42k savings on employee costs due to vacancies and recruitment freeze. £19k savings estimated on premises related running costs.
Industrial Premises	613	-1,638	942	-82	857	-1,947	942	-148	-66	Relatively high occupancy rates currently
The Beacon	252	-151	50	151	253	-138	50	165	13	Decrease in demand for office space.

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2023 - Detail Variances

Division	Working Budget				Forecasted				Oct 2023 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
County Farms	83	-368	522	236	90	-368	522	243	7	
Livestock Markets	65	-120	3	-51	20	-38	3	-15	36	Potential shortfall in income at Llandoverly and Carmarthen Marts pending receipt of turnover figures from the respective operators
Property Division Business Unit	136	0	22	159	0	0	22	22	-136	Vacant HOS post awaiting further review of new divisional structure
Property Maintenance Business Unit	1,170	-1,351	65	-117	1,156	-1,337	65	-117	0	
Property Maintenance Operational	12,151	-12,507	183	-173	15,881	-16,019	183	44	217	£18k deficit due to pay award. Following Housing Disaggregation a review of recharges needs to be undertaken to take account of revised operating costs.
Property Maintenance - Notional Allocation	2,800	0	13	2,812	2,800	0	13	2,812	0	
Schools Handyvan Service	0	0	0	0	243	-243	0	-0	-0	
Mechanical and Electrical Schools & other LEA SLA	515	-515	0	0	515	-515	0	-0	-0	
Pumping Stations	57	0	0	57	57	0	0	57	-0	
Property Design - Business Unit	2,634	-3,010	165	-211	2,853	-3,317	165	-298	-87	Review of projected income based on current vacancies
Design & Professional Services Frameworks	0	0	0	0	113	-113	0	0	0	
Externally Funded Schemes	9,001	-8,997	303	307	7,376	-7,372	303	307	-0	
Regeneration, Digital & Policy Total	45,651	-31,972	-612	13,067	48,197	-34,633	-612	12,953	-115	
Place and Sustainability										
Place & Sustainability Unit	585	-18	-115	451	655	-151	-115	389	-62	Underspend on supplies & services
Building Control	706	-560	112	258	662	-411	112	363	104	Shortfall in building reg fee income due to an increase in competitors and the current economic climate. Projection is based on actual income in the first 7 months which may vary as the year progresses
Strategic Policy & Placemaking	775	0	62	837	741	-0	62	802	-34	Underspend on salaries due to maternity leave and vacant post during the year - filled from November 2023
Phosphates Management Grant	541	-541	0	0	541	-541	0	0	0	
Development Management	1,967	-1,169	216	1,015	1,870	-1,312	216	775	-240	£190k underspend on net pay costs due to vacancies within the year & current recruitment freeze; £142k additional planning application income forecast based on actual income received in the first 7 months of the year, this may vary as the year progresses.
Tydfal Centre	73	-69	13	17	119	-106	13	27	9	
Conservation	526	-118	36	444	566	-158	36	444	-0	
Caeau Mynydd Mawr - Marsh Fritillary Project	100	-100	4	4	117	-117	4	4	-0	
Ash Dieback	283	0	1	285	283	0	1	285	-0	
Machynys S.106 Project	6	-6	0	0	6	-6	0	0	-0	

Communities, Homes & Regeneration Scrutiny Report
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Division	Working Budget				Forecasted				Oct 2023 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Cross Hands West Conservation Manager	5	-5	0	0	5	-5	0	0	0	
Local Places for Nature	120	-120	0	0	98	-98	0	-0	-0	
Dafen Custody Biodiversity Suite	6	-6	0	0	8	-8	0	0	0	
Renewable Energy Fund	0	-56	0	-56	0	-56	0	-56	0	
Sustainable Development Unit	170	0	0	170	169	0	0	169	-2	
Net Zero Carbon Plan	188	0	0	188	117	0	0	117	-70	Vacant post won't be filled this year due to recruitment freeze, and maternity leave from November 2023
Local Energy Grant	366	-366	0	0	272	-272	0	0	0	
Flood Defence & Land Drainage	627	-1	50	677	628	-0	50	678	2	
WG-Flood & Coastal Erosion Risk Management Revenue Grant	225	-225	0	0	225	-225	0	0	0	
SAB - Sustainable Drainage approval Body Unit	139	-134	0	5	138	-110	0	29	23	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects
Reservoirs	66	0	0	66	66	0	0	66	0	
Coastal Protection	60	0	1	61	60	0	1	61	-0	
GT Connecting Green Infrastructure	0	0	0	0	6	-6	0	-0	-0	
Place and Sustainability Total	7,533	-3,493	381	4,421	7,353	-3,582	381	4,152	-269	
Leisure & Recreation										
Millennium Coastal Park	334	-94	975	1,215	334	-83	975	1,225	11	Forecast shortfall in income for Parking Fees & Season Tickets
MCP - investment properties	0	-73	0	-73	0	-73	0	-73	-0	
Burry Port Harbour	24	-143	38	-81	37	-127	38	-52	29	Legal / Mtce costs relating to Burry Port Marina not budgeted £14k plus forecast shortfall in income for Parking Fees
Discovery Centre	5	-113	1	-106	6	-119	1	-112	-5	
Pendine Outdoor Education Centre	525	-375	111	261	375	-197	111	289	28	Forecast shortfall in income for Board & Accommodation to budget with smaller group bookings
Pembrey Beach Kiosk	0	-80	0	-80	0	-46	0	-45	34	Forecast shortfall in income from Beach Kiosk Sales due mainly to the bad summer weather over school holidays
Pembrey Ski Slope	532	-590	83	25	525	-588	83	20	-5	
Newcastle Emlyn Sports Centre	360	-187	19	192	362	-181	19	200	8	
Carmarthen Leisure Centre	1,955	-1,674	989	1,271	1,965	-1,644	989	1,310	40	Pay validation £30k plus forecast income shortfall of £10k
St Clears Leisure Centre	188	-69	88	206	154	-45	88	197	-9	
Bro Myrddin Indoor Bowling Club	0	0	76	76	0	0	76	76	-0	
Arman Valley Leisure Centre	1,187	-944	91	333	1,190	-938	91	342	9	
Brnamman Swimming Pool	0	0	39	39	0	0	39	39	-0	
Llandovery Swimming Pool	478	-212	32	298	497	-185	32	344	47	Pay validation plus forecast income shortfall
Garnant Golf Course	0	0	1	1	0	0	1	1	0	
Gwendraeth Sports Centre	0	0	0	0	-43	0	0	-43	-43	Accrual for NNDR no longer required
Dinefwr Bowling Centre	0	0	73	73	0	0	73	73	0	
Actif Communities	384	-39	54	399	356	-41	54	370	-30	In year vacancy

Communities, Homes & Regeneration Scrutiny Report
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Division	Working Budget				Forecasted				Oct 2023 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Actif Facilities	272	0	33	305	268	-1	33	300	-5	
Actif health, fitness and dryside	242	-156	11	97	206	-109	11	108	11	Slight shortfall on higher income target set
Specialist populations	95	-97	2	0	95	-97	2	-0	-0	
Falls Prevention	60	-60	0	0	59	-56	0	3	3	
Catering - Sport Centres	293	-277	0	16	317	-300	0	17	1	
GT RDP Rural Digital Provision & Regen	0	0	0	0	10	-10	0	-0	-0	
Pre-diabetes	51	-51	0	0	65	-65	0	0	0	
Active Young People	393	-399	20	14	393	-399	20	14	0	
GT SPF - RIF St Clears	0	0	0	0	11	-11	0	0	0	
LAPA Additional Funding (E)	12	-12	1	1	79	-79	1	1	0	
Sport & Leisure General	843	-44	71	870	855	-53	71	874	4	
National Exercise Referral Scheme (E)	198	-198	13	13	176	-176	13	13	-0	
PEN RHOS 3G PITCH	11	-56	1	-44	12	-57	1	-45	-1	
St John Lloyd - 2G Pitch	25	-15	0	10	21	-14	0	6	-4	
Llanelli Leisure Centre	1,567	-1,075	659	1,151	1,597	-1,043	659	1,213	63	Pay validation £26k plus forecast income shortfall linked to sports hall booking cancellations due to roof leaks
Coedcae Sports Hall	0	0	5	5	-0	0	5	4	-0	
ESD Rev Grant - Ynys Dawela	0	0	3	3	2	0	3	5	2	
Outdoor Recreation - Staffing costs	287	0	65	352	348	0	65	413	61	Forecast overspend on Employees due to shortfall of validation £20k plus long term sickness cover
Pembrey Country Park	1,144	-1,352	125	-83	1,139	-1,392	125	-128	-44	Forecast to overachieve budgeted income for Admission and Season Tickets however lost over £40k income due to Wi-Fi issues, £72K essential expenditure on campsite works and alternative Wi-Fi solution
Llyn Lech Owain Country Park	145	-53	58	150	145	-49	58	154	4	
Pembrey Country Park Restaurant	651	-524	8	134	712	-546	8	174	40	Pay validation, price of food increase, ambitious income setting targets, and loss of income due to Wi-Fi issues affecting position at mid-year point with aim to recover by year-end
Woodland Parks	0	0	0	0	1	0	0	1	1	
NNF - Cernydd Carmel	0	0	0	0	13	-13	0	0	0	
Lottery Heritage Fund - Mynydd Mawr	0	0	0	0	1	-1	0	0	0	
Ynysdawela Nature Reserve	0	0	0	0	-0	0	0	-0	-0	
Carmarthen Library	581	-32	143	692	584	-17	143	710	19	Pay validation £12k plus utilities
Aberamanford Library	302	-15	66	353	307	-11	66	362	9	
Llanelli Library	530	-32	138	636	580	-19	138	699	63	Forecast overspend on Employees - in part Pay validation, utilities £14k, income shortfall £13k; offset with vacancies in Libraries general
Community Libraries	275	-7	174	442	261	-6	174	430	-12	In year vacancies
Libraries General	1,258	-1	57	1,314	1,180	-1	57	1,236	-78	In year vacancies
Mobile Library	99	0	12	111	97	0	12	109	-2	
Carmarthen Museum, Abergwili.	198	-31	107	275	159	-35	107	232	-43	In year vacancies

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2023 - Detail Variances

Division	Working Budget				Forecasted				Oct 2023 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Kidwelly Tinplate Museum	22	0	1	23	19	0	1	20	-4	
Parc Howard Museum	160	-87	62	135	150	-78	62	135	-0	
Museum of speed, Pendine	0	0	2	2	-0	0	2	2	-0	
Museums General	412	-1	35	447	438	-0	35	473	26	Unable to achieve vacancy factor
Archives General	199	-11	80	268	201	-12	80	269	1	
Arts General	0	0	19	19	0	0	19	19	0	
St Clears Craft Centre	29	-4	55	80	38	-13	55	80	-0	
Cultural Services Management	106	0	14	120	105	0	14	119	-1	
Laugharne Boathouse	158	-129	27	57	163	-90	27	100	43	Forecast to not fully achieve income budgeted due to weather & limitations of staffing structure. Staff capacity stretched through the opening of MOLS and the restructuring period, which is now concluded.
Lyric Theatre	622	-445	123	300	617	-399	123	342	42	Predicted shortfall in income to budget, offset by other theatres income (managed as one overall target)
Y Ffwrnes	1,036	-487	525	1,074	927	-384	525	1,069	-5	
Ammanford Miners Theatre	86	-17	1	70	82	-25	1	59	-12	Predicted to over achieve income to budget
Entertainment Centres General	585	-98	85	572	616	-142	85	559	-13	In year vacancies
Oriel Myrddin Trustee	193	-193	0	0	209	-209	0	-0	-0	
Oriel Myrddin CCC	125	0	735	859	125	0	735	859	0	
Motor Sports Centre - Pembrey	0	-96	0	-96	0	-96	0	-96	-0	
Attractor - Management	0	0	0	0	0	0	0	0	0	
Attractor - Hostel	687	-656	167	198	673	-396	167	444	247	Budget set at steady state year and occupation. Current forecast includes income shortfall as we build to expected room occupation rates; circa £40k shortfall in parking income (pending barrier / enforcement); £80k income shortfall with Adventure Golf opening 2024. Forecast also includes a £12k pay validation shortfall along with £42k 'one off' set up costs.
Attractor - Museum	165	-103	0	61	138	-80	0	58	-3	
Attractor - Parry Thomas	24	-44	11	-8	25	-44	11	-8	1	
Attractor - Externals	5	-65	0	-60	5	-42	0	-37	23	Forecast shortfall in income for Parking Fees
Beach safety	2	0	0	2	1	0	0	1	-1	
Leisure Management	398	-4	-7	388	341	-4	-7	331	-57	In year vacancies
Leisure & Recreation Total	20,519	-11,525	6,380	15,374	20,324	-10,841	6,380	15,863	489	

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2023 - Detail Variances

Division	Working Budget				Forecasted				Oct 2023 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Council Fund Housing										
Independent Living and Affordable Homes	124	-45	64	143	131	-79	64	116	-27	Underspend on salaries due to grant funding and underspend on Supplies & Services
Supporting People Providers	6,495	-6,495	0	0	6,495	-6,495	0	0	0	
Rent Smart Wales Project (E)	17	-18	3	2	4	-18	3	-11	-13	Staff Vacancy as WJ Williams has gone on secondment
Syrian Resettlement Scheme (E)	0	0	7	7	-0	0	7	7	-0	
Local Housing Company	0	0	0	0	-0	0	0	-0	-0	
Afghan resettlement (ARAP scheme)	0	0	0	0	2	-2	0	-0	-0	
Ukrainian Re-settlement Scheme	0	0	0	0	625	-625	0	-0	-0	
Asylum Seekers	0	0	0	0	132	-132	0	0	0	
Infection Prevention Control	0	0	0	0	421	-421	0	0	0	
Home Improvement (Non HRA)	661	-284	338	715	693	-376	338	654	-61	Underspend on salaries - Staff vacancy
Penybryn Traveller Site	188	-137	16	67	205	-130	16	91	24	Under achievement of Income
Property Maintenance Operational	18,474	-18,869	0	-395	17,778	-18,173	0	-395	0	
Voids Operational Account	0	0	0	0	63	-63	0	0	0	
Design CHS Trading Account	1,200	-1,360	0	-159	1,204	-1,363	0	-159	0	
Landlord Incentive	14	-12	0	3	14	-2	0	12	9	
Homelessness	146	-72	7	80	146	-72	7	80	-0	
Non HRA Re-Housing (Inc Chr)	177	0	53	230	138	0	53	191	-39	Underspend on salaries - Staff vacancy
Temporary Accommodation	295	-118	19	196	617	-444	19	192	-4	
Social Lettings Agency	887	-879	9	17	825	-653	9	181	164	Reduction in forecast income. Mainly commission to retain landlords in the scheme.
Home Improvement Loan Scheme	0	0	0	0	10	-25	0	-15	-15	
Houses Into Homes WG Loan Scheme	0	0	1	1	0	-0	1	1	0	
Community Cohesion Fund Grant (H)	0	0	3	3	140	-140	3	3	0	
Homelessness Prevention Grant Program	0	0	0	0	-0	0	0	-0	-0	
YP Training Flats - WAG Innovation Grant	0	0	0	0	22	-22	0	-0	-0	
Leasing Scheme Wales was PRS Leasing Scheme GRANT	0	0	0	0	80	-80	0	-0	-0	
Homelessness-No One Left Out	0	0	0	0	610	-610	0	0	0	
Discretionary Homeless Prevention & Strategic co-ordinator	0	0	0	0	341	-341	0	-0	-0	
Council Fund Housing Total	28,678	-28,288	521	910	30,695	-30,268	521	947	37	
TOTAL FOR COMMUNITIES, HOMES & REGENERATION	102,382	-75,278	6,670	33,773	106,569	-79,323	6,670	33,916	142	

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APPENDIX C

CHARGING DIGEST - Housing Services

2022/23 Actual	2023/24 Budget	2024/25 Budget	Business Unit	Service Provided	2023/24 Charge Levied			2023/24 Proposed Charge			Comments
					Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	
413	20,819		Housing Multiple Occupation Type of Property	Single Let	270.00		22.00	289.40		23.60	Affiliation fee not applicable. Phased out from June 2019.
				2 Flats	404.00		22.00	433.00		23.60	
				3 Flats	539.00		44.00	545.70		47.20	
				4 Flats	673.00		66.00	721.30		70.70	
				5 Flats	808.00		88.00	866.00		94.30	
				6+ Flats	943.00		110.00	1,010.70		117.90	
				3 Sharing	427.00		22.00	457.70		23.60	
				4-6 Sharing	583.00		44.00	624.90		47.20	
				7-10 Sharing	740.00		66.00	793.10		70.70	
				11+ Sharing	898.00		88.00	962.50		94.30	
			Housing Act 2004 Notice Fees	Enforcement fee	83.00			89.00			Hourly fee
			Empty Properties/Houses into Homes	Land Registry Charge: Loan Value £1-£149,999	55.00			55.00			Proposed charge at maximum permitted threshold (Report required)
				Loan Value £150,000	77.00			77.00			
				Administration Fee: Loan Amount £0 - £50,000	325.00			325.00			
				£50,001 - £100,000	435.00			435.00			
				£100,001 - £150,000	545.00			545.00			
				£151,000 - £200,000 £201,000 - £250,000				655.00 765.00			
Page 43			Mobile Home Site Licensing	Set up Cost: Initial Licence (Year 1)	337.00			362.00			
				Re-licence (Year 5)	0.00			0.00			
				Administration Cost of Licence: Initial Licence (Year 1)	89.00			95.00			
				Re-licence (Year 5)	89.00			95.00			
				Cost per Pitch: Initial Licence (Year 1)	11.00			12.00			
				Re-licence (Year 5)	11.00			12.00			

APPENDIX C

CHARGING DIGEST - Housing Services

2022/23 Actual	2023/24 Budget	2024/25 Budget	Business Unit	Service Provided	2023/24 Charge Levied			2023/24 Proposed Charge			Comments
					Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	
			Home Repayment Loans	Lifetime Loans Applicant contribution 250.00 Grant contribution 0.00 Repayment Loans Applicant Contribution 500.00 Grant contribution 0.00 ERA's Applicant Contribution 50.00							
			Valleys Task Force	Surveying service to RCT	14.96			14.96			Standard rate set by RCT
			Leasing Scheme Wales	Land Registry Charge: Loan Value £1-£149,999 Loan Value £150,000 Administration Fee: Loan Amount £0 - £50,000 £50,001 - £100,000 £100,001 - £150,000 £151,000 - £200,000 £201,000 - £250,000				55.00 77.00 325.00 435.00 545.00 655.00 765.00			Proposed charge at maximum permitted threshold (Discretion awarded under grant condition by WG to charge fees).
			Ecoflex/ Nest	Application and property verification fee				150.00			Flat rate

APPENDIX C

CHARGING DIGEST - Place & Infrastructure department

Place & Sustainability division

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
18,570	18,311	19,043	<u>Place & Sustainability</u>				
			Administration	<u>Street Naming & Numbering:</u>			
				House name change	50.00	50.00	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				Add a name to an existing numbered Property	50.00	50.00	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				House Naming or Numbering for one dwelling	100.00	100.00	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
			Development with NO street name [Residential & Commercial]	100.00 for one property + 40.00 per each additional plot	100.00 for one property + 40.00 per each additional plot	Covers the cost of investigations, production of plot to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.	
			Development with a NEW street name [Residential & Commercial]	175.00 per street + 40.00 per each additional plot	175.00 per street + 40.00 per each additional plot	Covers the cost of investigations, consultations with Local Member(s) & Town & Community Councils, site notice/visit, and production of plot to number schedules, notifications to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.	

APPENDIX C

CHARGING DIGEST - Place & Infrastructure department

Place & Sustainability division

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Property Conversion into Flats or Units [Residential & Commercial]	50.00 + 30.00 per each additional address required	50.00 + 30.00 per each additional address required	Covers the cost of investigations, production of flat/unit to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				Amending schedule of development already issued following plot changes by developer	50.00 + 30.00 per each additional address required	50.00 + 30.00 per each additional address required	Covers the re-plan, amended plot to postal information, notification to Royal Mail, emergency services, other internal and external organisations, officer time and resources.
				Renaming a street at residents request or Naming a road where no name exists	175.00 + 40.00 per property legal costs & replacement street nameplate costs	175.00 + 40.00 per property legal costs & replacement street nameplate costs	Covers the cost of investigations, consultations and notifications to residents and internal council and external organisations including Royal Mail and emergency services, officer time and resources.
				Provision of official address confirmation for customer, solicitors and conveyancers	35.00	35.00	Covers the cost of (historic) investigations, officer time and resources.
				To add or change a commercial trading name to a business premises	No Fee	No Fee	This is because it is in the interests of the businesses and external organisations including Royal Mail to have up-to-date information.
				Request to investigate any address anomaly	No Fee	No Fee	This is because it is in the interests of the residents and emergency services to have all anomalies corrected.
				Issuing of amended address information following an error on the Council's LLPG database or Royal Mail PAF	No Fee	No Fee	Where an error has occurred, it is not reasonable to apply a charge in order to correct an address database, except where the problem has arisen as a direct consequence of development occurring without the required planning and/or Building Regulation permissions.

APPENDIX C

CHARGING DIGEST - Place & Infrastructure department

Place & Sustainability division

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
166,358	212,773	219,333	Minerals	Provision of a case officer service in relation to mineral planning applications for new sites or extensions to existing sites	90% of the Planning Application Fee (up to a maximum of 34,500.00 where SLA in place)	90% of the Planning Application Fee (up to a maximum of 34,500.00 where SLA in place)	Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation). Reduced to reflect administrative costs which remain the responsibility of the client LPA. Fees set by Welsh Government.
				Provision of a case officer service in relation to mineral planning applications for variation of conditions and applications for Periodic Review of Conditions	49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager) 39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer) 36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)	51.93 per hour (with SLA) 57.12 (without SLA) inclusive of expenses (Manager) 41.22 per hour (with SLA) 45.33 (without SLA) inclusive of expenses (Planning Officer) 37.74 per hour (with SLA) 41.51 (without SLA) inclusive of expenses (Monitoring Officer)	Proposed increase of 4%

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CHARGING DIGEST - Place & Infrastructure department

Place & Sustainability division

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Pre application discussions with prospective applicants/agents	49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager)	51.93 per hour (with SLA) 57.12 (without SLA) inclusive of expenses (Manager)	Fee to be refunded if it results in a planning application. Proposed increase of 4%
					39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer)	41.22 per hour (with SLA) 45.33 (without SLA) inclusive of expenses (Planning Officer)	
					36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)	37.74 per hour (with SLA) 41.51 (without SLA) inclusive of expenses (Monitoring Officer)	
				Preparation of Prohibition Orders	49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager)	51.93 per hour (with SLA) 57.12 (without SLA) inclusive of expenses (Manager)	Includes attendance at any Appeal hearing/inquiry. Proposed increase of 4%
					39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer)	41.22 per hour (with SLA) 45.33 (without SLA) inclusive of expenses (Planning Officer)	
				Monitoring mineral and landfill sites in accordance with an annual programme established (by agreement) under the provisions of the Town & Country Planning (Fees for Applications and Deemed Applications) (Amendment No 2) (Wales) Regulations 2006	The established monitoring fee (currently 400.00 for active sites and 135.00 for dormant sites)	The established monitoring fee (currently 400.00 for active sites and 135.00 for dormant sites)	Includes the preparation of reports of monitoring visits, identifying breaches of planning control and advising on appropriate action in respect of breaches of planning control. Set at a national level by Welsh Government.
				Additional site monitoring over and above that identified in the annual programme established at the beginning of each calendar year (by agreement)	36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)	37.74 per hour (with SLA) 41.51 (without SLA) inclusive of expenses (Monitoring Officer)	Proposed increase of 4%

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CHARGING DIGEST - Place & Infrastructure department

Place & Sustainability division

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Taking of formal enforcement action considered to be expedient in relation to breaches of planning control identified at mineral sites	49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager)	51.93 per hour (with SLA) 57.12 (without SLA) inclusive of expenses (Manager)	Proposed increase of 4%
					39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer)	41.22 per hour (with SLA) 45.33 (without SLA) inclusive of expenses (Planning Officer)	
					36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)	37.74 per hour (with SLA) 41.51 (without SLA) inclusive of expenses (Monitoring Officer)	
				Preparation and presentation of evidence at any Appeal hearings, inquiry or court proceedings (when not covered by a planning application fee)	49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager)	51.93 per hour (with SLA) 57.12 (without SLA) inclusive of expenses (Manager)	Proposed increase of 4%
					39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer)	41.22 per hour (with SLA) 45.33 (without SLA) inclusive of expenses (Planning Officer)	
					36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)	37.74 per hour (with SLA) 41.51 (without SLA) inclusive of expenses (Monitoring Officer)	
				Any minerals/waste work not covered by any of the above categories	49.93 per hour (with SLA) 54.92 (without SLA) inclusive of expenses (Manager)	51.93 per hour (with SLA) 57.12 (without SLA) inclusive of expenses (Manager)	Proposed increase of 4%
					39.63 per hour (with SLA) 43.59 (without SLA) inclusive of expenses (Planning Officer)	41.22 per hour (with SLA) 45.33 (without SLA) inclusive of expenses (Planning Officer)	
					36.29 per hour (with SLA) 39.91 (without SLA) inclusive of expenses (Monitoring Officer)	37.74 per hour (with SLA) 41.51 (without SLA) inclusive of expenses (Monitoring Officer)	

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CHARGING DIGEST - Place & Infrastructure department

Place & Sustainability division

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
45,940	47,469	49,368	Development Management	Chargeable Pre-application and post consent advice in relation to Developments of National Significance (DNS) (Planning Wales Act 2015) and Nationally Significant Infrastructure Projects (NSIP) (Planning Act 2008)	Subject to individual planning performance agreements/Service level agreements	Subject to individual planning performance agreements/Service level agreements	Process agreed at Full Council on the 25th January 2017.
1,001,843	887,855	887,855		Provision of a case officer service in relation to all formal planning applications	See attached breakdown of planning application fees	See attached breakdown of planning application fees	Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation).
0	0	0		High Hedge complaint charge	320.00	320.00	Introduction of a fixed charge to fund the services of a tree surgeon to evaluate if the 'reasonable enjoyment' of their home is being affected by the height of a neighbouring hedge.
600	609	609	Flood Defence & Land Drainage	Flood Defence Consent - Consent to erect any mill, dam, weir or other like obstruction to the flow of any ordinary watercourse.	50.00	50.00	Statutory Fee under Section 23 of the Land Drainage Act.

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CHARGING DIGEST - Place & Infrastructure department

Place & Sustainability division

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
83,714	133,741	133,741	Sustainable Drainage (SAB)	Sustainable Drainage (SAB) consent application fee < or =0.5 hectares	420.00 - 700.00	420.00 - 700.00	Statutory fee under Schedule 3 of the Flood and Water Management Act 2010. Application fee of £350 plus additional surcharge of £70 per 0.1 hectares
				Sustainable Drainage (SAB) consent application fee >0.5 and < or = 1 hectares	750.00 - 950.00	750.00 - 950.00	Statutory fee under Schedule 3 of the Flood and Water Management Act 2010. Application fee of £700 plus additional surcharge of £50 per 0.1 hectares
				Sustainable Drainage (SAB) consent application fee >1 and < or = 5 hectares	970.00 - 1,750.00	970.00 - 1,750.00	Statutory fee under Schedule 3 of the Flood and Water Management Act 2010. Application fee of £950 plus additional surcharge of £20 per 0.1 hectares up to and including 5 hectares
				Sustainable Drainage (SAB) consent application fee >5 hectares	1,760.00 - 7,500.00 max fee	1,760.00 - 7,500.00 max fee	Statutory fee under Schedule 3 of the Flood and Water Management Act 2010. Application fee of £1750 plus additional surcharge of £10 per 0.1 hectares up to a maximum fee of £7500
				Sustainable Drainage (SAB) consent - Inspection fees and site visit fees	168.00	168.00	Statutory fee under Schedule 3 of the Flood and Water Management Act 2010. Fees chargeable per visit in discharging the duties of the SAB approval body
				Sustainable Drainage (SAB) consent - Inspection fees and site visit fees	168.00	168.00	Statutory fee under Schedule 3 of the Flood and Water Management Act 2010. Fees chargeable per visit in discharging the duties of the SAB approval body

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CHARGING DIGEST - Place & Infrastructure department

Place & Sustainability division

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Sustainable Drainage (SAB) pre-application advice fee - existing householder	25.00	25.00	Regulation 2A, schedule 4, Part 1 of the Town and Country Planning Regulations 2016. Fees in respect of requests for pre-application services inclusive of advice.
				Sustainable Drainage (SAB) pre-application advice fee - The erection of dwellinghouses	(a) Where - (i) the number of dwelling/houses to be created by the proposed development is one to nine, 250.00	(a) Where - (i) the number of dwelling/houses to be created by the proposed development is one to nine, 250.00	Regulation 2A, schedule 4, Part 2 of the Town and Country Planning Regulations 2016. Fees in respect of requests for pre-application services inclusive of advice.
					(a) Where - (ii) the number of dwelling/houses to be created by the proposed development is 10 to 24, 600.00, the number of dwelling/houses to be created by the proposed development exceeds 24, 1,000.00	(a) Where - (ii) the number of dwelling/houses to be created by the proposed development is 10 to 24, 600.00, the number of dwelling/houses to be created by the proposed development exceeds 24, 1,000.00	Regulation 2A, schedule 4, Part 2 of the Town and Country Planning Regulations 2016. Fees in respect of requests for pre-application services inclusive of advice.
					(b) Where the number of dwelling/houses to be created is not known and - (i) the proposed site area does not exceed 0.49 hectares, 250.00	(b) Where the number of dwelling/houses to be created is not known and - (i) the proposed site area does not exceed 0.49 hectares, 250.00	Regulation 2A, schedule 4, Part 2 of the Town and Country Planning Regulations 2016. Fees in respect of requests for pre-application services inclusive of advice.
					(b) Where the number of dwelling/houses to be created is not known and - (ii) the proposed site area is 0.5 to 0.99 hectares, 600.00, the proposed site area exceeds 0.99 hectares, 1,000.00	(b) Where the number of dwelling/houses to be created is not known and - (ii) the proposed site area is 0.5 to 0.99 hectares, 600.00, the proposed site area exceeds 0.99 hectares, 1,000.00	Regulation 2A, schedule 4, Part 2 of the Town and Country Planning Regulations 2016. Fees in respect of requests for pre-application services inclusive of advice.

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CHARGING DIGEST - Place & Infrastructure department

Place & Sustainability division

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Sustainable Drainage (SAB) pre-application advice fee - The erection of buildings (other than dwellinghouses)	(a) Where - (i) the area of the gross floor space to be created by the proposed development does not exceed 999 square metres, 250.00	(a) Where - (i) the area of the gross floor space to be created by the proposed development does not exceed 999 square metres, 250.00	Regulation 2A, schedule 4, Part 2 of the Town and Country Planning Regulations 2016. Fees in respect of requests for pre-application services inclusive of advice.
			(a) Where - (ii) the area of the gross floor space to be created by the proposed development is 1,000 to 1,999 square metres, 600.00, the area of the gross floor space to be created by the proposed development exceeds 1,999 squares metres, 1,000.00		(a) Where - (ii) the area of the gross floor space to be created by the proposed development is 1,000 to 1,999 square metres, 600.00, the area of the gross floor space to be created by the proposed development exceeds 1,999 squares metres, 1,000.00	Regulation 2A, schedule 4, Part 2 of the Town and Country Planning Regulations 2016. Fees in respect of requests for pre-application services inclusive of advice.	
			(b) Where the gross floor space to be created by the proposed development is not known and - (i) the proposed site area does not exceed 0.49 hectares, 250.00		(b) Where the gross floor space to be created by the proposed development is not known and - (i) the proposed site area does not exceed 0.49 hectares, 250.00	Regulation 2A, schedule 4, Part 2 of the Town and Country Planning Regulations 2016. Fees in respect of requests for pre-application services inclusive of advice.	
			(b) Where the gross floor space to be created by the proposed development is not known and - (ii) the proposed site area is 0.5 to 0.99 hectares, 600.00, the proposed site area exceeds 0.99 hectares, 1,000.00		(b) Where the gross floor space to be created by the proposed development is not known and - (ii) the proposed site area is 0.5 to 0.99 hectares, 600.00, the proposed site area exceeds 0.99 hectares, 1,000.00	Regulation 2A, schedule 4, Part 2 of the Town and Country Planning Regulations 2016. Fees in respect of requests for pre-application services inclusive of advice.	

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CHARGING DIGEST - Place & Infrastructure department

Place & Sustainability division

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
404,716	492,047	511,729	Building Control	Building Regulation Charges	Costs on a case by case basis - quotations available directly from the Building Control Section	Costs on a case by case basis - quotations available directly from the Building Control Section	Proposed fee increase of 4% to be applied from April 2024
43,315	67,650	70,356		Search Fees	25.00 per search	25.00 per search	Charges for personal searches.
0	0	0	Forward Planning	Local Development Plan - Charge for Purchase	75.00 per copy	75.00 per copy	Fixed charge for the purchase of hard copies of the LDP.
550	0	0		Affordable Housing Viability Model - access charge	50.00 per release of model	50.00 per release of model	Reflects the release and administration of the regional model as part of site viability assessments.
0	0	0		Provision of an internal Planning consultancy service through the production of Planning and Development Briefs, preparation and submission of Planning Applications (incl. supporting material) and other bespoke planning work to guide developmental considerations and assist in asset disposal.	Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements.	Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements.	Consultancy currently in abeyance in light of statutory commitments.
0	0	0	Conservation - Common Land Fees	Correction of a mistake made by registration Authority	No fee	No fee	
				Correction of any other mistake that would not affect the extent of Common Land or Village Green, or what can be done by virtue of a right of common	197.00	205.00	Estimated 6 hours work rounded to the nearest £. Proposed price increase in line with inflation (4%)

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CHARGING DIGEST - Place & Infrastructure department

Place & Sustainability division

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Removing duplicate entry from register	No fee	No fee	
				Updating of names and addresses referred to in a register	33.00	34.00	Estimated 1 hours work rounded to the nearest £. Proposed price increase in line with inflation (4%)
				Updating an entry to take in to account accretion or diluvian	33.00	34.00	Estimated 1 hours work rounded to the nearest £. Proposed price increase in line with inflation (4%)
				Non- Registration of Common Land or Village Green	No fee	No fee	
				Waste Land of the Manor not registered as common land	No fee	No fee	
				Providing a copy of the common land register	0.22 per side of a sheet	0.23 per side of a sheet	New charge introduced in 2022/23 to cover copying costs of common land register. Proposed price increase in line with inflation (4%)
				Deregistration of certain land registered as common land or as town or village green	1,311.00	1,363.00	Estimated 40 hours work rounded to the nearest £. Proposed price increase in line with inflation (4%)
92,075	68,593	71,337	Built Heritage skills training	Craft skills training	on application	on application	Broad variety of prices depending upon the length of course & the level of knowledge imparted.

APPENDIX C

Planning Application Fees in Wales

The fee should be paid at the time the Application is submitted.

All Outline Applications - site area

£460 per 0.1 hectare for sites up to and including 2.5 hectares	Not more than 2.5 hectares	£460 per 0.1 hectare
£11,500 + £120 for each 0.1 in excess of 2.5 hectares to a maximum of £150,000	More than 2.5 hectares	£11,500 + £120 per 0.1 hectare

Householder Applications

Alterations/extensions to a single dwelling , including works within boundary (such as domestic garages, garden sheds, gates, fences, boundary walls etc)	Single dwelling (excluding flats)	£230
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FULL APPLICATIONS (and First Submissions of Reserved Matters)

Alterations/extensions to two or more dwellings , including works within boundaries	Two or more dwellings (or one or more flats)	£460
New dwellings (up to and including 50)	New dwellings (not more than 50)	£460 per dwelling
New dwellings (for more than 50) £23,000 + £120 per additional dwelling in excess of 50 up to a maximum fee of £300,000	New dwellings (more than 50)	£23,000 + £120 per additional dwelling

Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):

Increase of floor space	No increase in gross floor space or no more than 40m ²	£230
Increase of floor space	More than 40m ² but no more than 75m ²	£460
Increase of floor space	More than 75m ²	£460 for each 75m ² or part thereof to a maximum of £300,000

The erection of buildings (on land used for agriculture for agricultural purposes)

Site area	Not more than 465m ²	£85
Site area	More than 465m ² but not more than 540m ²	£460
Site area	More than 540m ²	£460 for first 540m ² + £460 for each 75m ² (or part thereof) in excess of 540m ² up to a maximum of £300,000

Erection of glasshouses (on land used for the purposes of agriculture)

Gross Floor space	Not more than 465m ²	£85
Gross Floor space	More than 465m ²	£2,600

Erection/alterations/replacement of plant and machinery

Site area	Not more than 5 hectares	£460 for each 0.1 hectare (or part thereof)
Site area	More than 5 hectares	£23,000 + additional £120 for each 0.1 hectare (or part thereof) in excess of 5 hectares up to a maximum of £300,000

Applications other than Building Works

Car parks, service roads or other accesses On land used for or by a single undertaking, and where the development is required for a purpose incidental to the existing use of the land.	For existing uses	£230
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Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)

Site area	Not more than 15 hectares	£230 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £80,000

Operations connected with exploratory drilling for oil or natural gas

Site area	Not more than 7.5 hectares	£460 for each 0.1 hectare (or part thereof)
Site area	More than 7.5 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000

Other operations (winning and working of minerals)

Site area	Not more than 15 hectares	£230 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £80,000
Other operations (not coming within any of the above categories)	Any site area	£230 for each 0.1 hectare (or part thereof) up to a maximum of £300,000

APPENDIX C

Fees in respect of the monitoring of mining and landfill sites

The maximum number of site visits to any one such site for which a fee is payable under this regulation in any period of 12 months beginning with the date of the first visit during that period is:-	where the site is an active site: 8	£400 (where the whole or a part of the site is an active site)
	where the site is an inactive site: 1	£135 (where the site is an inactive site)

Lawful Development Certificate (LDC)

Existing use or operation		Same as Full
Existing use or operation - lawful not to comply with any condition or limitation		£230
Proposed use or operation		Half the normal planning fee

Prior Approval

Agricultural and Forestry buildings & operations or demolition of buildings		£100
Telecommunications Code Systems Operators		£460

Reserved Matters

Application for removal or variation of a condition following grant of planning permission		£230
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £460 due

Change of Use of a building to use as one or more separate dwelling houses, or other cases

Change of use of a single dwelling to be used for two or more dwellings	Not more than 50 dwellings	£460 for each
	More than 50 dwellings	£23,000 + £120 for each in excess of 50 up to a maximum of £300,000
Change of use of a building for 1 or more separate dwellings	Not more than 50 dwellings	£460 for each
	More than 50 dwellings	£23,000 + £120 for each in excess of 50 to a maximum of £300,000
Other material change of use of building or land		£460

Fees for post submission amendments to major development applications

Post submission amendments (Major)		£230
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Application for a Non-material Amendment Following a Grant of Planning Permission

Applications in respect of householder developments		£35
Applications in respect of other developments		£115

Fees for Discharge of Conditions

Applications in respect of householder developments		£35
Applications in respect of other developments		£115

Removal or Variation of a condition

Application for removal or variation of a condition following grant of planning permission		£230
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Renewal

Renew unimplemented permission within the time period		£230
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Appropriate Alternative Development

Certificates of Appropriate Alternative Development		£230
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Advertising

Relating to the business on the premises		£120
Advance signs which are not situated on or visible from the site, directing the public to a business		£120
Other advertisements		£460

Hazardous Substance Consent

New consent without previous conditions		£200
In excess of twice the control quantity		£400
All other cases		£250
Continuation of Hazardous Substance Consent		£250

Cross Boundary Applications

Where applications are made for planning permission, for approval of reserved matters or for certificates of lawful use or development which relate to land in the area of two or more local planning authorities, a fee is payable to each local planning authority. The fee payable is calculated in the normal manner.

APPENDIX C

CONCESSIONS - EXEMPTIONS FROM PAYMENT

For alterations, extensions, etc. to a dwelling house for the benefit of a registered disabled person (Proof of disabled person's registration required)
An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted
Listed Building Consent
Conservation Area Consent
Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal
If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995. i.e. where the application is required only because of a direction or planning condition removing permitted development rights.
If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation
If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person.
If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the Control of Advertisements Regulations 1992, dis-applying deemed consent under Regulation 6 to the advertisement in question
If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995
If the application is the first revision of an application for development of the same character or description on the same site by the same applicant (including consent to display an advertisement only if withdrawn or refused):

CONCESSIONS - REDUCTIONS TO PAYMENTS

If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £460
If the application is being made on behalf of a parish or community council then the fee is 50%
If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%
In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £460
If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%
If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others
Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable
Where an application consists of the erection of dwellings and the erection of other types of buildings the fees are added together.

Enforcement Appeal

Fee based on the relevant fee category
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APPENDIX C

CHARGING DIGEST - Leisure

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments	
137,941	171,242	178,092	COUNTRY PARKS					
			Pembrey Country Park					
			All Areas	Complimentary prizes	N/A	N/A	Prizes for other Departments or Charities that have supported the park previously. Approved by Commercial & Facilities Manager and Senior Outdoor Recreation Manager. Documented Rational.	
			All Areas	Advertising and Sponsorship	Max 10,000	Max 10,000	Areas of land used for advertising in line with document agreed at DMT Summer '22. Prices approved by 3 managers on size of advert, duration, and predicted footfall. Sponsorship will be a monetary amount in return for advertising and tickets at relevant events. All companies will align with the guidelines of the agreed document and shall not advertise gambling, smoking, alcohol etc. Applies to wider Leisure service too.	
			All Areas	Cross marketing offers	N/A	Combined offers currently being considered by department	In conjunction with other Leisure services or to increase income and occupancy. Commercial and Facilities Manager and Senior Outdoor Recreation Manager to approve documented rationale.	
			Park hire					
			Events Field (old archery site)	Daily hire: full field	550.00	550.00		
				Weekly hire: full field	2,500.00	2,500.00		
				Charity rates	3 officer sign off	3 officer sign off		
			Monk's Head Field	Daily hire: full field	750.00	750.00		
	Weekly hire: full field	4,500.00	4,500.00					
	Charity rates	3 officer sign off	3 officer sign off	Max charges dependent on field requirements, 3 officer sign off for any discretionary reductions due to size of event, usage and demographics.				
	Medium Area of Land	Daily Hire Size to be agreed	330.00	330.00				
	Small area of land	Daily Hire Size to be agreed	220.00	220.00				

APPENDIX C

CHARGING DIGEST - Leisure

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
			Yr Orsaf exclusive use as per wedding and celebration brochure	Yr Orsaf exclusive use	5,000.00	10,000.00	Max charge dependent on package chosen maximum hire fee in this documents which is peak season to cover daily income and expenditure.
			Major Events within the Park this classifies as event footfall of over 5,000	Rates negotiable depending on scale and location of event			Charge agreed by 3 senior officers in team to maximise events income taking into account the following: size of event, area required, event profile, expected visitor numbers, disruption, time of year, the additional work required from the service, how well established or new event, charitable or commercial etc. Charge may also include park entry and/or participant entry fee. Ongoing appraisal of total income to inform proposed charges.
			Events within the park organised by an external organiser (less than 5,000 footfall)	Commercial	3.00 per attendee	3.00 per attendee	Event price per head retained considering with the price of car parking on top it must be viable for the Commercial operators and be competitive with other land owners.
			Hourly Staff rate for External Events	Charity/Non profit etc	Park entry to be charged per vehicle	Park entry to be charged per vehicle	Charge to cover staff time before, during or after an event.
			Price per ticket per head (max)	Member of the team to help with external events	30.00 per hour	32.00 per hour	Max price - is dependent on expenditure and margins.
			Events run by the events team within the park throughout the year	Tradestands at events	Max price 55.00 per day food stalls max 220.00 per day	5,000.00 per event	Larger events will go out to Mini Tender therefore max price is on document as number of visitors will increase price, 3 officer sign off.
			Guided Walks	Guided Walks for groups with Rangers	Max Price of 20.00 per head	Max Price of 30.00 per head	Max price dependent on demographic and activity chosen.
			Fencing hire		3.00 per unit	3.00 per unit	
			Bins	Refuse service for event organisers	General Waste 25.00 Recycling 18.00 Glass 15.00	General Waste 30.00 Recycling 20.00 Glass 20.00 per bin	All events must abide by new Welsh GOV legislation and CCC guidance on Net zero targets.

APPENDIX C

CHARGING DIGEST - Leisure

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
			Commercial (Filming)	Full Day filming	550.00	550.00	Plus any rent for field etc
			Advertising	Promoting the park in a positive manner	See Comments	See Comments	Discretionary by Senior Manager.
			Staff Service (Filming support)	Banner/poster business advertising	500.00 per month/per area	500.00 per month	Max charge as different areas with different prices.
			Bushcraft activites Child	Hourly Rate per Team member	30.00 per hour	35.00 per hour	Manage public, environmental and film crew assistance fees to be agreed by a small group of officers as above.
			Conference Facilities		Max 30.00 per day	Max 30.00 per day	Activity offering at all Country Parks. Activity run by Rangers.
			Team Building Activities including bushcraft		Max price of 110.00 per day	Max price of 110.00 per day	No hire charge for booking if buying at least 10 food covers. Internal departments - no charge for car parking or hire.
			Birthday Party activities		Max 50.00 per head per day	50.00 per head per day max charge	Team building or Bushcraft activities led by internal team members. No increase to build offer.
			Beach access	Beach Key Fob Entry	Max 25.00 per head per day	30.00 per head per day max charge	Different activity offering with or without food option, price is dependant on activiy provided and length but this is max charge per head.
			Memorial Benches	Hawthorne	60.00 per year	62.00 per year	Fisherman permit required.
				Hereford	1,327.35	1,400.00	Includes price of base and labour. This is max charge, if base is not required, labour and base price will be less, this price could change due to number of external factors as we only redeem price of purchase and hours.
				Grafton Seat	1,364.94	1,400.00	
			Riding Centre (Leased)	Riding Centre tacked horses	1,685.74	Discontinued	
						N/A from 31st Dec 2023	Livery tenant not renewing lease. Used to have 2 complimentary barrier access passes - all other staff & visitors pay.

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CHARGING DIGEST - Leisure

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
681,017	716,321	744,974	PCP Caravan and camp site (CCC)				<p>Cabinet member approval given for seasonals due to selling from December. Inflationary increases (unless specified greater) added in most areas to reflect expected demand and to maintain budgets to target, competitor analysis also undertaken for all camping prices.</p> <p>1st March to 31st October. Demand, previously low charges during development of site, and competitor analysis suggests capacity for above inflation increases.</p> <p>New option for 2024 Meter electricity payable by the customer as they use, electric charge in line with invoices from supplier.</p> <p>1st March to 31st October 1st November to 31st March 2 night minimum stay - new offering 1st March to 31st October Six week school holiday period. Keep low for affordable family offer. Sept & Oct. New product for 2023 Six week school holiday period. Keep low for affordable family offer. April - September 5th April - September 5th March & September 5th-1st Nov March & September 5th-1st Nov New charge for 2024 with PAYG meters going in. New charge for 2024 with PAYG meters going in. April - September 5th March & September 5th-1st Nov No Vehicle 1 man tent Additional vehicle on pitch Per stay price up to 3 pitches Charge for over 2 adults per unit</p>
				Full Season (with electric)	2,415.00	2,511.60	
				Full Season with PAYG Electric		1,814.00	
				Full Season (non electric)	1,495.00	1,554.80	
				Parking pass extension Nov-March	20.00	20.00	
				Glamping pods - per night	80.00 Peak 50.00 off peak	Not started yet 2025 project	
				Full season serviced plot (water and electric)	2,875.00	2,990.00	
				Summer & Autumn (with electric)	830.00	830.00	
				Summer & Autumn Fully service	950.00	950.00	
				Summer & Autumn Season (non electric)	580.00	580.00	
				Daily rate peak periods (with electric)	29.00	30.00	
				Daily rate peak periods (non electric)	24.00	25.00	
				Daily rate off-peak (with electric)	26.00	26.50	
				Daily rate off-peak (non electric)	22.00	22.50	
				Daily rate Peak PAYG		26.00	
				Daily rate off peak PAYG		23.50	
				Serviced Peak	32.00	33.00	
				Serviced off peak	29.00	30.00	
				Cyclists/Walkers Peak	11.00	11.00	
				Extra Vehicle	7.00	7.00	
			Pick a Pitch Fee		6.00		
			Per Extra Adult	5.00	5.00		

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CHARGING DIGEST - Leisure

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
			PCP General Camping (other areas of park)	Group bookings (bona fide charitable organisations e.g. Scouts, guides, church groups etc) Rallies that are in fields across the Country Park minimum charge for 10 units, must sign Rally Agreement and have relevant insurances Pitches for Seasonal Campsite staff (Site Wardens) Pitches for journalists and media positively promoting PCP	3.50 13.00 per unit 3.00 vacant vans Free of charge Senior Manager Discretion	3.50 13.00 per unit 3.00 vacant vans Free of charge when on shift only Senior Manager Discretion	<i>For areas outside of main caravan and camping site field</i> Off Peak only. Other times of year field hire will apply or per pitch offering. Marshalls/deputy marshalls for rallies of 20+caravans stay free of charge. Wardens to stay on site in Warden's cabin to provide 24 hour security/maintenance. Signed by HOS.
8,000	7,276	7,567	Llyn Llech Owain	Catering			Franchise in park - review in Autumn 2024, potentially with a view to bringing in-house.
4,800	7,353	7,647	Millennium Coastal Park MCP field hire / events	Catering Eisteddfod Fields hire Daily hire of: Full Site (3 Fields) Weekly hire rate: Full Site (3 Fields) Charity rates Daily hire of: Full Site (3 Fields) Weekly hire rate: Full Site (3 Fields) Event non commerical Events commerical	550.00 2,500.00 Carparking plus 3.00 per head	550.00 2,500.00 Carparking plus 3.00 per head	Rental charge will be applied for activities that do not come under the event bracket for example weddings, private functions, experiential marketing, circus etc. Fee can be negotiated for larger events as per events charges for PCP.
			Fishing Morllwg Pond Only	Annual Pass	100.00	100.00	No change as to encourage greater use.
			Fishing Morllwg Pond Only	Day Pass	Adult 10.00 Under 16 6.00	Adult 10.00 Under 16 6.00	From 8am to Dusk only.
3,000	32,000	33,280	Discovery Centre	Catering			Leased as St Elli's Bay.

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CHARGING DIGEST - Leisure

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
			North Dock	North Dock events hire	30.00 per hour	30.00 per hour	Cannot guarantee exclusivity.
39,065	48,580	50,523	Burry Port Harbour	Mooring fees			Burry Port Marine in Administration currently managed by administrators.
34,930	30,430	31,647		Catering			See catering franchises along MCP above.

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CHARGING DIGEST - Leisure

COUNTRY PARKS PARKING FEES

2022/23 Actual	2023/24 Budget	2024/25 Target	Product	2023/24 Charge Levied	2024/25 Proposed Charge	Comments	
<u>Pay & Display Charges</u>				<u>Pay & Display Charges</u>	<u>Pay & Display Charges</u>		
£				£	£		
<u>Pembrey Country Park</u>							
Page 65	342,602	327,275	340,366	Cars & Coaches			
				Coaches	15.00	15.00	Coaches all day price. Charges for car parking to remain the same to increase volume and advertise cheap day out offering, focusing on secondary spend opportunities, Event days to be full day price only and no option of 2 hour charges
				April to September (9:00am-4:30pm)	8.00	8.00	New charges for Boomerang ticket and separated out the 2 hour price for peak and off peak to make all day ticket more inviting.
				2 hours all year round except bank holiday and event days	4.00	5.00	
				2 hour charge off Peak		4.00	
				Boomerang Ticket Peak only		10.00	
				October to March	4.50	4.50	
				Pay & Display (outside car park)			
				Up to 2 Hours	2.50	2.50	No parking increases were done in 2023 so these prices will be implemented for 2024 increase
				Up to 4 Hours	3.50	3.50	
Motorised 2 Wheeled Vehicles							
April to September (9:00am-4:30pm)	free	3.00					
October to March	free	3.00					
			15 minute drop off time for anybody dropping somebody off e.g. at Ski centre or Riding School				

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CHARGING DIGEST - Leisure

COUNTRY PARKS PARKING FEES

2022/23 Actual	2023/24 Budget	2024/25 Target	Product	2023/24 Charge Levied	2024/25 Proposed Charge	Comments
<u>Pay & Display Charges</u>				<u>Pay & Display Charges</u>	<u>Pay & Display Charges</u>	
£				£	£	
149,285	137,509	143,009	Season Tickets			2 number plates per pass must live at same address.
			Annual - First Time Buyers			
			12 month Annual Tickets (from date of purchase)	70.00	72.00	12 month charge applies on date within which financial year the purchase is made. Push people here to guarantee income (19p per day). Sell as only costing same as 10 summer day tickets for a season ticket to be worthwhile. Secondary spend key once in
			7 day pass	22.50	25.00	Increase still gives a saving of over £12.50 if returning daily for 7 days
			Number plate change	10.00	10.00	If change of plates is more than twice in one year to discourage sharing of passes
			Annual - Renewals			
			Loyalty 12 month annual ticket renewal	62.00	62.00	Due to the number of barrier issues in 2023 it is requested to keep the price as the same amount to provide stability to our members
			Oct - Mar off season ticket	N/A	N/A	
<u>Llyn Lech Owain</u>						
6,156	5,664	5,891	Season Ticket: 12 month ticket	33.00	33.00	Season ticket income has decreased since increase in charges working on Volume sales.
			Lost tickets / change of vehicle	10.00	10.00	
40,229	40,393	42,009	1 Hour	1.30	1.30	
Page 66			Up to 2 hours	2.00	2.00	
			Up to 3 hours	N/A	N/A	
			Over 3 hours	N/A	N/A	
			Up to 4 hours	3.30	3.30	
			Over 4 hours (long stay / all day)	4.00	4.00	Increase in charges not implemented due to parking orders not being ready therefore charges will be done for 2024/25

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CHARGING DIGEST - Leisure

COASTAL CAR PARKS (MCP & PENDINE)

2022/23 Actual	2023/24 Budget	2024/25 Target	Product	2023/24 Charge Levied						2024/25 Proposed Charge						Comments		
				SEASON TICKETS			Pay & Display Charges (£)			SEASON TICKETS			Pay & Display Charges (£)					
Millennium Coastal Car Parks							Short stay			Long Stay				Short stay			Long Stay	
234,579	231,608	240,872		per year	Renewal price within 30 days	Lost tickets & change of car details as per lost policy	up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)	per year	Renewal price within 30 days	Lost tickets & change of car details as per lost policy	up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)	
			Cars	50.00	50.00	10.00	1.30	2.00	3.30	5.00	50.00	50.00	10.00	1.30	2.00	3.30	5.00	
			Motorhome	0.00							6.00							New charge to be implemented in 2024/25
			Boat & Trailer (BP Harbour)	55.00		10.00					55.00		10.00					12 month ticket
Page 67			Blue Badge Scheme Holders	Get additional 1 hour free with any ticket purchased in line with CCC parking policy						Get additional 1 hour free with any ticket purchased in line with CCC parking policy								

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CHARGING DIGEST - Leisure

COASTAL CAR PARKS (MCP & PENDINE)

2022/23 Actual	2023/24 Budget	2024/25 Target	Product	2023/24 Charge Levied				2024/25 Proposed Charge				Comments						
				SEASON TICKETS		Pay & Display Charges (£)		SEASON TICKETS		Pay & Display Charges (£)								
Pendine Beach Car Parking																		
16,622	60,000	62,400		per year			up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)	per year			up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)	
			Car Park	35.00			1.30	2.00	3.30	5.00	35.00			1.30	2.00	3.30	5.00	Traditionally no long stay at Pendine due to limited alternative parking but expanding parking and Hostel now allows for this, but access to Beach parking during Summer months @ £5.
			Blue Badge Scheme Holders	Get additional 1 hour free with any ticket purchased in line with CCC parking policy				Get additional 1 hour free with any ticket purchased in line with CCC parking policy										

APPENDIX C

CHARGING DIGEST - Leisure

PEMBREY SKI AND ACTIVITY CENTRE

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied	2024/25 Proposed charges	Comments
142,569	154,208	160,376	Ski Slope	Recreational Skiing			
				Adult - Rec Ski - 90 mins (includes ski's and boots and helmet)	15.00	16.00	
				Junior - Rec Ski - 90 mins (includes, ski's, boots and helmet)	11.00	11.50	
				Adult - Own Equipment	12.00	12.50	
				Junior - Own Equipment	9.00	9.50	
				Student	10.00	10.50	
				Race Club	9.00	9.50	
				OAP	10.00	10.50	
				Family ticket (2 adults and up to 3 children)	45.00	47.00	
				7 day consecutive pass rec ski child	38.50	40.50	
				7 day consecutive pass rec ski adult	44.00	46.00	
				3 month pass for rec ski Jan, Feb March Child	150.00	156.00	
				3 month pass for rec ski Jan, Feb March Adult	170.00	176.80	
				12 month pass for rec ski (Junior)		250.00	New
				12 month pass for rec ski (Adult)		300.00	New
				12 month pass for rec ski (Family)		500.00	New
116,851	113,215	117,744	Instruction	Instruction			
				Adult Group Lesson (1hr lesson; & 30 mins ski, includes equipment)	20.00	21.00	Competitor analysis / wage increases
				Junior Group Lesson	14.00	15.00	
				Adult Group Coaching Club (Ski club)	22.00	23.00	90 mins coaching followed by coffee and cake
				Kids Club (group instruction)	10.00	10.50	Saturday Club for 90 mins
				Kids Club block booking of 6 weeks	50.00	52.00	Ensure numbers for staffing
				Ski Party	17.00	18.00	Including food offer e.g. Hotdog and chips
				Adult Party / team building event	15.00	17.00	Not including food
				Junior Party (tubing / toboggan / not ski)	8.50	9.00	No food
				Junior School Group	72.00	75.00	Group of 12 students
				Extra person for Group	6.00	6.25	For groups bring more than allocated amount
				Private Lesson 1 person	40.00	42.00	50mins + 30 min practice
				Private Lesson 2 people	60.00	63.00	1 hr + practice
				Private Lesson 3 people	80.00	84.00	1 hr + practice
			Private Lesson 4 people	100.00	105.00	1 hr + practice	
			Private Lesson 5 people	120.00	126.00	1 hr + practice	
			Private Lesson 6 people	140.00	147.00	1 hr + practice	

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CHARGING DIGEST - Leisure

PEMBREY SKI AND ACTIVITY CENTRE

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied	2024/25 Proposed charges	Comments
46,586	47,931	49,848		Adaptive Ski session	8.00	8.50	Part of the Ski 4 all group To better reflect costs, and other subsidies to clubs / individuals
				Adaptive ski private lesson	30.00	32.00	
				Passport to Ski Lessons (progressive)			
				Under 16 P2S 6 week course	70.00	73.00	1 hour lesson
				Over 16 P2S 6 week course	100.00	105.00	1 hour lesson
				Private 1-2-1 P2S 6 Week course	200.00	208.00	
				Shop & servicing of equipment			
				Custom foot beds	65.00	68.00	
				Ski Servicing Full	40.00	45.00	
				Ski Servicing basic	30.00	32.00	Popular with people going on ski holiday
				Footbeds	50.00	52.00	
				Ski & Boot Hire (for club hire)	5.00	5.20	
				Slope Hire			
				All day both slopes	660.00	0.00	Remove option
Slope hire full day	495.00	0.00	Remove option				
Slope hire half day	330.00	0.00	Remove option				
Slope hire 1 hour	110.00	120.00 off peak 140.00 peak					
167,554	151,446	157,504		Cycle Hire			
				2 hours - Adult	10.00	10.50	
				2 hours - Child	7.00	7.50	
				2 Hours Family ticket	28.00	30.00	
				4 hours - Adult	14.00	15.00	
				4 hours - Child	10.00	10.50	
				4 Hours Family Ticket	38.00	40.00	Family 2 adults and up to 3 children
				1 day - Adult	20.00	21.00	
				1 day - Child	13.00	14.00	
				1 day Family ticket	55.00	60.00	
				Trailer	6.50	7.00	
				Tow along - per hr (inc helmet)	6.50	7.00	
				Adaptive bikes (2 hours)	8.00	8.50	Carer also has a bike for free.
				Child seats - per hr (inc helmet)	5.00	5.20	
4 Seater bikes	15.00 per hour	15.00 per hour	Went up from £10 to £15 2021 and income has been lost since the increase.				

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CHARGING DIGEST - Leisure

PEMBREY SKI AND ACTIVITY CENTRE

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied	2024/25 Proposed charges	Comments
			Golf	Toboggan			
				1 Ride	3.50	3.50	Minimal sales
				10 rides	20.00	21.00	For parties / groups
				3 Rides	7.00	7.50	Main seller. Encourages secondary spend.
				Pitch and Putt			
				Child, OAP & Unwaged (9 holes)	4.00	5.00	
				Child, OAP & Unwaged (additional 9 holes)	2.50	2.50	
				Adult	5.00	6.00	
				Adult (additional 9 holes)	3.50	3.50	
				Family Ticket	17.50	20.00	All golf products to be brought into the same pricing structure with opportunity for offers, therefore Pitch and putt, Crazy golf, footgolf and disc golf all the same price. For ease with marketing/branding. Full cost analysis been undertaken
				Disc Golf			
				Child, OAP & Unwaged	4.00	5.00	
				Adult	5.00	6.00	
				Family Ticket	17.50	20.00	
				Adventure (Crazy) Golf (18 holes)			
				Child, OAP & Unwaged	5.00	5.00	
			Adult	6.00	6.00		
			Family Ticket	20.00	20.00		
			Go Kart	5.00	5.00	5 laps per person	

APPENDIX C

CHARGING DIGEST - Leisure

PENDINE OUTDOOR EDUCATION CENTRE (POEC)

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Service	2023/24 Charge Levied £				2024/25 Proposed Charge £			
				Schools		Non-Schools		Schools		Non-Schools	
				Carms	Out of County	Groups	Comment	Carms	Out of County	Groups	Comment
188,384	375,379	390,394	Bed and Breakfast	25.00	25.00	>30.00	'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost. 'Instructor led activities' are VAT exempt. Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr): • To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC.	27.50	27.50	>35.00	'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost. 'Instructor led activities' are VAT exempt. Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr): • To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC.
			Day visit (no food) 2 activities *	>25.00	>28.50	>30.00		>27.50	>30.50	>35.00	
			* Mon-Fri lunch "All in"	202.50 (144.00 FSM)	255.00	296.00		222.50 (158.00 FSM)	280.00	327.50	
			4 day 'All in'	173.00 (122.00 FSM)	216.00	255.00		190.00 (135.00 FSM)	237.50	280.00	
			3 day 'All in'	138.00 (99.00 FSM)	178.00	192.50		146.50 (105.00 FSM)	189.00	212.50	
			Fri tea - Sun lunch (no activity)	90.00	105.00	110.00		100.00	115.50	122.50	
			Activities - 1/2 day rate min 8 in group or £72.00	>15.00	>15.00	>25.00		>17.50	>17.50	>27.50	
			Meals	4.00	4.00 child 5.00 adult	4.50 child 5.50 adult		4.50	4.50 child 5.50 adult	5.00 child 6.00 adult	
			Camping	7.00	7.00	7.00		8.50	8.50	8.50	
			Bunkhouse	11.00	11.00	15.00		12.00	12.00	>17.50	
				No VAT	Plus VAT	Plus VAT	No VAT	Plus VAT	Plus VAT		

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CHARGING DIGEST - Leisure

PENDINE OUTDOOR EDUCATION CENTRE (POEC)

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Service	2023/24 Charge Levied £				2024/25 Proposed Charge £			
				Schools		Non-Schools		Schools		Non-Schools	
				Carms	Out of County	Groups	Comment	Carms	Out of County	Groups	Comment
			SUP Shack Charges			Standard	Stand-up Paddleboard (SUP)			Standard	Hire Charges held for 2024/25 Stand-up Paddleboard (SUP)
			ISUP Hire Bd/Hr				ISUP Board per Hour Hire				ISUP Board per Hour Hire
			9'5 - 10'6			15.00				15.00	
			10'10			20.00				20.00	
			15' Explorer (to 4)			30.00	to 4 people			30.00	to 4 people
			MegaSUP (to 10)			60.00	to 10 people			60.00	to 10 people
			Wetsuit			5.00	per hire			5.00	per hire
			Paddle Sports - Coached pp/hour			20.00	1:1 per 1 Hour Session			20.00	1:1 per 1 Hour Session
			Min. Charge			20.00 / head	Min. Group Session Charge 50.00 - Max. 1:4			20.00 / head	Min. Group Session Charge 50.00 - Max. 1:4
			Coastal Journey - ISUP. Guided			40.00 / head 130.00	Half Day session /head - min. charge 100.00/booking Family of 4			40.00 / head 130.00	Half Day session /head - min. charge 100.00/booking Family of 4
			Coasteering - pp/session			45.00 / head 150.00	Per person - min. charge/session 100.00 Family of 4			45.00 / head 150.00	Per person - min. charge/session 100.00 Family of 4

N.B. All POEC charges held and will be subject to full review as part of business re-modelling review for service. Final charges tbc via Cabinet Member

APPENDIX C

CHARGING DIGEST - Leisure

PENDINE ATTRACTOR

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed charges £	Comments
0	656,421	682,523	Pendine Caban	Seaview Room Sleeps 2	150.00	180.00	<p>Maximum Charge which will be reflected in off peak charges too. Occupancy level will determine prices with increases as availability is decreased. Offers to be approved by 3 senior managers when required to increase occupancy and income. Rationale will be documented. Car Parking for over night stay included in room price but day visitors pay standard parking fee.</p> <p>Cleaning charge per stay</p> <p>Max charge for exclusivity, food packages and charges to be decided based on expenditure and resource requirement signed off by 3 Managers</p> <p>Dependent on occupancy levels would not be available in school holidays or Bank Holidays</p> <p>Car parking and food will be extra, internal departments will be complimentary if room is available however will have to pay for car parking 3 Manager sign off</p> <p>Dependant on the offering required 3 officer sign off this is a maximum charge is per day</p> <p>Negotiable dependent on activities</p> <p>Car parking is in addition</p> <p>Max Charge 3 officer sign off</p> <p>In line with Outdoor Recreation Service (ORS) other Departments</p> <p>No change as to encourage higher usage</p> <p>No change as to encourage higher usage</p> <p>Max charge as activities and food requirements to be considered</p> <p>Max charge as activities and food requirements to be considered</p> <p>Corporate property in conjunction with ORS to formally tender for opportunities</p>
				Seaview Room Sleeps 3	150.00	200.00	
				Seaview Room Sleeps 4	150.00	200.00	
				Non-Seaview Room Sleeps 2	120.00	150.00	
				Non-Seaview Room Sleeps 3	120.00	150.00	
				Non-Sea view room Sleeps 4	120.00	150.00	
				Dogs	20.00	20.00	
				Restaurant only exclusive hire	1,750.00 peak/ 500.00 off peak	1,750.00 peak/ 500.00 off peak	
				Whole Caban hire (13 rooms)	1,500.00 per night off peak/ 3,000.00 peak	1,500.00 per night off peak/ 3,000.00 peak	
				All Rooms and meeting room option	1,000.00 off peak/ 1,500.00 peak	1,000.00 off peak/ 1,500.00 peak	
				Meeting Room Hire within Caban	100.00 per day/ 75.00 half day	100.00 per day/ 75.00 half day	
				Menus			
				Celebrations and events	50.00 per head	50.00 per head	
				Event area non-commercial	250.00	250.00	
				Event area commercial	500.00 per day	500.00 per day	
				Filming	500.00 per day	500.00 per day	
				Officer support time (per / Hr)	30.00	33.00	
				Sand Sports Area	10.00 per court per hour	10.00 per court per hour	
				Exclusive hire of Sand sport area	200.00 per day	200.00 per day	
				Activites and Team Building overnight with DBB		200.00	
				Activities and Team building day		100.00	
				Leases / Franchises	To be reviewed	To be reviewed	

APPENDIX C

CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Product	2023/24 Charge Levied £	2024/25 Proposed charge £	Comment
1,471,939	1,913,935	1,990,492	<u>Health & Fitness</u>			Classes and facility hires typically 55 mins unless stated
			Gym Session (Fitness Suite)	6.90	7.20	No time limit. Push toward Direct Debit memberships
			Junior Fitness Session (e.g. gym, jnr aqua boards, etc)	4.50	4.80	Age 11 and over, accompanied by an adult up to 16
			Adult Activity Session / Fitness Class	6.90	7.20	Classes e.g. aerobics; kettlebells; circuits etc. Same charge for online Pay as you Go class
			Adult Activity Premium Session / Class	6.90	7.20	New Product - in preparation for advanced / alternative classes not included in m/ship and generally run as courses/blocks
			Junior Activity Sessions (u16)	4.50	4.70	
			Junior Activity Premium Session / Class	4.50	4.70	New Product - in preparation for advanced / alternative classes not included in m/ship and generally run as courses/blocks
			Small group personal training (per person)	10.00	10.00	New product - not yet launched so can we keep same price (round numbers for initial promotion)
			10 session block of small group personal training	90.00	90.00	New product - not yet launched so can we keep same price (round numbers for initial promotion)
			10 session block of 1 to 1 personal training	225.00	225.00	New product - not yet launched so can we keep same price (round numbers for initial promotion)
			Fitness Test/Programmes/Personal training session	25.00	25.00	New product - not yet launched so can we keep same price (round numbers for initial promotion)
			National Exercise Referral Scheme (NERS) GP Referral scheme sessional charge per visit for 16 week programme.	2.00	2.50	Charge set by Welsh Government/Public Health Wales. To be adjusted in line with any changes as per national directive
			NERS & Health-related (e.g. Falls) scheme Direct Debit charge per month (for duration of 16 week programme)	18.00	22.50	Price based on 9 x NERS session charge above
			Health-related outreach exercise referral session e.g. Falls prevention	4.15	4.40	Community session delivered at various community halls. Fitness session charge * 0.6 rounded up to nearest 10p
			Booking dishonoured charge	3.00	3.00	Charged if somebody hasn't cancelled a class booking at least 3 hours before their session
			<u>Health & Fitness Induction fees</u>			
			Induction assessment for 'Pay as you go' customers (free for persons signing up for Direct Debit)	25.00	25.00	Price held as at top of comparable products

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CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Product	2023/24 Charge Levied £	2024/25 Proposed charge £	Comment
			<u>Health & Fitness Memberships</u>			
			Actif Household membership (Gym, classes, swim all times monthly DD)	49.95	52.10	Entitles 2 Adults and up to 4 Children to access unlimited Fitness suite, classes, and public swim sessions. Also suitable for students living in shared accommodation
			Fusion Household £365 Membership (Gym, classes, swim all times monthly DD)	44.95	47.10	<i>Discontinued, but still in place for persons who signed up to this deal before it was replaced by Actif Household Membership. Price still live as members on this deal are being retained.</i>
			Actif Household Membership and Play	58.75	61.30	Benefits of household membership plus unlimited access to Play Centre during public sessions for eligible members
			Fusion 365 Membership and Play	53.75	56.30	Benefits of household (Fusion) membership plus unlimited access to Play Centre during public sessions for eligible members
			Actif Household/365 additional membership monthly DD fee per child / person	7.50	7.80	
			Platinum - Gym, classes, swim all times monthly DD for individuals	39.70	41.40	
			Corporate Platinum - Gym, classes, swim all times monthly DD for individuals	34.70	36.40	Price per person where businesses can get more than 5 employees to sign up.
			Over 60's & Student Saver Scheme (Gym & Swim, classes)	31.00	32.40	
			Site-only Direct Debit membership where there is no pool, e.g. St Clears LC	26.50	27.60	Actif-run community hub - no pool.
			Site-only Direct Debit membership incl pool, i.e. Newcastle Emlyn LC and Llandoverly LC	31.75	33.20	Actif-run community hub - with pool
			Actif Anywhere online classes - subscription per member	10.00	10.50	Provides a range of live and pre-recorded classes for members.

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LEISURE CENTRE CHARGES

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Product	2023/24 Charge Levied £	2024/25 Proposed charge £	Comment
1,260,662	1,532,080	1,593,363	<u>Health & Fitness Administration (joining) fees</u>			
			Administration Fee (for new / re-joining members)	16.00	16.70	These are the administration and joining fees charged to new or re-joining customers. Also apply for Bronze (swim only memberships). As a service we sign up circa 200 members per month in normal times (pre covid) i.e. £36k pa for £15 admin fee. Some providers don't charge but have much higher attrition rates. Fee helps with retention - where people often freeze their membership rather than cancel to avoid re-join fee
			Household Membership Administration Fee	32.00	33.40	
			<u>Health & Fitness Products</u>			
			Actif Towel	6.50	6.80	Branded hand towel
			Actif RFID Wristband	5.00	5.20	Radio Frequency Identification (RFID) is an electronic system that recognises the member upon entry
			Actif Water Bottle	2.60	2.70	
			Actif RFID Button	2.00	2.10	RFID is an electronic system that recognises the member upon entry
			Actif Membership Card (Replacement)	2.00	2.10	
			Actif Locker Coin Keyring	1.10	1.20	
			Actif Gift Bundle (comprising towel, wristband, water bottle, button and Keyring)	14.50	15.30	
			<u>Swimming</u>			
			Adult Swim Session	5.50	5.80	
			Junior Swim Session	3.30	3.60	
			Family Swim Session (2 adults & 2 children)	14.30	15.20	
			Atlantis Inflatable Session - Adult		7.20	New Product
			Atlantis Inflatable Session - Family		19.20	New Product
			Inflatable Session - child	4.50	4.80	Wet/dry, including Atlantis (approx 50-60 mins)
			FAST session	6.90	7.20	FAST sessions are targeted coached programmes aimed at the competitive and triathlon sports with the new junior FAST targeting under 16s
			Junior FAST session	5.20	N/A	No PAYG option as structured programme
Aquafit /bikes/boards	6.90	7.20	Align to other fitness classes			
Goodboost per session		4.40	New product			
Goodboost DD Membership		25.30	New product. 2 sessions per week			
Goodboost 12 week course		83.50	New product. 2 sessions per week			

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CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Product	2023/24 Charge Levied £	2024/25 Proposed charge £	Comment
			<u>Swimming memberships</u>			
			Bronze - Swim All Times monthly DD adult	28.30	29.50	
			Corporate Bronze - Swim All Times monthly DD	25.30	26.50	Price per person where businesses can get more than 5 employees to sign up.
			Annual Swim	185.00	195.00	For existing members only, not available anymore. Annual one off fee
			FAST membership - charge per month	29.80	30.50	
			FAST membership bolt-on per month	22.35	22.90	When added to Bronze or Fitness-related DD Membership
			Junior FAST membership - charge per month	26.80	27.90	
			<u>Swimming Instruction</u>			
			Bubbles	19.00	19.80	
			Bubbles & play	23.40	24.40	Bubbles plus play (£4.60)
			Junior / Adult Lessons Stage 1-6 Direct Debit	26.80	27.90	30 minute lesson - prices per month
			Junior lesson & play	31.20	32.50	LTS plus play (£4.60)
			Junior / Adult Lessons Stage 7-8 Direct Debit	29.30	30.50	Reflects longer session. 45 minute lesson - prices per month.
			Stage 8 (3 - 4.5 hours)	48.50	50.40	Delivered at club level
			Stage 9 (5 - 8 hours)	58.50	60.80	Delivered at club level
			Stage 10 (8.5 - 10.5 hours)	64.00	66.60	Delivered at club level
			Nofio Sir Gar County 1 & 2 (12-13 hours)	68.50	71.20	Delivered at club level
			Stage 11-12 (13.5-15 hours)	74.00	77.00	Delivered at club level
			Performance Stage (15-20 hours)	85.00	88.40	Delivered at club level
			One to One Lessons (Scheme) - per 30 mins	17.00	17.70	Additional time for swimmers on Learn to Swim scheme
			One to One Lessons (External) - per 30 mins	26.50	27.60	Additional time for swimmers not on Learn to Swim scheme
			LTS / NSG Link	38.50	40.00	
			Nofio Sir Gar Skills Camps	14.10	14.70	Half day without food in line with holiday activity programme
			Nofio Sir Gar Skills Camps	23.50	24.50	Full day without food in line with holiday activity programme

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CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Product	2023/24 Charge Levied £	2024/25 Proposed charge £	Comment
			<u>School Swimming</u>			
			School Swim Session (per child)	2.60	2.80	To be implemented September 2024, aligned to academic year 50% off standard fee
			Unstaffed activity linked to school swim session, e.g. Play centre 3yrs+	2.25	2.40	
			Staffed activity linked to school swim session, e.g. Skills For Sport	4.50	4.80	Incorporate into school swim visit
			Additional School Swim Instructor recharge	18.00	18.80	An option for schools to add to their school staff capacity if desired/required
			<u>Lifeguard Course</u>			<i>All sites</i>
			Pool Lifeguard Qualification (per course)	320.00	332.80	Charges are tied to the fee structure published by the awarding body RLSS UK if different
			Automated External Defibrillator Training	59.00	61.40	
			<u>Health Suite</u>			
			Sauna (per 55 min session)	8.30	8.70	
			Health Suite & Swim session	9.00	9.70	
			Health Suite & Gym	10.20	10.60	
			<u>*Facility Hire: Wet-side</u>			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Main Swimming Pool per Lane	13.90	14.50	£10 at Llandoverly as shorter 20m lane rather than 25m 25m x 8 Lane pool (calculated by lane cost x number of lanes)
			Main Swimming Pool (1 lifeguard) per 55mins - Carmarthen LC	111.20	116.00	
			Main Swimming Pool (1 lifeguard) per 55mins - Llanelli LC	83.40	87.00	25m x 6 Lane Pool
			Main Swimming Pool (1 lifeguard) per 55mins - AVLC	69.50	72.50	25m x 5 Lane Pool
			Main Swimming Pool (1 lifeguard) per 55mins - Llandoverly Pool	44.50	46.40	20m x 4 Lane Pool
			Small Swimming Pool (1 lifeguard) per 55mins	41.70	43.40	At CLC; AVLC; LLC
			Small Swimming Pool (1 lifeguard) per 55mins	33.30	34.70	Llandoverly (smaller pool)

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CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Product	2023/24 Charge Levied £	2024/25 Proposed charge £	Comment
601,411	845,510	875,124	*Facility Hire: Dry-side			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Indoors			
			Sports Hall - Full per 55 mins	53.30	55.50	CLC / NCELC / LLC (Half of double hall); AVLC
			St Clears Sports Hall - Full per 55 mins	42.00	43.70	Smaller sports hall
			Llanelli LC Double Sports Hall	106.60	111.00	
			Llandovery LC Small Hall	27.50	28.60	
			Small Hall/Dance Studio	42.00	43.70	Including CLC Judo Hall
			Conference room (All day)	150.00	156.00	
			Conference room Morning/Afternoon/ Evening	90.00	93.60	Price aligned to 60% of full day, as per other facilities
			Multipurpose / Function / Activity Room	27.50	28.60	Reduced by 10% for each additional hour booked
			Spin Studio - with instructor	80.00	83.20	
			Spin Studio - without instructor	55.00	57.20	
			Short Tennis / Badminton / Tennis - per court, 55	10.70	11.10	
			Squash / Table Tennis - per court, per 40 mins	7.90	8.20	
			Outdoor - Athletics Track			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Carmarthen LC Athletic Facility (per hr)	69.00	71.80	Standard hourly charge comparable with similar facilities across Wales and UK and reflective of facilities/services whilst considering sustainability of main hirer(s) i.e. club income via membership base and charge per person per session.
			Carmarthen LC Athletic Facility (per hr): National Governing Bodies (NGB)/Club/Education	55.20	57.50	20% discount off standard charge for NGB's, regular club bookings and schools
			Carmarthen LC Athletic Facility (per person per hr usage)	6.90	7.20	For individual bookings
			Athletic Track Steward (1 Hour)	18.00	18.90	An option for people booking to add to their club/school/org capacity if desired/required. Primarily to support athletics meetings
			Athletic Track Steward (Half Hour)	9.00	11.40	Price aligned to 60% of hour, as per other half charges
			1/2 day hire of CLC Athletics Facility (4 hrs): Standard hire charge	276.00	287.20	4x standard hourly charge.
			1/2 day hire of CLC Athletics Facility (4 hrs): NGB/Club/ Education	220.80	229.80	20% discount off standard charge for NGB's, regular club bookings and schools
			Full day hire of CLC Athletics Facility (8hrs): Standard Hire charge	552.00	574.40	8x standard hourly charge.
			Full day hire of CLC Athletics Facility (8hrs): NGB/Club/Education	441.60	459.60	20% discount off standard charge for NGB's, regular club bookings and schools

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CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Product	2023/24 Charge Levied £	2024/25 Proposed charge £	Comment
			Amman Valley LC Athletics Track (per hr)		57.50	New charge due to new facility. Standard hourly charge comparable with similar facilities across Wales and UK and reflective of facilities/services whilst considering sustainability of main hirer(s) i.e. club income via membership base and charge per person per session.
			Amman Valley LC Athletics Track (per hr): NGB/Club/Education		46.00	New charge due to new facility. 20% discount off standard charge for NGB's, regular club bookings and schools
			Amman Valley LC Athletics Track (per person per hr usage)		7.20	New charge due to new facility. For individual bookings
			1/2 day hire of AVLC Athletics Track (4 hrs): Standard hire charge		230.00	New charge due to new facility. 4x standard hourly charge.
			1/2 day hire of AVLC Athletics Track (4 hrs): NGB/Club/ Education		184.00	New charge due to new facility. 20% discount off standard charge for NGB's, regular club bookings and schools
			Full day hire of AVLC Athletics Track (8hrs): Standard Hire charge		460.00	New charge due to new facility. 8x standard hourly charge.
			Full day hire of AVLC Athletics Track (8hrs): NGB/Club/Education		368.00	New charge due to new facility. 20% discount off standard charge for NGB's, regular club bookings and schools
			Outdoor - Grass Football pitch			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Football pitch - middle of track	43.60	43.70	CLC (hourly rate); match hire only (£50) <i>20% discount applies for clubs block booking 10 or more sessions</i>
			Outdoor - All Weather pitches			
			All weather pitch - full size 2G (Carmarthen, Amman Valley)	69.00	71.80	2G pitch is sand filled and suitable for Hockey and Soccer training (and junior Soccer matches only)
			Half Pitch 2G All Weather pitch	41.40	43.10	
			All Weather pitch - small 2G Llanelli LC	28.50	29.70	Smaller than half pitch dimensions
			Full Red Gravel Pitch (without lights)	41.40	N/A	No longer applicable.
			Half Red Gravel Pitch (without lights)	24.85	N/A	No longer applicable.
			All weather pitch - full size 3G (Penrhos School, Llanelli. Also proposed at Amman Valley LC)	89.00	92.60	3G pitch is suitable for contact sports such as Rugby and Soccer matches. Higher costs to maintain, licence and replace, plus charges in line with other comparable 3G pitches, e.g. Coleg Sir Gar

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LEISURE CENTRE CHARGES

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Product	2023/24 Charge Levied £	2024/25 Proposed charge £	Comment
			Half Pitch 3G All Weather pitch	57.00	55.60	Popular with teams sharing facilities for Winter training. 60% of full
			Match hire - for 3G	110.00	114.90	Match hire deemed at max 2 hrs. 1st hour standard charge, second hour £21 = 124%.
			Additional Match Hire Hours - for 3G		57.50	New charge. Additional hours charged at the average hourly rate for match hire = £57.50. E.g. 3hrs = £172.40, 4hrs = £229.90, etc. Only applicable to league matches (i.e. not applicable for training hires)
			Outdoor - Courts and Multi Use Games Areas (MUGA)			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Outside Netball Court, per 55 min and MUGA 55Mins	20.20	21.00	
			Tennis - per court, 55 mins	10.70	11.10	
			Outdoor - Changing Rooms			
			Changing Facilities	24.70	25.70	
			Changing Facilities (per person)	3.00	3.20	
			<u>Children's Parties</u>			
			Birthday Party Per Child with food 90min	11.90	12.40	Minimum of 12 children for dryside & minimum of 15 children wetside (hot food)
			Birthday Party Per Child no food 90min	7.40	7.80	Minimum of 12 children for dryside & minimum of 15 children wetside (no food). Food priced at £4.50
			Birthday Party Per Child with food 120min	14.10	14.70	Minimum of 12 children for dryside & minimum of 15 children wetside (hot food)
			Birthday Party Per Child no food 120min	9.60	10.10	Minimum of 12 children for dryside & minimum of 15 children wetside (no food). Food priced at £4.50
			Themed Party - hot food 90min	11.90	12.40	£5.25 food cost for all parties HOT
			Themed Party - cold food 90min	11.90	12.40	£5.50 Food cost for all parties COLD
			Themed Party - no food 90min	7.40	7.80	

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LEISURE CENTRE CHARGES

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Product	2023/24 Charge Levied £	2024/25 Proposed charge £	Comment
			<u>Leisure Saver Scheme</u>			
			Actif Saver Card (12 months)	17.50	18.20	Annual fee which then gives 10% discount on paid activity at all times.
			Actif Super Saver Card - Benefits (12 Months)	17.50	18.20	Annual fee which gives 40% discount off-peak and 10% at all other times (Concession applies for Students; 50+; and those on benefits)
			7 day leisure centre membership - Adult	20.70	21.60	Price based on 3 x fitness session cost
			7 day leisure centre membership - Child (<18)	9.90	10.80	Price based on 3 x jnr swim
			7 day leisure centre membership - Family (up to 2	30.60	32.40	Price based on one adult plus one child pass
			<u>Equipment Hire Charges</u>			
			Squash Racket Hire	3.00	3.10	
			Badminton Racket Hire	3.00	3.10	
			Short Tennis Racket	3.00	3.10	
			Table Tennis Bat Hire	3.00	3.10	
			Tennis Racket Hire	3.00	3.10	
			Football Hire	3.00	3.10	
			<u>Children's Instructed Sessions</u>			
			Junior Activity Session	4.50	4.80	Multi sports, soccer, netball etc
			Direct Debit 'Active Young People' sessions	18.00	17.30	Monthly charge for Junior activity sessions for sports based activities and dry-side coached courses. Price based on 4 x session costs with 10% discount applied
			<u>Softplay Adventure Area</u>			
			Play Zone (per 55 mins) under 3 year olds	2.50	2.60	Play centre, e.g. Carmarthen Leisure Centre
			Under-3yrs Play Zone monthly membership	10.00	10.40	Unlimited access to play centre. Direct Debit
			Play Zone (per 55 mins) 3 year olds and over	4.40	4.60	Play centre, e.g. Carmarthen Leisure Centre
			3rs+ Play Zone monthly membership	17.60	18.40	Unlimited access to play centre. Direct Debit
			Organisation group booking of Play Zone (per 55 mins)		2.30	New product. Group bookings of 6 children or more made by organisations such as nurseries

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CHARGING DIGEST - Leisure

LEISURE CENTRE CHARGES

2022/23 Actual £	2023/24 Budget £	2024/25 Target £	Product	2023/24 Charge Levied £	2024/25 Proposed charge £	Comment
			<u>Holiday Activity Programmes</u>			
			Half Day without food	14.10	14.70	Without food. Aligned to 60% of full day cost £4.70 added to account for food/drink (Actif internal recharge of £5.50)
				18.60	19.40	
			Half Day with food			£4.70 added to account for food/drink (Actif internal recharge of £5.50)
			Full Day without food	23.50	24.50	
				28.00	29.20	
			Full Day with food			Without food
			Weekly without food	105.75	110.30	
			Weekly with food	126.00	131.40	With lunch.
			Lunch - where added to product	5.30	5.50	
			Additional food (e.g. breakfast / tea)	2.10	2.20	

* Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate. Charitable organisations may apply for up to 50% reduction for fundraising events, as can partners such as Health, Education, etc. This will require approval by the Sport & Leisure Management Team and will be minuted and consistent.

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Head of Service and Sport & Leisure Management Team. This will be minuted and consistent.

N.B. car parking free at all leisure sites. LLC / Pentre Awel car parking - 3 hours free for leisure centre users.

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CHARGING DIGEST - Leisure

ACTIF COMMUNITY SPORT CHARGES

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £		2023/24 Charge Levied £	2024/25 Proposed charge £	Comment
39,064	109,270	113,641	<u>Actif Anywhere (digital platform)</u> Small School/Venue Annual Fee Medium School/Venue Annual Fee Large School/Venue Annual Fee Independent Living Centre Annual Fee Care Home Annual Fee Bespoke session	365.00 438.00 525.60 TBC TBC TBC	365.00 438.00 525.60	Pupil numbers aligned to Education classification. Held as not introduced yet Pupil numbers aligned to Education classification. Held as not introduced yet Pupil numbers aligned to Education classification. Held as not introduced yet Ongoing dialogue Ongoing dialogue
			<u>Hire of staff to partners for activity, coach education, etc.</u> Tutor recharge / Programme Management p/h Activity Coach p/h Attendance at Actif Coach Education Course	34.00 24.00 12.00	35.20 25.20 13.00	
			<u>Community Activity Sessions</u> Introductory price for 'Actif Communities Team' led targeted programmes (up to 16 weeks) Coach-led session in the community Paddleboard Led Session with Wetsuit Hire Actif Communities Membership (Direct Debit)	2.50 4.20 16.80	2.70 4.40 15.90	Approx 1 hr Approx 1 hr
			<u>Sports Awards</u> Main Sponsor Category Sponsor Ticket Sales - Adult Ticket Sales - Children Live Streaming Ticket	1,500.00 500.00 10.00 5.00 5.00	1,500.00 500.00 10.00 5.00 5.00	
			<u>Actif Van</u> Platinum Gold Silver Bronze	800.00 600.00 400.00 200.00	800.00 600.00 400.00 200.00	Price held as a new venture Price held as a new venture Price held as a new venture Price held as a new venture

* 50% additional charge for commercial bookings

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate. Charitable organisations may apply for up to 50% reduction for fundraising events, as can partners such as Health, Education, etc. This will require approval by the Sport & Leisure Management Team and will be minuted and consistent.

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Head of Leisure Sport & Leisure Management Team. This will be minuted and consistent.

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CHARGING DIGEST - Leisure

THEATRES AND ARTS VENUES

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
251,478	402,984	419,103	THEATRES				<i>Income from commercial hires (at full rates) subsidise community & amateur hirers. Charges have been structured to help keep within maximum working week of 48 hours (which supports the Theatre's Annualised hours working protocol) and to ensure sustainability of community groups.</i>
			Lyric	Hire of Venue			<i>Charges proposed with sensitivity and knowledge of market to ensure sustainability of users</i>
			Main House	Daily Rate: Performances £ per hour	220.00	229.00	Minimum 4 hours, Maximum 10 hours. Inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community, amateur and not for profit groups.
			Daily Rate: Performances Overrun Hours £ per hour	440.00	458.00	Charged over 10 hours. 40% discount for amateur	
			Weekly Rate: Performances £ per week	4,660.00	4,846.00	Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community & amateur groups.	
			Weekly Rate: Performances Additional Hours £ per hour	220.00	229.00	Charged over 40 hours up to 48 hours. 40% discount for amateur	
			Weekly rate: Performances Overrun Hours £ per hour	550.00	572.50	Charged over 48 hours. 40% discount for amateur	
			Daily Rate: Fit-ups and Rehearsals: £ per hour	93.00	97.00	Minimum 4 hours, maximum 10 hours. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 40% discount for community, amateur and not for profit groups.	
				Daily Rate: Fit-ups and Rehearsals: Overrun Hours £ per hour	186.00	194.00	Charged over 10 hours. 40% discount for amateur

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THEATRES AND ARTS VENUES

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments				
293,239	367,179	381,866		Conferences	Weekly Rate: Fit-ups and Rehearsals £ per week	3,730.00	3,879.00	Inclusive of technical staff, lighting, sound. 40% discount for amateur			
					Weekly Rate: Fit-ups and Rehearsals Additional Hours £ per hour	93.00	97.00	Charged over 40 hours up to 48 hours. 40% discount for amateur			
					Weekly Rate: Fit-ups and Rehearsals Overrun Hours £ per hour	232.50	242.50	Charged over 48 hours. 40% discount for amateur			
					Conferences (now £ per hour)	145.75	153.00	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 10% discount.			
				Classes & Workshops	Conferences: Additional hours £ per hour	145.75	153.00	Commercial offer			
					Studio Hire Daytimes £ per hour	18.00	18.50	10% discount for non-profit orgs			
					Studio Hire evenings & weekends £ per hour	29.00	29.50	10% discount for non-profit orgs			
				Y Ffwrnes	Hire of Venue						
					Main House	Daily Rate: Performances Main House £ per hour	250.00	260.00	Minimum 4 hours, Maximum 10 hours. inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community, amateur and not for profit groups.		
				Daily Rate: Performances Overrun Hours £ per hour		500.00	520.00	Charged over 10 hours. 40% discount for amateur			
				Weekly Rate: Performances £ per week		5,125.00	5,330.00	Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community & amateur groups.			
				Weekly Rate: Performance Additional Hours £ per hour		250.00	260.00	Charged over 40 hours up to 48 hours. 40% discount for amateur			
Weekly Rate: Performances Overrun Hours £ per hour	625.00	650.00	Charged over 48 hours. 40% discount for amateur								

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CHARGING DIGEST - Leisure

THEATRES AND ARTS VENUES

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
			Stiwdio Stepni	Daily Rate: Fit-ups & rehearsals £ per hour	93.00	97.00	Minimum 4 hours, Maximum 10 hours. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 40% discount for community, amateur and not for profit groups. Charged over 40 hours up to 48 hours. 40% discount for amateur Inclusive of technical staff, lighting, sound. 40% discount for amateur Charged over 40 hours up to 48 hours. 40% discount for amateur Charged over 48 hours. 40% discount for amateur Minimum 4 hours, Maximum 10 hours. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community, amateur and not for profit groups. Charged over 10 hours. 40% discount for amateur Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community & amateur groups. Charged over 40 hours up to 48 hours. 40% discount for amateur Charged over 48 hours. 40% discount for amateur Minimum 4 hours, Maximum 10 hours. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 40% discount for community, amateur and not for profit groups.
				Daily Rate Fit-ups and Rehearsals: Overrun Hours £ per hour	186.00	194.00	
				Weekly Rate: Fit-ups and Rehearsals £ per week	3,730.00	3,879.00	
				Weekly Rate: Fit-ups and Rehearsals Additional Hours £ per hour	93.00	97.00	
				Weekly Rate: Fit-ups and Rehearsals Overrun Hours £ per hour	232.50	242.50	
				Daily Rate: Performances £ per hour	105.00	109.00	
				Daily Rate: Performance Overrun Hours £ per hour	210.00	218.00	
				Weekly Rate: Performances £ per week	2,040.00	2,122.00	
				Weekly Rate: Performances Additional Hours £ per hour	105.00	109.00	
				Weekly rate: Performances Overrun Hours £ per hour	262.50	272.50	
			Daily Rate: Fit-ups and Rehearsals £ per hour	35.00	36.00		

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CHARGING DIGEST - Leisure

THEATRES AND ARTS VENUES

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments	
13,367	14,622	15,207	Conferences	Daily Rate: Fit-ups and Rehearsals Overrun Hours £ per hour	70.00	72.00	Charged over 10 hours. 40% discount for amateur	
				Weekly Rate: Fit-ups and Rehearsals £ per week	1,400.00	1,456.00	Inclusive of technical staff, lighting, sound. 40% discount for amateur	
				Weekly Rate: Fit-ups and Rehearsals Additional Hours £ per hour	35.00	36.00	Charged over 40 hours up to 48 hours. 40% discount for amateur	
				Weekly Rate: Fit-ups and Rehearsals Overrun Hours £ per hour	87.50	90.00	Charged over 48 hours. 40% discount for amateur	
				Ffwrnes Main House Conferences now £ per hour	145.75	153.00	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 10% discount.	
				Ffwrnes Main House Conferences: Additional hours £ per hour	145.75	153.00		
				Ffwrnes Studio & Crochan Conferences now £ per hour	59.15	62.00	Minimum 2 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 10% discount.	
				Ffwrnes Studio & Crochan Conferences: Additional hours £ per hour	59.15	62.00		
			Classes & Workshops	Studio & Crochan Workshops - Daytimes £ per hour	18.00	18.50	10% discount for non-profit orgs	
			Studio & Crochan Workshops - evenings & weekends £ per hour	29.00	29.50	10% discount for non-profit orgs		
			Miner's Theatre	Performances	Daily Rate: Performances £ per hour	72.00	75.00	Minimum 4 hours, Maximum 10 hours. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community, amateur and not for profit groups.
				Daily Rate: Overrun Hours £ per hour	144.00	150.00	Charged over 10 hours. 40% discount for amateur	

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CHARGING DIGEST - Leisure

THEATRES AND ARTS VENUES

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments	
137,452	179,206	186,374	All Theatres	Weekly Rate: Performances £ per week	1,510.00	1,570.00	Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 40% discount for community & amateur groups.	
				Weekly Rate: Performances Additional Hours £ per hour	72.00	75.00	Charged over 40 hours up to 48 hours. 40% discount for amateur	
				Weekly rate: Performances Overrun Hours £ per hour	180.00	187.50	Charged over 48 hours. 40% discount for amateur	
				Daily Rate: Fit-ups & rehearsals £ per hour	30.00	31.00	Minimum 4 hours, maximum 10 hours. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 40% discount for community, amateur and not for profit groups.	
				Daily Rate: Fit-ups & rehearsals Overrun Hours £ per hour	60.00	62.00	Charged over 10 hours. 40% discount for amateur	
				Weekly Rate: Fit-ups and Rehearsals £ per week	1,190.00	1,238.00	Inclusive of technical staff, lighting, sound. 40% discount for amateur	
				Weekly Rate: Fit-ups and Rehearsals Additional Hours £ per hour	30.00	31.00	Charged over 40 hours up to 48 hours. 40% discount for amateur	
				Weekly Rate: Fit-ups and Rehearsals Overrun Hours £ per hour	75.00	77.50	Charged over 48 hours. 40% discount for amateur	
				Workshops Hire Daytimes £ per hour	15.50 / 10.00	16.00 / 10.00	£10 rate if booked through community volunteer group	
				Workshops Hire evenings & weekends £ per hour	25.50 / 10.00	26.00 / 10.00	£10 rate if booked through community volunteer group	
				Misc Resources	Box Office Commission	6% on commercial shows / 5% on amateur shows	6% on commercial shows / 5% on amateur shows	Charged on the net box office takings for performances under hire contracts
				Performing Rights Society	Recharged to applicable tariff	Recharged to applicable tariff	Performing Rights Society recharge - tariffs varies according to type of show. Charged on the net box office takings	

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CHARGING DIGEST - Leisure

THEATRES AND ARTS VENUES

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Credit Card Commission	2%	2%	Charged on the net box office takings
				Tickets for Performances & Events	Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc	Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc	Tickets prices set in accordance with programming strategy, and with sensitivity and knowledge of market and local audiences. Occasional special initiatives (such as 'Pay What you Decide' or discounted/free tickets offered to specific community groups, offered to incentivise and develop or diversify audiences, and to be determined in line with audience development plans
				Additional discounts on hire charges for specific initiatives	Management discretion (more than one officer to agree)	Management discretion (more than one officer to agree)	Occasional special initiatives such as discounted/free venue hire offered to specific community groups, offered to incentivise and develop local community engagement and support, and to be determined in line with audience development plans
				Loyalty Card Scheme	5%	5%	5% bonus to Individual TSG Loyalty Card Holders (Agency Ticket sales are precluded from the Individual TSG Loyalty Card Scheme). Sales by registered Ticket Agents not applicable and are subject to negotiation
				Bank Holiday rates	Double rate	Double rate	All venue hire including performances, fit-ups and rehearsals, and additional hours, but excluding weekly hires.
				Overrun charges per hour	N/A	N/A	Additional Hours and Overrun hours intended to discourage excessive hours, and to support a maximum working week of 48 hours (as per Theatres annualised hours protocol)
				Marketing services recharges	By quotation + 15%	By quotation + 15%	e.g. radio or print advertising, e-mail or social media campaigns etc.
				Technical services & equipment recharges/ contracted hire	By quotation + 15%	By quotation + 15%	e.g. piano tuning, special effects, technical equipment, additional technical staff.
				Kiosk & Bar	Mark up to RRP	Mark up to RRP	

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THEATRES AND ARTS VENUES

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
27,278	45,389	47,205	Dylan Thomas Boathouse	Entrance Fees			
				Entry Charges			
				Adults	6.00	6.00	Students (with valid student ID card), Visitors with disabilities (also entitled to a free carer/companion ticket).
				Concessionary	5.50	5.50	
				Children (5 - 18)	3.00	3.00	
				Children under 5		0.00	
				Flexible Family/Small Group Day Ticket	10% discount on admission for 4+ people	10% discount	Any family/small group of 4+ people receive 10% discount from total admission.
				Weekly multi-site ticket (MOLS and DTBH)	Adult 10.00, Concession 9.00, Child (5-18) 5.50	Adult 10.00, Concession 9.00, Child (5-18) 5.50	Unlimited visits to MOLS and DTBH for 1 week
				Ticketed admission to Writing Shed	30.00 - 90.00	4.00 - 8.00 per person	Change in offer due to no demand on service at 2023/24 charge. Special pre-booked events to be offered to pilot interest in 2024/25
				Tickets for Events	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Min 5.00, max 60.00	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc. Management discretion delegated
				Facility Hire			
				Access to the Writing Shed By professional Companies/individuals	100.00 per hour, 50.00 for amateur groups/individ.	110.00 per hour commercial/ 50.00 for amateur groups	Access hours by negotiation
				Per hour - Access to the Boathouse for profit making filming & photography	150.00 per hour	Price negotiated by Marketing & Media	Price determined by size of company, impact, and loss of business
				Per hour - Facility fees for private hire for functions/events (out of normal hrs)	300.00 up to 3hours and 50.00 per hour thereafter.	300.00 up to 3hours and 50.00 per hour thereafter.	

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CHARGING DIGEST - Leisure

THEATRES AND ARTS VENUES

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments	
13,691	31,972	33,251	Oriel Myrddin	Bookshop and gifts	Mark up to RRP	RRP	Publications VAT exempt	
				Branded merchandise			All items will be priced as a minimum (cost price x 2 x 20%). 30% commission	
30,629	51,407	53,463		Commission on art sales	Prices vary according to menu. Target 3 x wholesale costs	As per industry recipe cost margins	Recipe costing margins to be reviewed. This will apply to items that are supplied as loose and require other ingredients to provide a product for resale, e.g., tea/coffee/scones/afternoon tea, etc. Consumables with a RRP, drink cartons, cans, snacks, etc will be priced as a minimum (cost price x 2 x 20%). Priced to sell.	
				Tearoom				
3,170	5,600	5,600		Retail Area		30%	Location closed due to re-development of site	Retail mark-up at discretion of CIO with view to maximising profit whenever possible
				Exhibitions originated by gallery and made available to tour elsewhere	1,500.00			
				Tickets for Events	50.00 - 250.00			10% discount for Artist Club members
0	0	0		Hire of Studio	200.00			Per daily rate 10.00 - 16.00 10% discount for Artist Club members
				Room hire /hr or part	50.00			Hourly rate 10% discount for Artist Club members
				Room hire /session, morning, afternoon or evening	75.00 for 1/2 day mornings & afternoons 150.00 for evenings			
				Room hire all day	75.00			Day rate for meeting room (office hours) 10% discount for Artist Club members
				Gallery Hire Evening 5pm -9pm (include one member of staff)	300.00			
				Deposit on Gallery hire	500.00			
			School Artist Workshop Residencies				This can vary depending on the nature of the supporting external grant	
			Formal education visits to gallery (schools & colleges)	up to 10 students 45.00			Prices kept affordable for schools / colleges	
			Gallery led workshops for schools	11-20 students 75.00 21-25 students 75.00				

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THEATRES AND ARTS VENUES

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
38,642	24,000	24,000		Exhibitions & work on sale commissions Grant Aided Exhibitions Exhibited work Gallery open workshops - Adults Gallery open workshops - Children Lectures	 30% half day 55.00 150.00 150.00 250.00 7.50 - 50.00	Location closed due to re-development of site	These will be taken to the Trustees for comment and any changes they may decide Dependent on who delivers, outcome materials etc. Dependent on who delivers, outcome materials etc. Dependent on who delivers, outcome materials etc. Suggested donations to the gallery are increasing

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CHARGING DIGEST - Leisure

ARCHIVES, LIBRARIES & MUSEUMS

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
14,176	11,000	11,440	Archives	Photographic Permits			
				1 day	7.75	8.05	4% applied to all charges unless otherwise stated
				1 week	22.40	23.30	
				1 year	112.00	116.00	
				Use of tripod (day rate)	11.20	Removed	No take up
				Reproduction in Publications			
				Price per image	33.60	34.95	
				Bespoke Research Fees			
				1 hour min. & 2 hours max. per request	38.50	40.00	
				1 hour minimum & 2 hours maximum			
				Official Letter			
				Official Letter / Letter of Certification	8.95	9.30	
				Filming on Premises.			
				Hourly rate (minimum 1 hour)	62.00	64.50	
				Television.			
				Welsh / Regional broadcast up to 10 years	112.00	116.00	
				British broadcast up to 10 years	168.00	175.00	
				Reproduction worldwide up to 10 years	190.00	198.00	
				Web use of images	68.00	70.75	
				Web use - Online digital streaming services	225.00	236.25	
				Stationery			
				Pencils	0.45	Removed	No take up
				Photocopying			
				Black & White A4	0.68	Removed	Move towards digital only - camera - e-mail
				Black & White A3	0.80	Removed	Move towards digital only - camera - e-mail
				Coloured A4	0.90	Removed	Move towards digital only - camera - e-mail
				Coloured A3	1.00	Removed	Move towards digital only - camera - e-mail

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ARCHIVES, LIBRARIES & MUSEUMS

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
1,700	2,543	2,645	Library Service	Scanned Copies			
				Printed on A4 plain paper	0.68	Removed	Move towards digital only - camera - e-mail
				Printed on A3 plain paper	0.80	Removed	Move towards digital only - camera - e-mail
				Scanned copy saved to CD for 1	3.35	Removed	Move towards digital only - camera - e-mail
				Scanned copy saved to CD for 2 - 5	5.60	Removed	Move towards digital only - camera - e-mail
				Scanned copy saved to CD for 6 - 10 (Max.)	11.20	Removed	Move towards digital only - camera - e-mail
				Digital Copies - Sent by email			
				Jpeg file type for 1	2.25	2.35	
				Jpeg file type for 2 - 5	4.50	4.70	
				Jpeg file type for 6 - 10 (Max.)	8.85	9.20	
				Group Visits			
				Group visit per session (15 people max)	11.00	12.00	
				Lending Fees			
				DVDs/Videos	2.00	2.00	No change as to encourage higher usage
DVD Box sets	2.00	2.00	No change as to encourage higher usage				
CDs/Cassettes	1.00	1.00	No change as to encourage higher usage/gradually to be phased out				
Reservation Charges							
Items not in stock	4.00 per item	7.00 minimum charge, additional charges may apply	75% increase - to bring charges in line with other library authorities in Wales & England				
Lettings Fees							
per hour	16.00	16.00	No change 5% increase applied last year				
per 2.5 - 4 hr session	40.00	40.00	No change 5% increase applied last year				
per day 9am to 4:30pm	72.00	72.00	No change 5% increase applied last year				
evening 5pm to 10pm	105.00	105.00	No change 5% increase applied last year				
Weekly rate for exhibitions	30% commission fee on any sales during the exhibition	30% commission fee on any sales during the exhibition	No change as to encourage greater use				
32,431	52,492	54,592					

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ARCHIVES, LIBRARIES & MUSEUMS

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Gallery/Room Hire per week incl. public performance	262.50 for non profit making organisation, 367.50 for profit making organisation	262.50 for non profit making organisation, 367.50 for profit making organisation	No change 5% increase applied last year
				Projector hire	10.50 per hire session	10.50 per hire session	No change as to encourage greater use
				INTERNAL - CCC Lettings Fees Hirers outside of Communities Department to pay full libraries lettings fees as above Exception - Learning & Development will be charged full letting fees if they are running a chargeable course. If an internal course with no charge to attend is offered, lettings fee will be waived.		Lettings fees as above	New - introduction of fees to departments outside of Communities
5,271	13,455	13,985		Fines	0.20 per day up to a maximum of 10.00 per item (adults only)	0.20 per day up to a maximum of 10.00 per item (adults only)	No change/being phased out by other authorities in Wales
				DVD's	1.00 per day up to a maximum of 10.00 per item	1.00 per day up to a maximum of 10.00 per item	No change as to encourage greater use
15,042	14,422	14,999		Photocopying			
				Black & White A4	0.25	0.25	No change as to encourage greater use
				Black & White A3	0.35	0.35	No change as to encourage greater use
				Coloured A4	0.75	0.75	No change as to encourage greater use
				Coloured A3	1.25	1.25	No change as to encourage greater use
				Scanning	1.20	1.20	No change in cost - up to 5 sheets in one scan
				Laminating - A4		0.50	New offer
				Laminating - A3		1.00	New offer

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ARCHIVES, LIBRARIES & MUSEUMS

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Bespoke Research Fees			
				Private	35.00 per hour	35.00 per hour	No change as to encourage greater use
				Commercial	50.00 per hour	50.00 per hour	No change as to encourage greater use
				Family history training sessions	15.00 per hour	15.00 per hour	No change as to encourage greater use
				Local history enquiries e.g newspaper searches, census searches	7.50 per half an hour (under 30 mins - no charge, Over 30 mins to a maximum of 2 hours charged at 7.50 per half hour)	Private: 7.50 per half an hour (under 30 mins - no charge, Over 30 mins to a maximum of 2 hours charged at 7.50 per half hour) Commercial: 7.50 per half hour applies from start of enquiry	Commercial charges applied from start of the enquiry.
				Makerspace room hire fees			
				per hour	15.75	16.00	To bring in line with library lettings fees
				per 2.5 - 4 hr session	39.90	40.00	To bring in line with library lettings fees
				per day 9am to 4:30pm	71.40	72.00	To bring in line with library lettings fees
				evening 5pm to 10pm	105.00	105.00	No change as to encourage greater use
				Weekly rate non-profit organisations	262.50	262.50	No change as to encourage greater use
				Weekly rate profit making organisation	367.50	367.50	No change as to encourage greater use
				Makerspace equipment hire per session			
				All equipment	15.00	15.00	No change as to encourage greater use
				Projector	10.50	10.50	No change as to encourage greater use
				Instruction Fees (1st induction free)			
				Staff led	30.00	30.00	No change
				Commercial	45.00	45.00	No change

APPENDIX C

CHARGING DIGEST - Leisure

ARCHIVES, LIBRARIES & MUSEUMS

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Makerspace Assistance e.g support using 3D printer, music booth, maker equipment	7.50 per half an hour (under 30 mins - no charge, Over 30 mins to a maximum of 2 hours charged at 7.50 per half hour)	Private: 7.50 per half an hour (under 30 mins - no charge, Over 30 mins to a maximum of 2 hours charged at 7.50 per half hour) Commercial: 7.50 per half hour applies from start of project	Commercial charges applied from start of the project.
				3D printing charges 3D printing per minute Filament per meter	1.00	1.00 0.50	No change New charge
				Engraving Charges Engraving charge per hour Materials - Medals Materials - Boards Materials - Coasters x3		2.50 1.00 10.00 5.00	New offer New offer New offer New offer
				Moulder Charges Moulder - per sheet		1.50	New offer
				Mug Press Charges Per item - standard Per item - personalised		3.50 5.00	New offer New offer
0	68,400	71,136	Museums Admissions	Museum of Land Speed Adult day ticket	7.00 (Vatable)	7.00	Financial strategy recommends starting with simple charging, moving to flexible pricing and bundling in future years to manage demand and drive business in low season.

APPENDIX C

CHARGING DIGEST - Leisure

ARCHIVES, LIBRARIES & MUSEUMS

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
			All Museums	Concessionary adult day ticket	6.00	6.00	Applies to: Students (with valid student ID card), Visitors with disabilities (also entitled to a free carer/companion ticket). If assistance is required for a visit, one registered carer will be admitted free of charge with each paying disabled ticket.
				Child (5-18 years) day ticket	4.00	4.00	
				Child (0-4)	No Charge	0.00	
				Flexible Family/small group Day Ticket	10% discount on admission for 4+ people	10% discount	Family Ticket Watch report (Kids in Museums) recommends options for flexible ticketing. Any family/small group of 4+ people visiting with a child receive 10% discount from total admission price. This provides a strong marketing message about the audience and will encourage visitor numbers and secondary spend.
				Weekly multi-site ticket (MOLS and DTBH)	Adult 10.00, Concession 9.00, Child (5-18) 5.50	Adult 10.00, Concession 9.00, Child (5-18) 5.50	Unlimited visits to MOLS and DTBH for 1 week
				Schools charges			
				Loan box hire, 2 weeks		25.00	Existing provision revamped and new distribution centre set up.
				Dylan Thomas writing shed		50.00	Weekly hire + mileage charge
				Workshop - core programme, in-person or virtual		45.00	
				Resource pack (digital or printed)		20.00	
				Themed bundle - loan box, resource pack and workshop		75.00	
				Termly loan box subscription		100.00	
				Bronze membership - As many boxes + 10% discount on school visits		200.00	
				Silver membership - 1 year, As many boxes + 3 visits		300.00	
				Gold Membership - 1 year, As many boxes, As many workshops, Goody bag from shop		500.00	
			Bespoke workshop outside the core programme - min/max hourly charge		50.00 to 100.00	Price is subject to resources required, e.g. materials, freelance specialist	

APPENDIX C

CHARGING DIGEST - Leisure

ARCHIVES, LIBRARIES & MUSEUMS

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
38,301	69,655	72,441	Venue Hire	Museum of Land Speed			
				Function room (day hire)		200.00	
				Function room, hourly (minimum 2 hours)		40.00	
				Video conferencing equipment		25.00	
				Exhibition gallery hire, including use as breakout space		100.00	
				Exclusive hire of museum (daytime)		600.00	Requests that require public closure will need Senior Manager sign-off
				Evening only (6-10pm), hourly charge		200.00	
				Extend time by 30 minutes (evening)		100.00	
				Wedding hire - Mon-Thurs, October to March		325.00	Ceremony for 40 guests, 1 hour photography
				Wedding hire - Fri-Sun + B/H, October to March		485.00	Ceremony for 40 guests, 1 hour photography
				Wedding hire - exclusive use whole museum, October to March		650.00	Ceremony for 40 guests, 1 hour photography, drinks reception space for guests
				Wedding hire - Mon-Thurs, April to June		375.00	
				Wedding hire - Fri-Sun + B/H, April to June		585.00	
				Wedding hire - exclusive use whole museum, April to June		750.00	
				Wedding hire - Mon-Thurs, July-September		425.00	
				Wedding hire - Fri-Sun + B/H, July to September		685.00	
				Wedding hire - exclusive use whole museum, July to September		850.00	
				Carmarthenshire Museum			
				Bishops Library hire (day, 10am-4pm)	N/A	160.00	Charge structure aligned across museums
				Bishops Library per hour (minimum 2 hours)	N/A	35.00	
				Corporate hire - delegate fee	13.50 +VAT	N/A	Charge option removed
				Library room hire only - per half day / day for Carmarthenshire voluntary community groups or classes	75.00 / 100.00 (VAT exempt)	N/A	Charge option removed

APPENDIX C

CHARGING DIGEST - Leisure

ARCHIVES, LIBRARIES & MUSEUMS

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments	
				Parc Howard				
				Room day hire (10am -4pm)		160.00		
				Room hire, hourly (min 2 hours)		35.00		
				Exclusive hire of museum (daytime)		400.00	Requests requiring museum closure require Senior Manager sign-off	
				Evening only (6-10pm), hourly charge		160.00		
				Extend time by 30 minutes (evening)		80.00		
				Wedding hire - Mon-Thurs, October to March		325.00		
				Wedding hire - Fri-Sun + B/H, October to March		485.00		
				Wedding hire - exclusive use whole museum, October to March		650.00		
				Wedding hire - Mon-Thurs, April to June		375.00		
				Wedding hire - Fri-Sun + B/H, April to June		585.00		
				Wedding hire - exclusive use whole museum, April to June		750.00		
				Wedding hire - Mon-Thurs, July-September		425.00		
				Wedding hire - Fri-Sun + B/H, July to September		685.00		
				Wedding hire - exclusive use whole museum, July to September		850.00		
				Museums All/venue hire				
				TV/Film location				Film hire charges and contracts are agreed on a case-by-case basis through Marketing & Media
				Equipment hire, per event				
				Projector hire + screen	16.50	0.00		
				Flipchart and pens	11.00	0.00		
				Extension cable, cable covers	11.00	0.00		
				Easel, each	11.00	0.00		
				Portable induction loop	11.00	0.00		
				Lectern	11.00	0.00	No demand on charge - included in hire fee going forward	

APPENDIX C

CHARGING DIGEST - Leisure

ARCHIVES, LIBRARIES & MUSEUMS

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
			Sales	Refreshments with room hire			
				Buffet lunch at any museum	12.5% service charge	25.00	Order your catering from a preferred supplier, we'll take delivery, provide crockery, and clear up
				Teas/coffee, per head	1.45	N/A	Removed for simplification of charges
				Tea/coffee + biscuits, per head	1.95	2.05	
				Tea, coffee, juice, per head	1.95	N/A	Removed for simplification of charges
				Tea, coffee, juice, biscuits, per head	2.30	N/A	Removed for simplification of charges
				Photography and image reproduction			
				Photographic services	25.00 - 55.00	25.00 - 55.00	Inclusive of VAT. Includes image supply (£15) and administration (£10); licence fees are additional. New photography (where no image already exists) £30 per hour. Prices reflect market rate.
				Research publication/academic journal	No charge	0.00	Academic usage is defined as a license to reproduce within an academic journal or a research publication of a small print run. The County Council retains the right to charge where appropriate, including larger print run academic publications.
				Larger print run academic / educational / not-for-profit - one language one region	Full page 50.00; Half page 37.50; less than half page 30.00	Full page 50.00; Half page 37.50; less than half page 30.00	One region examples include North America or Europe
				Larger print run academic / educational / not-for-profit - world rights one language	Full page 60.00; Half page 40.00; less than half page 35.00	Full page 60.00; Half page 40.00; less than half page 35.00	
				Larger print run academic / educational / not-for-profit - world rights all languages	Full page 70.00; Half page 52.50; less than half page 40.00	Full page 70.00; Half page 52.50; less than half page 40.00	
				Commercial publication - one language one region	Full page 150.00; Half page 112.50; less than half page 90.00	Full page 150.00; Half page 112.50; less than half page 90.00	

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CHARGING DIGEST - Leisure

ARCHIVES, LIBRARIES & MUSEUMS

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Commercial publication - world rights one language	Full page 190.00; Half page 142.50; less than half page 110.00	Full page 190.00; Half page 142.50; less than half page 110.00	
				Commercial publication - world rights all languages	Full page 250.00; Half page 187.50; less than half page 145.00	Full page 250.00; Half page 187.50; less than half page 145.00	
				Exhibition material, including catalogues - one language one region	Full page 100.00; Half page 75.00; less than half page 55.00	Full page 100.00; Half page 75.00; less than half page 55.00	
				Exhibition material, including catalogues - world rights/one language	Full page 120.00; Half page 90.00; less than half page 70.00	Full page 250.00; Half page 187.50; less than half page 145.00	
				Exhibition material, including catalogues - world rights/all languages	Full page 140.00; Half page 105.00; less than half page 80.00	Full page 140.00; Half page 105.00; less than half page 80.00	
				Media - TV/Online broadcast of a still image (up to 6 seconds)	One country: 5 years = 210.00, 10 years = 270.00; World rights: 5 years = 270.00, 10 years = 400.00; World extended rights: 5 years = 350.00, 10 years = 600.00	One country: 5 years = 210.00, 10 years = 270.00; World rights: 5 years = 270.00, 10 years = 400.00; World extended rights: 5 years = 350.00, 10 years = 600.00	World extended rights: all subscription TV, pay per view TV, on demand media, download-to-rent, permanent copy (e.g. DVDs, Blu-Ray, download-to-own) and all non-theatrical public showings (e.g. festivals, prisons, etc.)
				Media - Educational and academic film	One country = 60.00; World rights = 100.00; World extended rights = 175.00	One country = 60.00; World rights = 100.00; World extended rights = 175.00	
				Advertising	One country = 350.00; World rights = 450.00; World extended rights = 600.00	One country = 350.00; World rights = 450.00; World extended rights = 600.00	

APPENDIX C

CHARGING DIGEST - Leisure

ARCHIVES, LIBRARIES & MUSEUMS

2022/23 Actual £	2023/24 Budget £	2024/25 Budget £	Business Unit	Service Provided	2023/24 Charge Levied £	2024/25 Proposed Charge £	Comments
				Online use - Blog/social media	Academic/Educational use - no charge; Non-commercial = 30.00; Commercial = 100.00	Academic/Educational use - no charge; Non-commercial = 30.00; Commercial = 100.00	
				Online use - website	Academic/Educational use - no charge; Non-commercial = 50.00; Commercial = 200.00	Academic/Educational use - no charge; Non-commercial = 50.00; Commercial = 200.00	
				Arts / crafts sales	30%	30%	Minimum 30% commission on sales
				Research fees			
				Educational (schools, college)	No charge	Deleted	Discontinued - school service launched
				Private/individual, per hour	38.50	30.00	New product-not previously launched. Includes retrieving material from store. Price re-set to align with Museum sector pricing. Inclusive of VAT
				Commercial, per hour	55.00	55.00	For research carried out on behalf of an organisation, e.g. television company

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**COMMUNITIES, HOMES & REGENERATION
SCRUTINY COMMITTEE
26th JANUARY 2024**

**Revenue & Capital Budget
Monitoring Report 2023/24**

THE SCRUTINY COMMITTEE IS ASKED TO:

- Receive the budget monitoring report for the Housing, Regeneration & Property, Place and Sustainability and Leisure & Recreation Services and considers the budgetary position.

REASONS:

- To provide Scrutiny with an update on the latest budgetary position as at 31st October 2023, in respect of 2023/24.

CABINET MEMBER PORTFOLIO HOLDERS:

- Cllr. Linda Evans (Deputy Leader and Homes)
- Cllr. Ann Davies (Rural Affairs, Community Cohesion and Planning Policy)
- Cllr. Hazel Evans (Regeneration, Leisure, Culture and Tourism)
- Cllr. Alun Lenny (Resources)

<p>Directorate: Corporate Services</p> <p>Name of Service</p> <p>Director: Chris Moore</p> <p>Report Author: Chris Moore</p>	<p>Designation:</p> <p>Director of Corporate Services</p>	<p>Tel No. / E-Mail Address:</p> <p>01267 224120 CMoore@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE 26th JANUARY 2024

Revenue & Capital Budget Monitoring Report 2023/24

The Financial monitoring Report is presented as follows:

Revenue Budgets

Appendix A

Summary position for Communities, Homes & Regeneration Scrutiny Committee. Services within the Communities, Homes & Regeneration Scrutiny remit are forecasting a £142k overspend.

Appendix B

Report on the main variances on agreed budgets.

Appendix C

Detail variances for information purposes only.

Appendix D

The HRA is predicting to be overspent by £286k for 2023/24.

Capital Budgets

Appendix E

Details the main variances on capital schemes, which shows a forecasted net spend of £56,426k compared with a working net budget of £86,157k giving a -£29,731k variance.

Appendix F

Details all Public Housing (HRA) capital projects.

Appendix G

Details all Private Housing (General Fund) capital projects.

Appendix H

Details all Leisure capital projects.

Appendix I

Details all Regeneration capital projects.

Appendix J

Savings Monitoring Report for 2023/24. This includes detail on the 2022/23 savings proposals that were undelivered as at 31st March 2023.

DETAILED REPORT ATTACHED?

YES – A list of the main variances is attached to this report.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Chris Moore Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Biodiversity & Climate Change
NONE	NONE	YES	NONE	NONE	NONE	YES	NONE

3. Finance

Revenue - The Regeneration & Property, Place & Sustainability, Leisure & Recreation and Non-HRA Housing Services show a net variance of £142k against the 2023/24 approved budgets and the HRA Housing Service is predicting to be overspent by £286k.

Capital - The capital programme shows a variance of -£29,731k against the 2023/24 approved budget.

Savings Report - The expectation is that at year end £666k of Managerial savings against a target of £796k are forecast to be delivered. Of the £60k Policy savings target put forward for 2023/24, none are forecast to be delivered.

7. Physical Assets

The expenditure on the capital programme will result in the addition of new assets or enhancement to existing assets on the authority's asset register.

CABINET MEMBER PORTFOLIO HOLDERS AWARE/CONSULTED?
YES

(Include any observations here)

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2023/24 Budget	Corporate Services Department, County Hall, Carmarthen
2023-28 Capital Programme	Online via corporate website – Minutes of County Council Meeting 1 st March 2023

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Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2023 - Summary

Division	Working Budget				Forecasted				Oct 2023 Forecasted Variance for Year £'000	Aug 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Regeneration, Digital & Policy	45,651	-31,972	-612	13,067	48,197	-34,633	-612	12,953	-115	-9
Place and Sustainability	7,533	-3,493	381	4,422	7,353	-3,582	381	4,152	-269	-162
Leisure & Recreation	20,519	-11,525	6,380	15,374	20,324	-10,841	6,380	15,863	489	244
Council Fund Housing	28,678	-28,288	521	910	30,695	-30,268	521	947	37	-61
GRAND TOTAL	102,382	-75,278	6,670	33,773	106,569	-79,323	6,670	33,916	142	12

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2023 - Main Variances

Division	Working Budget		Forecasted		Oct 2023 Forecasted Variance for Year £'000	Notes	Aug 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Regeneration, Digital & Policy							
Regeneration Management	311	0	347	0	36	Overspend due to cessation of staff time that we are able to charge to grants	38
Information Technology	5,786	-970	5,703	-963	-76	6 vacant posts which will not now be filled as a result of the recruitment freeze.	-23
Welsh Language	141	-11	117	-11	-24	Part year vacant post not currently being filled due to recruitment freeze	-9
Property	1,016	-95	916	-10	-15	Shortfall of £85k in external income offset by £66k staffing savings due to 3 vacant posts in early part of the year. 1 post currently vacant not currently being replaced due to recruitment freeze. £34k underspend on non salary budgets.	-19
Commercial Properties	54	-486	126	-574	-16	Reasonably high occupancy rates currently	-5
Provision Markets	719	-584	660	-491	34	Low occupancy rates has resulted in a shortfall of £93k in anticipated income. This is offset by savings made in premises related costs.	40
Administrative Buildings	4,647	-888	4,426	-728	-61	£42k savings on employee costs due to vacancies and recruitment freeze. £19k savings estimated on premises related running costs.	-4
Industrial Premises	613	-1,638	857	-1,947	-66	Relatively high occupancy rates currently	-67
The Beacon	252	-151	253	-138	13	Decrease in demand for office space.	-4
Livestock Markets	65	-120	20	-38	36	Potential shortfall in income at Llandovery and Carmarthen Marts pending receipt of turnover figures from the respective operators	27
Property Division Business Unit	136	0	0	0	-136	Vacant HOS post awaiting further review of new divisional structure	-136
Property Maintenance Operational	12,151	-12,507	15,881	-16,019	217	£18k deficit due to pay award. Following Housing Disaggregation a review of recharges needs to be undertaken to take account of revised operating costs.	194
Property Design - Business Unit	2,634	-3,010	2,853	-3,317	-87	Review of projected income based on current vacancies	-55
Other Variances					29		14
Place and Sustainability							
Place & Sustainability Unit	585	-18	655	-151	-62	Underspend on supplies & services	-56
Building Control	706	-560	662	-411	104	Shortfall in building reg fee income due to an increase in competitors and the current economic climate. Projection is based on actual income in the first 7 months which may vary as the year progresses	88
Strategic Policy & Placemaking	775	0	741	-0	-34	Underspend on salaries due to maternity leave and vacant post during the year - filled from November 2023	-76
Development Management	1,967	-1,169	1,870	-1,312	-240	£190k underspend on net pay costs due to vacancies within the year & current recruitment freeze; £142k additional planning application income forecast based on actual income received in the first 7 months of the year, this may vary as the year progresses.	-125
Net Zero Carbon Plan	188	0	117	0	-70	Vacant post won't be filled this year due to recruitment freeze, and maternity leave from November 2023	-32
SAD - Sustainable Drainage approval Body Unit	139	-134	138	-110	23	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects	31
Other Variances					10		8

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2023 - Main Variances

Division	Working Budget		Forecasted		Oct 2023 Forecasted Variance for Year £'000	Notes	Aug 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Leisure & Recreation							
Millennium Coastal Park	334	-94	334	-83	11	Forecast shortfall in income for Parking Fees & Season Tickets	-5
Burry Port Harbour	24	-143	37	-127	29	Legal / Mtce costs relating to Burry Port Marina not budgeted £14k plus forecast shortfall in income for Parking Fees	26
Pendine Outdoor Education Centre	525	-375	375	-197	28	Forecast shortfall in income for Board & Accommodation to budget with smaller group bookings	51
Pembrey Beach Kiosk	0	-80	0	-46	34	Forecast shortfall in income from Beach Kiosk Sales due mainly to the bad summer weather over school holidays	34
Carmarthen Leisure Centre	1,955	-1,674	1,965	-1,644	40	Pay validation £30k plus forecast income shortfall of £10k	-28
Llandovery Swimming Pool	478	-212	497	-185	47	Pay validation plus forecast income shortfall	34
Gwendraeth Sports Centre	0	0	-43	0	-43	Accrual for NNDR no longer required	-43
Actif Communities	384	-39	356	-41	-30	In year vacancy	-25
Actif health, fitness and dryside	242	-156	206	-109	11	Slight shortfall on higher income target set	18
Llanelli Leisure Centre	1,567	-1,075	1,597	-1,043	63	Pay validation £26k plus forecast income shortfall linked to sports hall booking cancellations due to roof leaks	40
Outdoor Recreation - Staffing costs	287	0	348	0	61	Forecast overspend on Employees due to shortfall of validation £20k plus long term sickness cover	-18
Pembrey Country Park	1,144	-1,352	1,139	-1,392	-44	Forecast to overachieve budgeted income for Admission and Season Tickets however lost over £40k income due to Wi-Fi issues, £72K essential expenditure on campsite works and alternative Wi-Fi solution	-37
Pembrey Country Park Restaurant	651	-524	712	-546	40	Pay validation, price of food increase, ambitious income setting targets, and loss of income due to Wi-Fi issues affecting position at mid-year point with aim to recover by year-end	18
Carmarthen Library	581	-32	584	-17	19	Pay validation £12k plus utilities	3
Llanelli Library	530	-32	580	-19	63	Forecast overspend on Employees - in part Pay validation, utilities £14k, income shortfall £13k; offset with vacancies in Libraries general	9
Community Libraries	275	-7	261	-6	-12	In year vacancies	-25
Libraries General	1,258	-1	1,180	-1	-78	In year vacancies	-3
Carmarthen Museum, Abergwili.	198	-31	159	-35	-43	In year vacancies	-8
Museums General	412	-1	438	-0	26	Unable to achieve vacancy factor	8
Llangharne Boathouse	158	-129	163	-90	43	Forecast to not fully achieve income budgeted due to weather & limitations of staffing structure. Staff capacity stretched through the opening of MOLS and the restructuring period, which is now concluded.	21
Llyn Theatre	622	-445	617	-399	42	Predicted shortfall in income to budget, offset by other theatres income (managed as one overall target)	46
Ammanford Miners Theatre	86	-17	82	-25	-12	Predicted to over achieve income to budget	-6
Entertainment Centres General	585	-98	616	-142	-13	In year vacancies	-9

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2023 - Main Variances

Division	Working Budget		Forecasted		Oct 2023 Forecasted Variance for Year £'000	Notes	Aug 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Attractor - Hostel	687	-656	673	-396	247	Budget set at steady state year and occupation. Current forecast includes income shortfall as we build to expected room occupation rates; circa £40k shortfall in parking income (pending barrier / enforcement); £80k income shortfall with Adventure Golf opening 2024. Forecast also includes a £12k pay validation shortfall along with £42k 'one off' set up costs.	211
Attractor - Externals	5	-65	5	-42	23	Forecast shortfall in income for Parking Fees	19
Leisure Management	398	-4	341	-4	-57	In year vacancies	-44
Other Variances					-4		-44
Council Fund Housing							
Independent Living and Affordable Homes	124	-45	131	-79	-27	Underspend on salaries due to grant funding and underspend on Supplies & Services	-0
Home Improvement (Non HRA)	661	-284	693	-376	-61	Underspend on salaries - Staff vacancy	-3
Penybryn Traveller Site	188	-137	205	-130	24	Under achievement of Income	9
Non HRA Re-Housing (Inc Chr)	177	0	138	0	-39	Underspend on salaries - Staff vacancy	-12
Social Lettings Agency	887	-879	825	-653	164	Reduction in forecast income. Mainly commission to retain landlords in the scheme.	0
Other Variances					-24		-55
Grand Total					142		12

Communities, Homes & Regeneration Scrutiny Report

Budget Monitoring as at 31st October 2023 - Detail Variances

Division	Working Budget				Forecasted				Oct 2023	Notes	Aug 2023
	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Forecasted Variance for Year £'000		Forecasted Variance for Year £'000
Regeneration, Digital & Policy											
Regeneration Management	311	0	38	349	347	0	38	385	36		38
Betws wind farm community fund	87	-87	1	1	87	-87	1	1	0	Overspend due to cessation of staff time that we are able to charge to grants	0
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0		0
Llanelli Coast Joint Venture	160	-160	5	5	132	-132	5	5	-0		0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	365	0	5,623	5,988	365	0	5,623	5,988	-0		0
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	402	0	89	490	402	0	89	490	0		-0
Community Development and External Funding	576	0	109	686	576	0	109	686	-0		-0
Period Dignity Grant	0	0	0	0	105	-105	0	0	0		0
Wellness	275	0	19	294	275	0	19	294	-0		-0
Swansea Bay City Deal	0	0	24	24	-0	0	24	24	-0		-0
South West Wales Corporate Joint Committee	0	0	0	0	10	-10	0	-0	-0		-0
Information Technology	5,786	-970	-3,792	1,024	5,703	-963	-3,792	948	-76	6 vacant posts which will not now be filled as a result of the recruitment freeze.	-23
Welsh Language	141	-11	-153	-24	117	-11	-153	-48	-24	Part year vacant post not currently being filled due to recruitment freeze	-9
Chief Executive-Policy	737	-33	-786	-83	744	-33	-786	-75	7		8
Public Services Board	6	0	0	6	15	-9	0	6	-0		0
Armed Forces Covenant Scheme	0	0	0	0	73	-73	0	0	0		0
Armed Forces and Remembrance	5	0	0	5	1	0	0	1	-4		-2
Property	1,016	-95	-1,251	-330	916	-10	-1,251	-345	-15	Shortfall of £85k in external income offset by £66k staffing savings due to 3 vacant posts in early part of the year. 1 post currently vacant not currently being replaced due to recruitment freeze. £34k underspend on non salary budgets.	-19
Management of Markets, Employment Sites and Premises	216	0	0	216	223	0	0	223	8		7
Commercial Properties	54	-486	537	105	126	-574	537	89	-16	Reasonably high occupancy rates currently	-5
Provision Markets	719	-584	366	501	660	-491	366	535	34	Low occupancy rates has resulted in a shortfall of £93k in anticipated income. This is offset by savings made in premises related costs.	40
Asset Sales	21	0	0	21	28	0	0	28	7		-4
Operational Depots	490	0	-326	165	495	0	-326	169	4		5
Administrative Buildings	4,647	-888	-3,386	374	4,426	-728	-3,386	313	-61	£42k savings on employee costs due to vacancies and recruitment freeze. £19k savings estimated on premises related running costs.	-4
Industrial Premises	613	-1,638	942	-82	857	-1,947	942	-148	-66	Relatively high occupancy rates currently	-67
The Beacon	252	-151	50	151	253	-138	50	165	13	Decrease in demand for office space.	-4
County Farms	83	-368	522	236	90	-368	522	243	7		-0

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	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000			
Livestock Markets	65	-120	3	-51	20	-38	3	-15	36	Potential shortfall in income at Llandovery and Carmarthen Marts pending receipt of turnover figures from the respective operators	27
Property Division Business Unit	136	0	22	159	0	0	22	22	-136	Vacant HOS post awaiting further review of new divisional structure	-136
Property Maintenance Business Unit	1,170	-1,351	65	-117	1,156	-1,337	65	-117	0		0
Property Maintenance Operational	12,151	-12,507	183	-173	15,881	-16,019	183	44	217	£18k deficit due to pay award. Following Housing Disaggregation a review of recharges needs to be undertaken to take account of revised operating costs.	194
Property Maintenance - Notional Allocation	2,800	0	13	2,812	2,800	0	13	2,812	0		0
Schools Handyvan Service	0	0	0	0	243	-243	0	-0	-0		0
Mechanical and Electrical Schools & other LEA SLA	515	-515	0	0	515	-515	0	-0	-0		0
Pumping Stations	57	0	0	57	57	0	0	57	-0		0
Property Design - Business Unit	2,634	-3,010	165	-211	2,853	-3,317	165	-298	-87	Review of projected income based on current vacancies	-55
Design & Professional Services Frameworks	0	0	0	0	113	-113	0	0	0		0
Externally Funded Schemes	9,001	-8,997	303	307	7,376	-7,372	303	307	-0		0
Regeneration, Digital & Policy Total	45,651	-31,972	-612	13,067	48,197	-34,633	-612	12,953	-115		-9
Place and Sustainability											
Place & Sustainability Unit	585	-18	-115	451	655	-151	-115	389	-62	Underspend on supplies & services	-56
Building Control	706	-560	112	258	662	-411	112	363	104	Shortfall in building reg fee income due to an increase in competitors and the current economic climate. Projection is based on actual income in the first 7 months which may vary as the year progresses	88
Strategic Policy & Placemaking	775	0	62	837	741	-0	62	802	-34	Underspend on salaries due to maternity leave and vacant post during the year - filled from November 2023	-76
Phosphates Management Grant	541	-541	0	0	541	-541	0	0	0		0
Development Management	1,967	-1,169	216	1,015	1,870	-1,312	216	775	-240	£190k underspend on net pay costs due to vacancies within the year & current recruitment freeze; £142k additional planning application income forecast based on actual income received in the first 7 months of the year, this may vary as the year progresses.	-125
Tywl Centre	73	-69	13	17	119	-106	13	27	9		9
Conservation	526	-118	36	444	566	-158	36	444	-0		0
Caeau Mynydd Mawr - Marsh Fritillary Project	100	-100	4	4	117	-117	4	4	-0		0
Ash Dieback	283	0	1	285	283	0	1	285	-0		0
Machynys S.106 Project	6	-6	0	0	6	-6	0	0	-0		0
Cross Hands West Conservation Manager	5	-5	0	0	5	-5	0	0	0		0
Local Places for Nature	120	-120	0	0	98	-98	0	-0	-0		0
Dafen Custody Biodiversity Suite	6	-6	0	0	8	-8	0	0	0		0

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Division	Working Budget				Forecasted				Oct 2023 Forecasted Variance for Year £'000	Notes	Aug 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Renewable Energy Fund	0	-56	0	-56	0	-56	0	-56	0		0
Sustainable Development Unit	170	0	0	170	169	0	0	169	-2		-1
Net Zero Carbon Plan	188	0	0	188	117	0	0	117	-70		-32
Local Energy Grant	366	-366	0	0	272	-272	0	0	0		0
Flood Defence & Land Drainage	627	-1	50	677	628	-0	50	678	2		0
WG-Flood & Coastal Erosion Risk Management Revenue Grant	225	-225	0	0	225	-225	0	0	0		0
SAB - Sustainable Drainage approval Body Unit	139	-134	0	5	138	-110	0	29	23	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects	31
Reservoirs	66	0	0	66	66	0	0	66	0		0
Coastal Protection	60	0	1	61	60	0	1	61	-0		0
GT Connecting Green Infrastructure	0	0	0	0	6	-6	0	-0	-0		0
Place and Sustainability Total	7,533	-3,493	381	4,421	7,353	-3,582	381	4,152	-269		-162
Leisure & Recreation											
Millennium Coastal Park	334	-94	975	1,215	334	-83	975	1,225	11	Forecast shortfall in income for Parking Fees & Season Tickets	-5
MCP - investment properties	0	-73	0	-73	0	-73	0	-73	-0		0
Burry Port Harbour	24	-143	38	-81	37	-127	38	-52	29	Legal / Mtce costs relating to Burry Port Marina not budgeted £14k plus forecast shortfall in income for Parking Fees	26
Discovery Centre	5	-113	1	-106	6	-119	1	-112	-5		2
Pendine Outdoor Education Centre	525	-375	111	261	375	-197	111	289	28	Forecast shortfall in income for Board & Accommodation to budget with smaller group bookings	51
Pembrey Beach Kiosk	0	-80	0	-80	0	-46	0	-45	34	Forecast shortfall in income from Beach Kiosk Sales due mainly to the bad summer weather over school holidays	34
Pembrey Ski Slope	532	-590	83	25	525	-588	83	20	-5		-27
Newcastle Emlyn Sports Centre	360	-187	19	192	362	-181	19	200	8		-17
Carmarthen Leisure Centre	1,955	-1,674	989	1,271	1,965	-1,644	989	1,310	40	Pay validation £30k plus forecast income shortfall of £10k	-28
St Clears Leisure Centre	188	-69	88	206	154	-45	88	197	-9		14
Bro Myrddin Indoor Bowling Club	0	0	76	76	0	0	76	76	-0		-0
Amman Valley Leisure Centre	1,187	-944	91	333	1,190	-938	91	342	9		-21
Brynamman Swimming Pool	0	0	39	39	0	0	39	39	-0		-0
Llandoverly Swimming Pool	478	-212	32	298	497	-185	32	344	47	Pay validation plus forecast income shortfall	34
Gallant Golf Course	0	0	1	1	0	0	1	1	0		0
Gwandraeth Sports Centre	0	0	0	0	-43	0	0	-43	-43	Accrual for NNDR no longer required	-43
Dinewr Bowling Centre	0	0	73	73	0	0	73	73	0		0
Actif Communities	384	-39	54	399	356	-41	54	370	-30	In year vacancy	-25
Actif Facilities	272	0	33	305	268	-1	33	300	-5		-2
Actif health, fitness and dryside	242	-156	11	97	206	-109	11	108	11	Slight shortfall on higher income target set	18
Specialist populations	95	-97	2	0	95	-97	2	-0	-0		-0
Falls Prevention	60	-60	0	0	59	-56	0	3	3		1
Catering - Sport Centres	293	-277	0	16	317	-300	0	17	1		0

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	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000			
GT RDP Rural Digital Provision & Regen	0	0	0	0	10	-10	0	-0		0	
Pre-diabetes	51	-51	0	0	65	-65	0	0		-0	
Active Young People	393	-399	20	14	393	-399	20	14		0	
GT SPF - RIF St Clears	0	0	0	0	11	-11	0	0		0	
LAPA Additional Funding (E)	12	-12	1	1	79	-79	1	1		15	
Sport & Leisure General	843	-44	71	870	855	-53	71	874		40	
National Exercise Referral Scheme (E)	198	-198	13	13	176	-176	13	13		-0	
PEN RHOS 3G PITCH	11	-56	1	-44	12	-57	1	-45		2	
St John Lloyd - 2G Pitch	25	-15	0	10	21	-14	0	6		-6	
Llanelli Leisure Centre	1,567	-1,075	659	1,151	1,597	-1,043	659	1,213	63	Pay validation £26k plus forecast income shortfall linked to sports hall booking cancellations due to roof leaks	40
Coedcae Sports Hall	0	0	5	5	-0	0	5	4	-0		-0
ESD Rev Grant - Ynys Dawela	0	0	3	3	2	0	3	5	2		4
Outdoor Recreation - Staffing costs	287	0	65	352	348	0	65	413	61	Forecast overspend on Employees due to shortfall of validation £20k plus long term sickness cover	-18
Pembrey Country Park	1,144	-1,352	125	-83	1,139	-1,392	125	-128	-44	Forecast to overachieve budgeted income for Admission and Season Tickets however lost over £40k income due to Wi-Fi issues, £72K essential expenditure on campsite works and alternative Wi-Fi solution	-37
Llyn Lech Owain Country Park	145	-53	58	150	145	-49	58	154	4		-0
Pembrey Country Park Restaurant	651	-524	8	134	712	-546	8	174	40	Pay validation, price of food increase, ambitious income setting targets, and loss of income due to Wi-Fi issues affecting position at mid-year point with aim to recover by year-end	18
Woodland Parks	0	0	0	0	1	0	0	1	1		0
NNF - Cernydd Carmel	0	0	0	0	13	-13	0	0	0		0
Lottery Heritage Fund - Mynydd Mawr	0	0	0	0	1	-1	0	0	0		0
Ynysdawela Nature Reserve	0	0	0	0	-0	0	0	-0	-0		0
Carmarthen Library	581	-32	143	692	584	-17	143	710	19	Pay validation £12k plus utilities	3
Ammanford Library	302	-15	66	353	307	-11	66	362	9		5
Llanelli Library	530	-32	138	636	580	-19	138	699	63	Forecast overspend on Employees - in part Pay validation, utilities £14k, income shortfall £13k; offset with vacancies in Libraries general	9
Community Libraries	275	-7	174	442	261	-6	174	430	-12	In year vacancies	-25
Libraries General	1,258	-1	57	1,314	1,180	-1	57	1,236	-78	In year vacancies	-3
Mobile Library	99	0	12	111	97	0	12	109	-2		9
Carmarthen Museum, Abergwili.	198	-31	107	275	159	-35	107	232	-43	In year vacancies	-8
Kidwelly Tinplate Museum	22	0	1	23	19	0	1	20	-4		1
Parc Howard Museum	160	-87	62	135	150	-78	62	135	-0		-4
Museum of speed, Pendine	0	0	2	2	-0	0	2	2	-0		17
Museums General	412	-1	35	447	438	-0	35	473	26	Unable to achieve vacancy factor	8
Archives General	199	-11	80	268	201	-12	80	269	1		6
Arts General	0	0	19	19	0	0	19	19	0		0
St Clears Craft Centre	29	-4	55	80	38	-13	55	80	-0		0

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	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Cultural Services Management	106	0	14	120	105	0	14	119	-1		-0
Laugharne Boathouse	158	-129	27	57	163	-90	27	100	43	Forecast to not fully achieve income budgeted due to weather & limitations of staffing structure. Staff capacity stretched through the opening of MOLS and the restructuring period, which is now concluded.	21
Lyric Theatre	622	-445	123	300	617	-399	123	342	42	Predicted shortfall in income to budget, offset by other theatres income (managed as one overall target)	46
Y Ffwrnes	1,036	-487	525	1,074	927	-384	525	1,069	-5		-52
Ammanford Miners Theatre	86	-17	1	70	82	-25	1	59	-12	Predicted to over achieve income to budget	-6
Entertainment Centres General	585	-98	85	572	616	-142	85	559	-13	In year vacancies	-9
Oriel Myrddin Trustee	193	-193	0	0	209	-209	0	-0	-0		0
Oriel Myrddin CCC	125	0	735	859	125	0	735	859	0		0
Motor Sports Centre - Pembrey	0	-96	0	-96	0	-96	0	-96	-0		0
Attractor - Management	0	0	0	0	0	0	0	0	0		5
Attractor - Hostel	687	-656	167	198	673	-396	167	444	247	Budget set at steady state year and occupation. Current forecast includes income shortfall as we build to expected room occupation rates; circa £40k shortfall in parking income (pending barrier / enforcement); £80k income shortfall with Adventure Golf opening 2024. Forecast also includes a £12k pay validation shortfall along with £42k 'one off' set up costs.	211
Attractor - Museum	165	-103	0	61	138	-80	0	58	-3		-0
Attractor - Parry Thomas	24	-44	11	-8	25	-44	11	-8	1		-36
Attractor - Externals	5	-65	0	-60	5	-42	0	-37	23	Forecast shortfall in income for Parking Fees	19
Beach safety	2	0	0	2	1	0	0	1	-1		-1
Leisure Management	398	-4	-7	388	341	-4	-7	331	-57	In year vacancies	-44
Leisure & Recreation Total	20,519	-11,525	6,380	15,374	20,324	-10,841	6,380	15,863	489		244
Council Fund Housing											
Independent Living and Affordable Homes	124	-45	64	143	131	-79	64	116	-27	Underspend on salaries due to grant funding and underspend on Supplies & Services	-0
Supporting People Providers	6,495	-6,495	0	0	6,495	-6,495	0	0	0		0
Rent Smart Wales Project (E)	17	-18	3	2	4	-18	3	-11	-13	Staff Vacancy as WJ Williams has gone on secondment	0
Syrian Resettlement Scheme (E)	0	0	7	7	-0	0	7	7	-0		0
Local Housing Company	0	0	0	0	-0	0	0	-0	-0		-0
Afghan resettlement (ARAP scheme)	0	0	0	0	2	-2	0	-0	-0		-0
Ukrainian Re-settlement Scheme	0	0	0	0	625	-625	0	-0	-0		0
Asylum Seekers	0	0	0	0	132	-132	0	0	0		0
Infection Prevention Control	0	0	0	0	421	-421	0	0	0		-0
Home Improvement (Non HRA)	661	-284	338	715	693	-376	338	654	-61	Underspend on salaries - Staff vacancy	-3
Pembryn Traveller Site	188	-137	16	67	205	-130	16	91	24	Under achievement of Income	9
Property Maintenance Operational	18,474	-18,869	0	-395	17,778	-18,173	0	-395	0		0
Voids Operational Account	0	0	0	0	63	-63	0	0	0		0
Design CHS Trading Account	1,200	-1,360	0	-159	1,204	-1,363	0	-159	0		0
Landlord Incentive	14	-12	0	3	14	-2	0	12	9		-0

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Division	Working Budget				Forecasted				Oct 2023	Notes	Aug 2023
	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Forecasted Variance for Year £'000		Forecasted Variance for Year £'000
Homelessness	146	-72	7	80	146	-72	7	80	-0		-55
Non HRA Re-Housing (Inc Chr)	177	0	53	230	138	0	53	191	-39	Underspend on salaries - Staff vacancy	-12
Temporary Accommodation	295	-118	19	196	617	-444	19	192	-4		-0
Social Lettings Agency	887	-879	9	17	825	-653	9	181	164	Reduction in forecast income. Mainly commission to retain landlords in the scheme.	0
Home Improvement Loan Scheme	0	0	0	0	10	-25	0	-15	-15		-0
Houses Into Homes WG Loan Scheme	0	0	1	1	0	-0	1	1	0		0
Community Cohesion Fund Grant (H)	0	0	3	3	140	-140	3	3	0		-0
Homelessness Prevention Grant Program	0	0	0	0	-0	0	0	-0	-0		0
YP Training Flats - WAG Innovation Grant	0	0	0	0	22	-22	0	-0	-0		-0
Leasing Scheme Wales was PRS Leasing Scheme GRANT	0	0	0	0	80	-80	0	-0	-0		-0
Homelessness-No One Left Out	0	0	0	0	610	-610	0	0	0		0
Discretionary Homeless Prevention & Strategic co-ordinator	0	0	0	0	341	-341	0	-0	-0		-0
Council Fund Housing Total	28,678	-28,288	521	910	30,695	-30,268	521	947	37		-61
TOTAL FOR COMMUNITIES, HOMES & REGENERATION	102,382	-75,278	6,670	33,773	106,569	-79,323	6,670	33,916	142		12

Housing Revenue Account - Budget Monitoring as at 31st October 2023

	Working Budget £'000	Forecasted £'000	Oct 23 Variance for Year £'000	Notes	Aug 23 Forecasted Variance for Year £'000
Expenditure					
Repairs & Maintenance					
Responsive	3,053	4,862	1,809		1,735
Minor Works	3,917	3,568	-349		-1,610
Voids	5,191	5,191	-0		20
Servicing	2,127	2,284	157		-63
Drains & Sewers	165	150	-15		-49
Grounds	891	851	-40		0
Property & Strategic Projects	1,065	1,065	-0		0
Unadopted Roads	123	123	0		0
Supervision & Management					
Employee	7,377	7,012	-365		-307
Premises	1,757	2,368	611		602
Transport	47	55	7		27
Supplies	904	1,392	488		490
Recharges	-2,078	-2,078	-0		-0
Provision for Bad Debt	606	606	0		0
Capital Financing Cost	15,001	14,512	-489		0
Central Support Charges	2,403	2,403	0		0
Direct Revenue Financing	10,000	10,000	0		0
Total Expenditure	52,549	54,363	1,814		845

There has been a significant increase in routine repair demands from tenants with predicted overspend on responsive repairs (£1.8m up from £1.735m) and a reduction in the underspend on minor works (from £1.6m to £349k). Additional electrical periodic testing will result in overspend on servicing of £157k while grounds maintenance charges are likely to come in £40k under budget.

Savings from vacant posts .

Additional forecast energy costs in sheltered schemes £200k. Additional Estate improvement works predicted to be £150k over original budget . Re-alignment of most of the Temporary Accommodation function from Council Fund to HRA (in line with advice received) increasing expenditure with corresponding increase in Other Income £261k.

Additional spend related to legal costs in housing management £50k, compensation costs £179k, fees/project costs £170k and office refurbishments £39k. General Office Supplies of postage, photocopying etc £50k

Capital HRA programme is predicting a £5m underspend on the revised budget of £33.9m. This, in conjunction with increased grant funding in 2022/23 and 2023/24 has decreased the borrowing requirement in year from £8.4m to approximately £5.9m. The impact on mid-year CFR and therefore interest is significant, reducing capital charges by £568k. This does assume an interest rate of 4.01% which may change if other elements of the capital programme on Council Fund vary.

Housing Revenue Account - Budget Monitoring as at 31st October 2023

	Working Budget £'000	Forecasted £'000	Oct 23 Variance for Year £'000	Notes	Aug 23 Forecasted Variance for Year £'000
Income					
Rents	-46,247	-46,815	-568	Void loss has reduced in year from a budget of 3.5% to 2.3% and is forecast to continue at this level for the remainder of the financial year, saving over £0.5m in foregone rental income.	-499
Service Charges	-981	-1,065	-84		Impact of fewer voids
Supporting People	-70	-70	0		0
Interest on Cash Balances	-137	-618	-481	Interest rate significantly above 0.9% budgeted, assumed current year average of 4.25% by year end	0
Grants	-296	-296	0		0
Insurance	-171	-171	0		1
Other Income	-49	-444	-395	Transfer of the Temporary Accommodation function from Council Fund to HRA with increased income £261k offset by increase in expenditure in Supervision & Management premises. Additional fees and costs recoverable.	-187
Total Income	-47,951	-49,479	-1,528		-764
Net Expenditure	4,598	4,884	286		81

HRA Reserve	£'000
Balance b/f 01/04/2023	16,998
Budgeted movement in year	-4,598
Variance for the year	-286
Balance c/f 31/03/2024	12,114

Capital Programme 2023/24							Variance for Year £'000	Comment
Capital Budget Monitoring - Scrutiny Report for October 2023 - Main Variances								
DEPARTMENT/SCHEMES	Working Budget			Forecasted				
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
COMMUNITIES								
- Public Housing	33,836	-15,472	18,364	28,949	-15,619	13,330	-5,034	
Sewage Treatment Works Upgrading	20	0	20	30	0	30	10	
Internal and External Works (Property)	13,755	0	13,755	12,478	0	12,478	-1,277	The main variances are £1,617k Voids, -£1,349k Planned M&E Works and -£1,218k Risk Reduction Measures. The underspends in Planned M&E Works and Risk Reduction Measures are owing to a severe lack of resource within the Team which is restricting the ability to delivery on the projects. The overspend on Voids is due to additional expenditure on decant properties. This will be funded from underspends within the HRA capital programme.
Environmental Works (Housing Services)	350	0	350	281	0	281	-69	
Adaptations and Equalities Works (Building Services)	2,000	0	2,000	2,000	0	2,000	0	
Programme Delivery and Strategy	1,916	0	1,916	414	0	414	-1,502	Main variances are CHS programme -£1,086k and Stock Condition Survey -£416k.
Housing Development Programme (New builds & Stock Increase Programme)	14,080	0	14,080	12,031	-147	11,884	-2,196	This main variances are -£1,185k due to slippage of the Tyisha development (slip to 2024/25), -£1,611k in Council New build and £750k in the Strategic Regeneration Schemes. The overspend in Strategic Regeneration Schemes is due to accelerated works on 5-8 Spilman Street and Brynmefys.
Retrofit and Decarbonisation	1,715	0	1,715	1,715	0	1,715	0	
MRA and IHP Grants Income	0	-15,472	-15,472	0	-15,472	-15,472	0	
- Private Housing	3,451	-468	2,983	3,451	-468	2,983	0	
Disabled Facilities Grant (DFG)	2,688	-100	2,588	2,688	-100	2,588	0	
ENABLE - Adaptations to Support Independent Living	368	-368	0	368	-368	0	0	
Empty Properties Initiatives	379	0	379	379	0	379	0	
Care & Repair Small Repairs Scheme	16	0	16	16	0	16	0	
- Leisure	4,754	-1,264	3,490	2,803	-147	2,656	-834	
Leisure Centres	1,995	0	1,995	2,002	0	2,002	7	
Oriol Myrddin Redevelopment	1,802	-1,000	802	106	0	106	-696	Slip to 2024/25. Project now secured all funding, scheduled to start on site in January 2024.
Libraries & Museums	409	-264	145	261	-147	114	-31	Slip to 2024/25. Two-year scheme on car parking at Abergwili Museum.
Country Parks	548	0	548	434	0	434	-114	Slip to 2024/25. £30k against the Cycling Hub, and £84k against Morfa Bacas Path.

Capital Programme 2023/24								
Capital Budget Monitoring - Scrutiny Report for October 2023 - Main Variances								
DEPARTMENT/SCHEMES	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
REGENERATION	106,383	-45,063	61,320	71,477	-34,020	37,457	-23,863	
Swansea Bay City Region Projects	72,226	-31,413	40,813	59,201	-31,713	27,488	-13,325	Slip to 2024/25. On schedule to be completed in Autumn 2024.
Llanelli Coast JV	221	0	221	224	-3	221	0	
SPF (Shared Prosperity Fund) - Sustainable Communities Ancor	0	0	0	800	-800	0	0	
Rural Employment Spaces JV	0	0	0	0	0	0	0	
Business Grants & Strategic Capital Projects	5,069	0	5,069	814	0	814	-4,255	Pendine International Visitors Destination £86k to be funded from Leisure Nominal Funding. Remainder of underspend to slip to 2024/25.
Employment Sites	5,068	0	5,068	5,038	59	5,097	29	Balance to be funded via Joint Venture.
Town Centres	694	0	694	96	-48	48	-646	Slip to 2024/25.
Transforming Towns Strategic Projects	3,833	0	3,833	3,549	-16	3,533	-300	Slip to 2024/25 - Delays with purchasing properties.
Business Support for Renewable Energy Initiatives	456	0	456	92	0	92	-364	Slip to 2024/25.
Ten Town Growth Plan	1,000	0	1,000	144	0	144	-856	Slip to future years.
Transforming Towns - Place Making (TTPM)	1,680	-925	755	7	0	7	-748	Slip to 2024/25, project delayed.
Arfor Innovation Fund	300	-300	0	300	-300	0	0	
Levelling Up Fund - Carmarthen Hwb	15,836	-12,425	3,411	949	-949	0	-3,411	Slip to 2024/25.
SPF - Place - Tackling Town Centres	0	0	0	263	-250	13	13	
TOTAL	148,424	-62,267	86,157	106,680	-50,254	56,426	-29,731	

Housing H.R.A.(Public Sector)						
Capital Budget Monitoring - Scrutiny Report For October 2023						
Scheme	Working Budget			Forecasted		
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Public Sector Housing External Funding	0	-15,472	-15,472	0	-15,472	-15,472
External Grant Funding (SHG, ORP, etc)	0	-9,272	-9,272	0	-9,272	-9,272
Major Repairs Allowance - MRA - Income	0	-6,200	-6,200	0	-6,200	-6,200
Sewage Treatment Works Upgrading	20	0	20	30	0	30
Sewage Treatment Works Upgrading	20	0	20	30	0	30
Internal and External Works (PROPERTY)	13,755	0	13,755	12,478	0	12,478
Sheltered Housing Investment	370	0	370	1,076	0	1,076
Voids To Achieve The CHS (VOI)	6,000	0	6,000	7,617	0	7,617
Planned M&E Works (MEHC)	1,898	0	1,898	549	0	549
Internal Refurbishment (PKB)	350	0	350	262	0	262
Housing Minor Works (HMO)	900	0	900	613	0	613
Rendering and External Works (EXP & EXI)	1,750	0	1,750	1,271	0	1,271
Re-Roofing - Council Dwellings	500	0	500	321	0	321
Risk Reduction Measures	1,987	0	1,987	769	0	769
Environmental Works (Housing Services)	350	0	350	281	0	281
Environmental Works Project (EWP)	250	0	250	205	0	205
Garages	100	0	100	76	0	76
Adaptations	2,000	0	2,000	2,000	0	2,000
Adaptations For The Disabled	2,000	0	2,000	2,000	0	2,000
Programme Delivery and Strategy	1,916	0	1,916	414	0	414
CHS Programme	1,500	0	1,500	414	0	414
Stock Condition Survey 2022-23 - County Wide	416	0	416	0	0	0

Variance for Year £'000	Comment
0	
0	
0	
10	
10	
-1,277	
706	
1,617	
-1,349	Severe lack of resources within the Team which is restricting the ability to deliver the project.
-88	
-287	
-479	
-179	
-1,218	Severe lack of resources within the Team which is restricting the ability to deliver the project.
-69	
-45	
-24	
0	
0	
-1,502	
-1,086	
-416	

Housing H.R.A.(Public Sector)						
Capital Budget Monitoring - Scrutiny Report For October 2023						
Scheme	Working Budget			Forecasted		
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Housing Development Programme (New builds & Stock Increase Programme)	14,080	0	14,080	12,031	-147	11,884
Purchase of Private Dwellings for Hsg Stock	3,000	0	3,000	3,147	-147	3,000
Strategic Regeneration Schemes	1,800	0	1,800	2,550	0	2,550
Council New Build	6,280	0	6,280	4,669	0	4,669
Station Road / Tyisha Masterplan	1,200	0	1,200	15	0	15
Assisted Living Schemes	1,200	0	1,200	1,050	0	1,050
Specialist Accommodation	200	0	200	200	0	200
Pentre Awel (Zone 3)	400	0	400	400	0	400
Retrofit and Decarbonisation	1,715	0	1,715	1,715	0	1,715
CX Housing Assets - Asset Management System	245	0	245	245	0	245
New Decarbonisation Initiatives	1,470	0	1,470	1,470	0	1,470
NET BUDGET	33,836	-15,472	18,364	28,949	-15,619	13,330

Variance for Year £'000	Comment
-2,196	
0	
750	Accelerated works on 5-8 Spilman street and Brynmefys.
-1,611	Main variances: -£500k at Maes yr Haf and -£440k at Is y Llan. -£671k variances on other development projects.
-1,185	Awaiting Developer to be appointed, this is due July 2024. Currently not expecting expenditure in this financial year. Budget to be carried forward into the next year. (Part of 5 yr scheme).
-150	
0	
0	
0	
0	
0	
0	
-5,034	

Housing G.F.(Private Sector)						
Capital Budget Monitoring - Scrutiny Report For October 2023						
	Working Budget			Forecasted		
Scheme	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Disabled Facility Grants	2,688	-100	2,588	2,688	-100	2,588
Disabled Facility Grants	2,588	0	2,588	2,588	0	2,588
DFG - Capitalised Salaries	0	0	0	0	0	0
DFG - Top up Grant	100	-100	0	100	-100	0
ENABLE - Adaptations to Support Independent Living	368	-368	0	368	-368	0
ENABLE - Adaptations to Support Independent Living	368	-368	0	368	-368	0
Empty Properties Initiatives	379	0	379	379	0	379
Western Valleys (Landlord Scheme)	254	0	254	254	0	254
Valleys Task Force (Owner Occupants)	125	0	125	125	0	125
Care & Repair Small Repairs Scheme	16	0	16	16	0	16
Care & Repair - Small Repairs Scheme	16	0	16	16	0	16
NET BUDGET	3,451	-468	2,983	3,451	-468	2,983

Variance for Year £'000	Comment
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	

Leisure						
Capital Budget Monitoring - Scrutiny Report For October 2023						
Scheme	Working Budget			Forecasted		
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Leisure Centres	1,995	0	1,995	2,002	0	2,002
Carmarthen Leisure Centre & Track	0	0	0	7	0	7
Amman Valley Leisure Centre 3G Pitch	1,995	0	1,995	1,995	0	1,995
Arts & Culture	1,802	-1,000	802	106	0	106
Oriel Myrddin Redevelopment (765001)	1,802	-1,000	802	106	0	106
Libraries & Museums	409	-264	145	261	-147	114
Parc Howard Master Plan	26	0	26	26	0	26
Towy Gateway - Contribution to Tywi Gateway Trust for Bishop's Park (Reffcus)	53	0	53	53	0	53
Brilliant Basics Fund 2023/24 - Carmarthenshire County Museum Car Parking Improvements	330	-264	66	182	-147	35
Country Parks	548	0	548	434	0	434
Pembrey Country Park - Cycling Hub	104	0	104	74	0	74
Morfa Bacas (MCP)	94	0	94	10	0	10
Brilliant Basics Fund 2022/23 - Burry Port East Car Park Development	5	0	5	5	0	5
Pembrey Country Park - Electrical Infrastructure Upgrade	195	0	195	195	0	195
Pendine Miniature Golf Course (Dev Fund)	150	0	150	150	0	150
NET BUDGET	4,754	-1,264	3,490	2,803	-147	2,656

Variance for Year £'000	Comment
7	Retention monies.
7	
0	
-696	Slip to 2024/25. Project now secured all funding, scheduled to start on site in January 2024.
-696	
-31	Slip to 2024/25 - 2-year Scheme.
0	
0	
-31	
-114	
-30	Slip to 2024/25.
-84	Slip to 2024/25. Still awaiting legal agreement.
0	
0	New Project funded by the Development fund.
0	New Project funded by the Development fund.
-834	

Regeneration							Variance for Year £'000	Comment
Capital Budget Monitoring - Scrutiny Report For October 2023								
Scheme	Working Budget			Forecasted				
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
Llanelli JV General	221	0	221	224	-3	221	0	
North Dock - Pontrilais Building - Fee	2	0	2	2	0	2	0	
Machynys Hotel Development	219	0	219	219	0	219	0	
Heol Y Bwlch (Llanelli JV)	0	0	0	3	-3	0	0	
Rural Employment Spaces JV	0	0	0	0	0	0	0	
Rural Employment Spaces JV - Budget	0	0	0	0	0	0	0	
SPF (Shared Prosperity Fund) - Sustainable Communities Anchor	0	0	0	800	-800	0	0	
SPF - Sustainable Communities	0	0	0	800	-800	0	0	
Swansea Bay City Region Projects	72,226	-31,413	40,813	59,201	-31,713	27,488	-13,325	Slip to 2024/25. On schedule to be completed in Autumn 2024.
SB City Region - Digital Project - Connected Places	0	0	0	300	-300	0	0	
SB City Region - Yr Egin Ph2	2,000	0	2,000	2,000	0	2,000	0	
SB City Region - Pentre Awel. Zone 1 - Pre-Construction Stage	0	0	0	2	0	2	2	
SB City Region - Pentre Awel. Zone 1 - Construction Stage	70,226	-31,413	38,813	56,899	-31,413	25,486	-13,327	
Business Grants & Strategic Capital Projects	5,069	0	5,069	814	0	814	-4,255	
Pendine Iconic International Visitors Destination	83	0	83	169	0	169	86	Funded from Leisure Nominal Funding.
Rural Enterprise Fund	1,677	0	1,677	273	0	273	-1,404	Delays in 3rd party grant delivery, slip to 2024/25.
Transformation Commercial Property Development Fund	2,911	0	2,911	200	0	200	-2,711	Slip to 2024/25.
Ammanford Regeneration Development Fund	168	0	168	49	0	49	-119	Slip to 2024/25.
Llandeilo Market Hall	18	0	18	13	0	13	-5	
Business Flood Relief & Infrastructure Fund	212	0	212	110	0	110	-102	Slip to future years.
Employment Sites	5,068	0	5,068	5,038	59	5,097	29	Balance to be funded via Joint Venture.
Cross Hands East Strategic Employment Site Ph1	213	0	213	213	0	213	0	
Cross Hands East Plot 3 Development	4,770	0	4,770	4,770	0	4,770	0	
Cross Hands East Phase 2	85	0	85	55	59	114	29	
Town Centres	694	0	694	96	-48	48	-646	Slip to 2024/25.
Carmarthen Town Regeneration - Jacksons Lane (81086)	48	0	48	96	-48	48	0	
Carmarthen Old Town Quarter Regeneration	646	0	646	0	0	0	-646	

Regeneration								
Capital Budget Monitoring - Scrutiny Report For October 2023								
Scheme	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
Transforming Towns Strategic Projects	3,833	0	3833	3,549	-16	3533	-300	
TRI Property Enhancement Development Grant (PEDG)	0	0	0	0	-9	-9	-9	
TRI Strategic Projects - Market Street North	2,362	0	2,362	2,362	0	2,362	0	
TRI Strategic Projects - Former YMCA Building, Stepney Street, Llanelli - Exp	1,177	0	1,177	1,177	0	1,177	0	
Transforming Towns (GI&B) - Llanelli Library Green Wall	0	0	0	10	-7	3	3	Year 2 maintenance costs.
Transforming Towns Strategic Projects	294	0	294	0	0	0	-294	Slip to 2024/25.
Business Support for Renewable Energy Initiatives	456	0	456	92	0	92	-364	Slip to 2024/25.
Business Support for Renewable Energy Initiatives	456	0	456	92	0	92	-364	
Ten Town Growth Plan	1,000	0	1,000	144	0	144	-856	Slip to future years.
Ten Town Growth Plan	1,000	0	1,000	144	0	144	-856	
Arfor Innovation Fund	300	-300	0	300	-300	0	0	
ARFOR 2 - Budget	300	-300	0	300	-300	0	0	
Transforming Towns - Place Making (TTPM)	1,680	-925	755	7	0	7	-748	Slip to 2024/25, project delayed.
TTPM - Acquisition of 36 Stepney Street	670	-250	420	0	0	0	-420	
TTPM - Acquisition of Family Value, Carmarthen	250	-175	75	0	0	0	-75	
TTPM - Acquisition of Post Office, Carmarthen	400	-250	150	0	0	0	-150	
TTPM - Overall Acquisitions/Works in Primary Towns	360	-250	110	0	0	0	-110	
TTPM - Acquisition of 1/3Vaughan Street	0	0	0	7	0	7	7	
Levelling Up Carmarthen West & Pembs South (LUF029)	15,836	-12,425	3,411	949	-949	0	-3,411	Slip to 2024/25.
Levelling Up Carmarthen West & Pembs South (LUF029): Carmarthen Hub	15,836	-12,425	3,411	949	-949	0	-3,411	
SPF - Place - Tackling Town Centres	0	0	0	263	-250	13	13	
SPF - Place - Tackling Town Centres - Carmarthen	0	0	0	263	-250	13	13	
NET BUDGET	106,383	-45,063	61,320	71,477	-34,020	37,457	-23,863	

2023/24 Savings Monitoring Report
Communities, Homes and Regeneration Scrutiny Committee
26th January 2024

1 Summary position as at : 31st October 2023

£190 k variance from delivery target

	2023/24 Savings monitoring		
	2023/24	2023/24	2023/24
	Target	Delivered	Variance
	£'000	£'000	£'000
Chief Executive	296	266	30
Communities	440	400	40
Place & Infrastructure	120	0	120
	856	666	190

2 Analysis of delivery against target for managerial and policy decisions:

Managerial £130 k Off delivery target
Policy £60 k Off delivery target

	MANAGERIAL			POLICY		
	2023/24	2023/24	2023/24	2023/24	2023/24	2023/24
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	296	266	30	0	0	0
Communities	400	400	0	40	0	40
Place & Infrastructure	100	0	100	20	0	20
	796	666	130	60	0	60

3 Appendix J (i): Savings proposals not on target

Appendix J (ii): Savings proposals on target (for information)

DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		

Managerial - Off Target**Chief Executive**

Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	30	0	30	£30k Staffing cost savings (possibly making use of external funding in place of current core funding);	No external funding identified to date
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Chief Executive Total**30 0 30****Place & Infrastructure****Place & Sustainability**

Ecology	net divisional budget of £3.2M	Delivery of a range of specialist ecology and landscape advice	100	0	100	The proposal is to create two additional officers at a cost of c£50K each :An additional Project Ecology post and a Project Landscape officer. The two posts would sit within Place and Sustainability and deliver a range of specialist ecology advice to projects being led by the council which is routinely procured from external consultancy, for example to ensure compliance with protected species legislation and in the development of capital infrastructure to meet landscape requirements. Initial scoping work undertaken with the communities and regeneration teams estimates that c£105k project funding is being contracted out to consultancy in both areas. Figures do not include procurement or management costs associated with the contracting process. It is expected that the councils spend in these areas is unlikely to diminish and will increase over the coming years due to the regulatory and statutory environment. It is proposed that these services are brought in house to be delivered by the officers, offering financial savings and adding capacity and resilience to the planning teams. Further potential to develop the service as a centre of excellence and offer provision to other local authorities at a cost will be explored should capacity allow.	Currently reviewing charging process - might be implemented by year-end
Total Place & Sustainability division			100	0	100		

Place & Infrastructure Total**100 0 100****Policy - Off Target****Communities****Leisure**

Outdoor Education	181	Pendine Outdoors Education Centre is a large residential activity centre catering for school, youth and adult groups. On site activities include climbing, abseiling, high and low ropes courses, Archery, Zip wire, canoeing, surfing and Team building exercises. The accommodation caters for up to 150 people on a B&B, half or full board basis. Self-catering and camping facilities are also available for smaller groups.	40	0	40	The age of the infrastructure on site is of concern for the future and requires continued maintenance which is no longer viable. The proposal is to close Pendine education centre and look at providing an alternative facility within the county.	The Service is currently considering options for providing alternative delivery away from existing site in Pendine
Total Leisure			40	0	40		

Communities Total**40 0 40****Place & Infrastructure****Place & Sustainability**

Planning	net divisional budget of £3.2M	We are required by law to publicise all planning applications. Certain application types are advertised in the local newspapers depending on specific factors relating to the application's location.	20	0	20	It is proposed to stop advertising in the local newspapers and publicise through other methods that are currently undertaken. This can include direct consultations with statutory bodies that include Local Members and Town & Community Council, site notices, and neighbour notifications. A list of registered and determined applications are also published weekly on the Council's website, as well as being available to view in real-time.	Service managers are currently reviewing the requirement to advertise and the best forum for the adverts. Savings might be generated by the end of the financial year.
Total Place & Sustainability division			20	0	20		

Place & Infrastructure Total**20 0 20**

DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	

Managerial - On Target

Chief Executive

Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	82	82	0	£10k - Econ Dev revenue budget cut - split 50/50 between Rural & Llanelli; £12k - Operational depots revenue budget cut; £30k - Admin building revenue budget cut; £30k - Property industrial premises budget cut
Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	130	130	0	Additional £60k staff saving cost. Additional £30k econ dev revenue budget cut – split 50/50 between Llanelli and rural. £40k through mothballing admin areas where vacant to reduce utility costs etc.
Property Maintenance	notional allocation 2,596	This division is responsible for the day-to-day and long term repairs & maintenance of the council's estates including schools, administrative buildings, depots etc.	54	54	0	Over 98% of the budget for the Property Division comprises the Revenue Maintenance Budget. Efficiencies are proposed to be met through reducing expenditure on revenue maintenance across the Council's buildings following disposal of some properties and previous capital improvements undertaken to others. We are also aiming to make savings through new procurement arrangements and seeking to in-source areas of work where it is more cost effective than using external contractors or consultants.

Chief Executive Total

266 266 0

Communities

Leisure

Increased Parking income	-66	Increased parking income at coastal car parks and potential development of motorhomes sites	10	10	0	Increase charges above inflation: season tickets and parking at Country Parks and Millennium Coastal Path and camping charges. Develop additional income generating activities. Enhance enforcement to minimise problematic parking.
Country Parks	-265	Pembrey Country Park is one of the most visited outdoor facilities in Carmarthenshire and Wales, regularly attracting around half a million users annually. Whilst usage numbers have fluctuated this year with lockdowns and restrictions, the park was busier than ever during August, highlighting the value people put on great and safe outdoor spaces. The park has an 8 mile beach, a 320 pitch caravan and camping site, 550 acres of woodlands, a 130m long dry ski slope and toboggan run in Wales, along with a new Crazy Golf course, 9 hole pitch and putt facility, a miniature model steam railway, a riding centre, and the National Closed Road Cycle circuit and pump track.	25	25	0	Improve operating efficiency of Pembrey Country Park to reduce spend on waste collection, internal communications, fleet running costs, staffing hours.
Leisure Centres	601	There are 6 Leisure Centres in operated by the Council in Carmarthenshire: Llanelli, Carmarthen, Ammanford, Llandovery, St Clears and Newcastle Emlyn. A variety of activities take place at these centres such as: Swimming, Diving, Canoeing, Fitness, Cycling, Badminton, Tennis, Table Tennis, Squash, Hockey, Netball, Basketball, Football, Rugby, Cricket, Gymnastics, Birthday Parties, Holiday programmes. There are normally over a million visits to the Leisure facilities annually Typically our Leisure facilities attract over a million per annum, collecting £4m in income. 2020/21 has seen usage numbers and income crippled to around 25% of normal levels as the coronavirus lockdown and restrictions affect trading. A new Actif Anywhere online service has been launched to compliment the physical offer at sites during this unprecedented period.	20	20	0	Additional income across Leisure from improved offer at Aman Valley following refurbishment, improved offer at Llanelli 2G pitch and new and innovative leisure activities e.g. FAST, play and aqua activities. Reduction in staffing levels and greater efficiencies in procurement. Improve staff rota management to reduce staffing, and review live streaming provision
Y Gat Craft Centre	72	Arts venues include Oriol Myrddin Art Gallery in Carmarthen, Y Gât in St. Clears and the Dylan Thomas Boathouse, Laugharne Y Gât (formerly known as St. Clears Craft Centre) is an arts facility that also hosts the local library and an in-house catering facility. The facility has an open gallery / shop area along with conference rooms facilities and studio spaces for local artists to hire.	5	5	0	Asset transfer progressing with St Clears Town Council for handover 1/4/23 and £5k reduced funding year on year.
Libraries	2,700	Carmarthenshire libraries provide an extensive choice of books, DVDs, CDs, online services, newspapers and magazines. With over half a million books on offer between 3 regional, 13 branch and mobile libraries, the service offers invaluable support and access to Carmarthenshire residents. Public access computers and Wi-Fi are available at all libraries, and typically, the service issues over 600,000 books per year. The mobile service provides a valuable outreach services to rural parts of the County, linking up with various partners to deliver public information services online.	20	20	0	Increased operating efficiency approx £20k pa - reduction in staffing hours

DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	
Theatres	978	Carmarthenshire Theatres manage the Miners' Ammanford, Lyric Carmarthen and Ffwrnes Llanelli and promote a broad range of bi-lingual events and productions throughout the year for all age groups and interests. In previous years, in excess of 100,000 paying customers and participants visited and make use of our facilities, however, during 2020/21 Theatres have been hit harder than most services, not being allowed to open at all due to Covid restrictions. Prior to this financial year, Carmarthenshire's flagship theatre, The Ffwrnes, established itself as one of Wales's leading Cultural and Entertainment venues. Typical annual figures pre 2020/21 would have been as follows: 266 visiting companies and hirers; 400 performances/events; 74,130 attendances; 33,805 participants. Whilst costs and lost income are reclaimed through hardship funding grants for this financial year, the service has also innovated to develop new online products and shows, which will hopefully grow our audience base and income in future years.	10	10	0	Improve operating efficiency of Theatres to reduce spend on operational costs and staffing hours.
Total Leisure			90	90	0	
Homes and Safer Communities						
Public protection and CF Housing	3,345	Public Protection and CF housing services is part of Homes and Safer Communities. It provides a range of services in relation to Housing, Environmental Protection, Business and Consumer Affairs, Housing Options and Tenancy Support and Community Engagement.	30	30	0	Rationalise out of hours working. Better utilisation of Delta Well-Being for out of hours services.
CF Housing	1,222	Public Protection and CF housing services is part of Homes and Safer Communities. It provides a range of services in relation to Housing, Environmental Protection, Business and Consumer Affairs, Housing Options and Tenancy Support and Community Engagement.	30	30	0	Gradual reduction in the use of Bed and Breakfast as an option for homelessness from Sep 2023. Would need to make sure that better, more cost effective, alternatives were in place.
CF Housing	1,222	Public Protection and CF housing services is part of Homes and Safer Communities. It provides a range of services in relation to Housing, Environmental Protection, Business and Consumer Affairs, Housing Options and Tenancy Support and Community Engagement.	250	250	0	Funding some of Temporary Accommodation portfolio through alternative funding sources.
Total Homes and Safer Communities			310	310	0	
Communities Total			400	400	0	

Policy - On Target

NOTHING TO REPORT

Savings Monitoring Report - 2022/23 brought forward
Communities, Homes and Regeneration Scrutiny Committee
26th January 2024

1 Summary position as at : 31st October 2023

£25 k variance from delivery target

	2022/23 Savings monitoring		
	2022/23	2022/23	2022/23
	Target	Delivered	Variance
	£'000	£'000	£'000
Chief Executive	0	0	0
Communities	25	0	25
Place & Infrastructure	0	0	0
	25	0	25

2 Analysis of delivery against target for managerial and policy decisions:

Managerial
Policy

£25 k Off delivery target
£0 k ahead of target

	MANAGERIAL			POLICY		
	2022/23	2022/23	2022/23	2022/23	2022/23	2022/23
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	0	0	0	0	0	0
Communities	25	0	25	0	0	0
Place & Infrastructure	0	0	0	0	0	0
	25	0	25	0	0	0

3 Appendix J (iv): Savings proposals not delivered in 2022/23

DEPARTMENT	2021/22 Budget	FACT FILE	2022/23 Not achieved	2022/23 Delivered in 2023/24	2023/24 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		

Managerial - Off Target

Communities

Leisure

Franchise Lettings	0	An indoor and outdoor high quality, year-round visitor destination that aims to maximise Pendine's heritage and its natural assets to drive forward the resort's future economic regeneration as a 'day and stay' event destination	25	0	25	Improved income streams from franchise lettings across whole service.	Progress delayed due to delays in contract completion
Total Leisure			25	0	25		

Communities Total			25	0	25		
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Policy - Off Target

NOTHING TO REPORT

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE 26TH JANUARY 2024

SUBJECT:

TENANT INCENTIVE SCHEME

Purpose:

The Purpose of this report is to instigate discussion on whether we should offer incentives to tenants and what form should it take. The report suggests a range of incentive options to consider and seeks Scrutiny members initial views as part of the policy development.

THE SCRUTINY COMMITTEE IS ASKED TO:

Provide views on what incentives, if any, should be offered to tenants as part of the pre-decision process for policy development, prior to submission to Cabinet.

Reasons:

- To gain Elected Members views in the formation of the policy.
- If adopted the policy is aimed to encourage tenants to take up various schemes that would benefit the housing service in managing its Council Housing stock.

CABINET MEMBER PORTFOLIO HOLDER:-

Cllr Linda Davies Evans, Deputy Leader & Homes Portfolio Holder

Directorate:	Designations:	Tel:/Email addresses:
Communities		
Name of Head of Service: Jonathan Morgan	Head of Housing & Public Protection	01267 228960 JMorgan@carmarthenshire.gov.uk
Report Author: Les James	Contracts & Service Development Manager	01267 228930 lesjames@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

TENANT INCENTIVE SCHEME

1. Purpose

- 1.1. The Purpose of this report is to instigate discussion on whether we should offer incentives to tenants and what form should it take. The report suggests a range of incentive options to consider and seeks Scrutiny members initial views as part of the policy development.

2. Context

- 2.1. In delivering our services to tenants we are committed to providing a high-quality service to all our tenants and residents. The Council's housing service continues to face increased demand on its services particularly around its housing stock. The incentive schemes are designed to nudge tenants who may otherwise not have considered such schemes.
- 2.2. Tenant incentive schemes are designed to recognise the loyalty of those tenants on such matters as paying their rent on time, leaving their property in a good condition when they move, keep their property, and garden in good condition and generally abide by the terms and conditions of their tenancy agreement (contract). Incentives may be considered as measures to encourage desired behaviour.
- 2.3. We have researched what other Social Landlords do and most seem to offer incentives around downsizing, direct debit take up and on rent arrears reduction/clear rent accounts.
- 2.4. The proposed schemes to aid discussion focuses on the following areas by:
- Encouraging tenants to downsize to a smaller property.
 - Encouraging departing tenants to leave their property in a good condition and with no rent arrears.
 - Encourage the take up of direct debits.
 - Recognising when tenants help improve our services.
 - Encourage or reward tenants who keep to their Contract conditions (tenancy).

1. Recommendation

- 1.1. To confirm Scrutiny members views on the principle of future tenant incentive schemes as part of the pre-decision process for policy development, prior to submission to Cabinet.

Footnote:

Please note that under the Renting Homes (Wales) Act 2016, tenants are referred to as contract holders and tenancies are known as Secure Occupational Contracts. The policy applies to those housed in our own housing stock and who hold an occupation contract. Will still prefer to use the term tenants and tenancies.

DETAILED REPORT ATTACHED?

YES –Tenant Incentive schemes (discussion document)

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Jonathan Morgan

Head of Housing & Public Protection

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
YES	NONE	YES	NONE	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities

Equality Impact Assessments are a process which allows organisations to consider relevant evidence to understand the likely or actual effect of policies, practices, and decisions on people with protected characteristics. Equality Impact Assessment has been completed using the integrated assessment tool. The assessment concluded that the policies would have no adverse impact on tenants or protected characteristics groups.

Jessica Harcourt

8.8.23

3. Finance

No financial implications associated with this report at the current time.

Steve Williams 23/08/23

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED

YES

Include any observations here.

Cabinet Member is supportive of the policy

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THERE ARE NONE

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Cynllun Cymhelliant Tenantiaid (Papur Opsiyonau)

Tenant Incentive Scheme (Options Paper)

Rhagfyr/December 2023



sirgar.llyw.cymru
carmarthenshire.gov.wales

Cyngor Sir Gâr
Carmarthenshire
County Council



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1. Purpose of the report.

- 1.1. The Purpose of this report is to instigate discussion on whether we should offer incentives to tenants and what form should it take. The report suggests a range of incentive options to consider and seeks Scrutiny members initial views as part of the policy development.

2. What are incentive schemes?

- 1.1. The purpose of the scheme is to encourage and assist tenants to take up a range of incentives which are beneficial to them and the Council alike.
- 1.2. As a Council we are committed to providing a high-quality service to all our tenants¹ and residents. In some circumstances a nudge is required to encourage the take up of some of the schemes that we offer to our tenants. Some of these schemes like the downsizing of properties have a beneficial impact on how best we manage our housing stock efficiently and by freeing up much needed larger properties.
- 1.3. Research by Housing Quality Network suggests that tenant incentive schemes are designed to recognise the loyalty of those tenants on such matters as paying their rent on time, leaving their property in a good condition when they move, keep their property, and garden in good condition and generally abide by the terms and conditions of their tenancy agreement (contract). Incentives may be considered as measures to encourage desired behaviour.
- 1.4. Generally, housing officers spend time with tenants who are in rent arrears and those who do not abide to the tenancy agreement. Limited time is available to the other tenants. That is why incentive schemes can work to help both the 'good' and 'challenging' tenants: the 'good' tenants start to feel more appreciated as they are rewarded at complying to the tenancy conditions

¹ Under the Renting Homes Wales Act 2016 tenants and licensees are called 'contract-holders'. Under the Act, our tenants are now known as Contract-holders and will hold an 'occupation contract' (which replaces tenancy arrangements). Will still prefer to use the term tenants and tenancies.

(contract), thus increasing their satisfaction, and the ‘challenging’ tenants pay their rent more regularly, make more of an effort with their property and can even help to change their behaviour and attitude.

2. What are the types of incentive schemes?

Management of tenancies

1.1. The potential scheme listed below are for the benefit of Council tenants who hold a secure occupational contract and live in our housing stock.

Scheme	Detail	Benefit	Incentive
Direct Debit	<p>Monthly direct debit draws (DD).</p> <p>New tenants who sign up to DD to receive initial payment.</p> <p>Would be automatically entered into the prize draw.</p>	<p>More tenants signed up to DD payments would reduce our transaction cost.</p> <p>Reduces the risk of missed payments.</p> <p>Convenient payment method for tenants.</p>	<p>Quarterly prize draw of £100.</p> <p>New DD payers receive £25.</p>
Golden Goodbye – leave it clean (Leaving a property in good condition)	<p>Final inspection of property before vacation. Certain standard will be required.</p> <p>Tenants (contract-holder) would have had to live at the property for a minimum of 12 months in accordance with the terms of their contract.</p> <p>To qualify, the tenant (contract-holder) would either move to private accommodation or owner occupation. Payment would not be made if moving to another council.</p>	<p>Reduction in void times and costs.</p> <p>Improve turnaround times.</p> <p>Encourage departing tenants to leave the property in a clean and tidy state.</p>	<p>Four weeks rent. There would be a deduction if there were any rent arrears owing.</p>
Surveys Consultation Events	<p>Surveys on tenants’ views to include a prize draw.</p> <p>Automatically be entered into the prize draw.</p>	<p>More respondents and take up.</p> <p>Incentives for participating in resident surveys and events can boost numbers.</p> <p>Reward and incentivise tenants to take part in housing services activities/ surveys.</p>	<p>General surveys £50 per winner.</p> <p>STAR Survey (every 2 years) £250 per winner x3</p> <p>Attending events may include vouchers or out of pocket expenses at</p>

		<p>Promote tenant engagements and participation.</p> <p>Campaigns/events can be useful in gathering customer intelligence and contact information.</p>	the officer discretion.
The Big draw	Tenants are entered into an annual prize draw if their property and garden are in good condition, there are no contractual issues and have allowed first time access to service engineer when they call to carry out routine service appointment.	<ul style="list-style-type: none"> • Cleaner properties and estates. Instil a sense of pride. • Reduce the number of aborted servicing appointments. • Link to Home checker visits • Link to estate management offer 	Annual prize draw of £1,000.
Money to Move scheme - Helping tenants move to a smaller property. ²	<p>The scheme is aimed at tenants who want to move to smaller properties and in doing so give up much needed family type accommodation.</p> <p>Restrictions: The money to move scheme applies to Council tenants registered on the Housing Choice Register who hold a secure occupational contract (tenancy agreement). The scheme does not apply to:</p> <ul style="list-style-type: none"> • Contract Holders (Tenants) moving out of the County. • Contract Holders who have made their own arrangements to move. • Where there is a breach of contract and legal proceedings have commenced. • Tenants who are deferred on the Housing Choice Register 	There are clear benefits for the Council, for example, managing our housing stock efficiently thus reducing the burden on the housing Choice Register and pressures on temporary accommodation.	See table 2 (below)

Table 1: list of proposed incentives

² Please note that the money to move scheme is aligned to Major Works Agreement. For example, we will manage and arrange for the tenant to move to smaller accommodation and pay for the cost of their removals. If additional works are required, we will arrange for these to be done but a deduction will be made from the cash incentive.

Your current home	You decide to move to:			
	Sheltered Housing complex	1 bedroom	2 bedrooms	3 bedrooms
1 bedroom	£500			
2 bedrooms	£1,000	£1,000		
3 bedrooms	£2,000	£2,000	£1,000	
4 bedrooms	£3,000	£3,000	£2,000	£1000

Table 2: suggested range of incentives that could be offered under the Money to Move Scheme

Questions:

1. Do you agree with the principle of offering incentives to tenants?
2. If so, do you believe the above incentives reflect a broad range of options?

1. Scrutiny Committee Recommendations

- 1.1. To confirm Scrutiny members views on the principle of future tenant incentive schemes as part of the pre-decision process for policy development, prior to submission to Cabinet.

Agenda Item 7

**COMMUNITIES, HOMES AND REGENERATION SCRUTINY
COMMITTEE**

26 January 2024

Revised Carmarthenshire Local Development Plan 2018 - 2033

**Integrated Sustainability Assessment and Habitat Regulations Assessment (including Addendums)
Further Consultation**

Purpose:

To progress the preparation of the Revised Local Development Plan through to examination and adoption.

THE SCRUTINY COMMITTEE IS ASKED TO:-

- To consider the content of the Integrated Sustainability Assessment (including 1st Addendum) and the Habitat Regulations Assessment (including 1st and 2nd Addendums) for formal public consultation as supporting documents to the Revised Carmarthenshire Local Development Plan (LDP).

Reason(s)

- To comply with the Council's statutory obligations in terms of the preparation and progression of a Revised LDP for Carmarthenshire, in accordance with statutory procedures.
- To ensure the preparation of the Revised LDP complies with the necessary procedural requirements as set out in legislation and guidance.
- To reflect the impacts arising from the publication of NRW Guidance on Phosphate levels in protected Riverine SAC's and its implications from a habitat regulations perspective.

CABINET MEMBER PORTFOLIO HOLDER:-

Councillor Ann Davies, Cabinet Member for Rural Affairs, Community Cohesion and Planning Policy

Directorate: Place & Infrastructure Name of Head of Service: Rhodri Griffiths Report Author: Ian Llewelyn	Designations: Head of Place and Sustainability Strategic Policy and Placemaking Manager	Email addresses: RGriffiths@sirgar.gov.uk IRLlewelyn@sirgar.gov.uk
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EXECUTIVE SUMMARY
COMMUNITIES, HOMES AND REGENERATION SCRUTINY
COMMITTEE
26 January 2024

Revised Carmarthenshire Local Development Plan 2018 - 2033
Integrated Sustainability Assessment and Habitat Regulations Assessment
Further Consultation

1. SUMMARY OF PURPOSE OF REPORT.

This report follows the resolution of County Council on the 9th of March 2022 to prepare a second Deposit version of the Revised Local Development Plan (LDP) and the Plans subsequent publication for public consultation between the 17th February to 14th April 2023. It seeks to reflect the ongoing challenges procedurally in meeting the requirements in relation to the habitat regulations arising from the NRW guidance on phosphate levels in protected riverine SACs and water quality and the need to ensure that the preparation of the Plan and the consideration of its scope and content is procedurally compliant in legislative and regulatory terms.

This report seeks authorisation to undertake a further consultation on the following supporting documents:

- Integrated Sustainability Assessment (including 1st Addendum) and
- Habitat Regulations Assessment (including 1st and 2nd Addendums)

The consultation will be for a six-week period in line with guidance with any responses received be forwarded as part of the submission to the Welsh Government of the Revised LDP for examination. It should be noted that this consultation relates only to the documents above and does not include the content of the 2nd Deposit Revised LDP.

Both documents will develop through the reporting process and to the point of publication. This reflects the availability of some pieces of evidence and timelines associated with their preparation, input and information from key partners and to ensure are up to date at the point of publication.

Please note that the appended documents update larger appraisals which have previously been subject to public consultation. These are available to view on our website through the links below.

Integrated Sustainability Assessment (including 1st Addendum)

The Integrated Sustainability Assessment (including 1st Addendum) (ISA) considers the social, economic, and environmental effects of the second Deposit Revised LDP. It incorporates several statutory requirements into a single document which enables a more transparent and holistic assessment of the sustainability implications of the proposals contained in the Revised LDP.

The ISA features the joint Sustainability Appraisal (SA) Report and Strategic Environmental Assessment (SEA), alongside a Welsh Language Impact Assessment (WLIA), an Equality Impact Assessment (EqIA), elements of a Health Impact Assessment (HIA), Local and National Well-being Goals, and other considerations related to the environment including NRW's Area Statement and the Section 6 Duty (to maintain and enhance biodiversity and promote the resilience of ecosystems).

Integrated Sustainability Appraisal - [Integrated Sustainability Appraisal \(ISA\) \(gov.wales\)](#)

Habitat Regulations Assessment (including 1st and 2nd Addendums)

As part of the Habitats Regulations, the Council is required to assess whether the Revised LDP is

likely to have a significant effect on the integrity of any European Site alone or in combination with other plans and projects. This mandatory process is known as a Habitats Regulations Assessment (HRA). This latest consultation on the HRA seeks to ensure the procedural processes of the Revised LDP are fully considered including further addressing issues of Phosphates and reflecting the subsequent work undertaken and contextual changes since its initial HRA reports publication.

HRA Report - [hra-report-january-2020.pdf \(gov.wales\)](#)

HRA Addendum Report - [hra-addendum-2nd-rldp.pdf \(gov.wales\)](#)

Next Steps

Following approval, the above documents will be made available for public consultation for a 6-week period. The responses received will along with the representations to the 2nd Deposit LDP and all the evidence base and supporting documents be submitted to the Welsh Government for Examination.

Amendments to the timetable as set out within the Delivery Agreement will be undertaken as necessary and agreed with the Welsh Government in accordance with Regulations and through the delegation provided at Council on the 9th March 2022. While it is recognised that the timeline to adoption is not entirely within the gift of the council, officers will continue to work proactively towards the adoption of the Plan by the end of the next calendar year.

DETAILED REPORT ATTACHED ?	YES
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: **R. Griffiths** **Head of Place and Sustainability**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
YES	YES	YES	NONE	NONE	YES	NONE	YES

1. Policy, Crime & Disorder and Equalities

The Revised LDP identifies and develops the links and requirements necessary to ensure the Plan, and the processes in its preparation are compatible with Carmarthenshire County Council's well-being objectives. It also ensures alignment with the national Well-being Goals set out within the Well-being of Future Generations Act 2015. Through its land use planning policies, the Revised LDP will seek to promote the principles of sustainability and sustainable development by facilitating the creation of communities and local economies which are more sustainable, cohesive and provide access to local services and facilities and reducing the need to travel.

The integration of sustainability as part of the preparation of the LDP is reflected in the undertaking of a Sustainability Appraisal and Strategic Environmental Assessment reflecting national and international legislative requirements. The formulation of the Revised LDP will closely consider matters of sustainability and will be prepared with the outcomes of the Plan measured in light of the Sustainability Appraisal indicators. This iterative approach ensures sustainability is at the heart of the Plan and that it is reflective of the requirements emanating from the Wellbeing and Future Generations Act 2015 and the Carmarthenshire Well-being Plan.

The LDP will have full regard to the national legislative provisions and will relate and have regard to the Carmarthenshire Well-being Plan. They will be assessed against the National and local Well-being Objectives. The Revised LDP will ensure the requirements emanating from the Act are fully and appropriately considered within the Plan, reflective of its duties.

2. Legal

The preparation of the Revised LDP reflects the provisions of the Planning and Compulsory Purchase Act 2004, the requirements of the Planning (Wales) Act 2015 and secondary legislation in the form of the Local Development Plan (Regulations) Wales (As amended) 2015.

Its preparation also has appropriate regard to other sources of primary and secondary legislation including the Environment (Wales) Act and the Well-being of Future Generations Act 2015. It must also have regard to the provisions of the Habitat Regulations as transposed into the Conservation of Habitats and Species Regulations 2017 (as amended) and our legal duties as competent authority.

The preparation of the Deposit LDP is in accordance with the 2004 Planning and Compulsory Purchase Act. It is also in line with national regulations and guidance in relation to its scope and content.

3.Finance

Financial costs to date are covered through the financial provisions in place - including reserves and growth bids as required.

Should the Place and Sustainability Division Budget not be able to provide further funding necessary to meet the statutory requirements emerging from the specialist input necessary to address the phosphates impacts then an application will be made for further funding. In addition, we will look to share financial burden of such work with partners and seek financial assistance (where applicable) from the Welsh Government as well as maximising grant income (where available).

The Delivery Agreement, in making reference to such matters, outlines the Council's commitment to prepare and adopt an up to date LDP in accordance with the Council's statutory duty.

7. Staffing Implications

Whilst the progression of the Revised LDP will be delivered through current staffing provisions, any delay may require extensions to contracts of those temporary posts in place to support Plan preparation and delivery. Funding would be through current financial provisions and/or future growth items.

8. Biodiversity and Climate Change

The report and its provisions have full regard to our duties in relation to the biodiversity and change responsibilities. In this regard both the Integrated Sustainability Assessment and the Habitat Regulations Assessment ensure the Revised LDP are prepared in a way which is compliant with our environmental duties and the principles of sustainable development including responding to the impacts of climate change

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED YES * Delete as appropriate	None
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Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Second Deposit Revised Local Development Plan		Second Deposit Revised Local Development Plan (gov.wales)
Revised Delivery Agreement		Delivery Agreement (gov.wales)
Local Development Plan 2018 - 2033		Local Development Plan 2018 - 2033 (gov.wales)
Phosphates Webpage		How new phosphate targets may impact on your development (gov.wales)
County Council meeting 13 of January 2021 (agenda item 7.4 refers)		Agenda for County Council on Wednesday, 13th January, 2021, 10.00 am (gov.wales)
County Council meeting 9 March 2022 (agenda item 7.2 refers)		Agenda for County Council on Wednesday, 9th March, 2022, 10.00 am (gov.wales)
County Council meeting 7 December 2022 (agenda item 6.1 refers)		Agenda for County Council on Wednesday, 7th December, 2022, 10.00 am (gov.wales)

Revised 2018-2033 Local Development Plan

Integrated Sustainability Appraisal (ISA) Addendum



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Appendix A. Alterations to the ISA Report	4

Abbreviations

- (r)LDP** (revised) Local Development Plan (also referred to as the Plan)
- ALC** Agricultural Land Classification
- BMV** Best and Most Versatile (Agricultural Land)
- ISA** Integrated Sustainability Appraisal
- DNS** Development of National Significance
- LSA** Local Search Area
- SA** Sustainability Appraisal
- SEA** Strategic Environmental Assessment (also referring to the associated Directive 2001/42/EC, as ratified in Wales by *The Environmental Assessment of Plans and Programmes Regulations 2004*)

1. Introduction

- 1.1 Carmarthenshire County Council is preparing a revised Local Development Plan (rLDP). The rLDP is a land-use plan which outlines the location and quantity of development within Carmarthenshire for a 15-year period between 2018 and 2033, and will replace the existing adopted LDP. Over the course of the preparation of the rLDP, which has undergone several iterations, the accompanying Integrated Sustainability Appraisal (ISA) has been carried out in an iterative and integrated manner as part of the plan making process since 2018.
- 1.2 The scope of the present ISA is to ensure that all proposals contained within the 2nd Deposit rLDP¹ have been duly considered in terms of their potential social, economic, and environmental impacts. This *ISA Addendum* expands upon the findings and recommendations made by the *ISA Report*² (February 2023), *SA Report*³ (January 2020), the *SA-SEA Initial Report* (December 2018) of the Preferred Strategy, and an earlier, informal *SA-SEA Scoping Report*⁴ (July 2018), which are required under the *Planning and Compulsory Purchase Act 2004*⁵, *The Town and Country Planning (Local Development Plan) (Wales) Regulations 2005*⁶ and *The Environmental Assessment of Plans and Programmes Regulations 2004*⁷. Other statutory requirements, duties, and considerations which are incorporated into this holistic assessment are set out in Section 1.4 of the *ISA Report*.
- 1.3 Where appropriate, the present document contains excerpts of, and cross references to, the above-mentioned assessments. Effort has been made to avoid the repetition of supplementary text which is not fundamental to the rationale and conclusions here made. This is to give an accessible and transparent record of the assessment of the rLDP throughout its preparation. Nevertheless, the present document should not be considered in isolation of earlier ISA effort.

Consultation Response

- 1.4 During the consultation of the rLDP and associated documentations, seven consultees including Welsh Government, Pembrokeshire Coast National Park Authority, and members of the public submitted a total of eight ISA relevant representations. These have been subsequently considered within Appendix A which, alongside other officer-led changes, amends the *ISA Report*.
- 1.5 For clarity, there have been no material changes to the rLDP itself since this time.

¹ [Carmarthenshire County Council / Cyngor Sir Gâr - Second Deposit LDP \(oc2.uk\)](#)

² [2nd Deposit rLDP ISA Report.](#)

³ [1st Deposit rLDP SA Report](#)

⁴ [sa-scoping-report-final.pdf \(gov.wales\)](#)

⁵ [Planning and Compulsory Purchase Act 2004 \(legislation.gov.uk\)](#)

⁶ [The Town and Country Planning \(Local Development Plan\) \(Wales\) Regulations 2005 \(legislation.gov.uk\)](#)

⁷ [The Environmental Assessment of Plans and Programmes Regulations 2004 \(legislation.gov.uk\)](#)

2. Next Steps

- 2.1 The present *ISA Addendum* will be subject to public consultation. Copies of all ISA documentation are available from the Forward Planning Section of Carmarthenshire County Council, or they can be viewed on [online](#). The rLDP and associated documents can also be inspected at Customer Service Centres and public libraries during advertised opening hours.
- 2.2 Your views can be made online via the [Consultation Page](#). Alternatively, response forms are available upon request.

If you wish to send your views in writing, please write to:

Forward Planning Section
Place and Infrastructure Department
3 Spilman Street
Carmarthen
Carmarthenshire
SA31 1LE

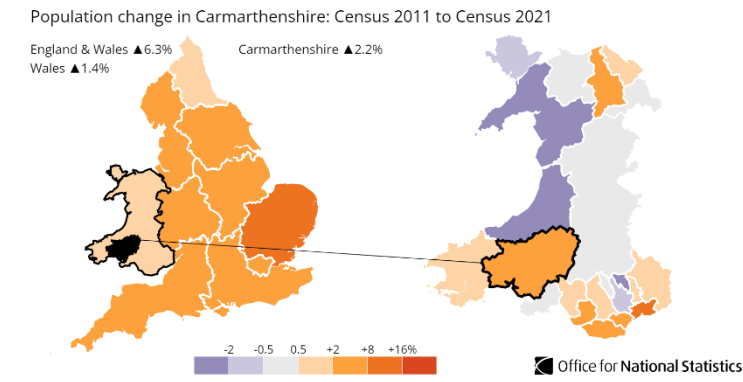
Or email: forward.planning@carmarthenshire.gov.uk

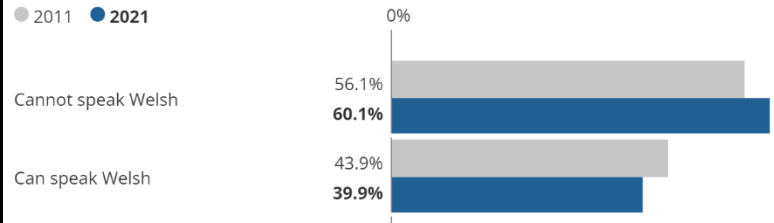
Please include 'ISA' within the subject line.

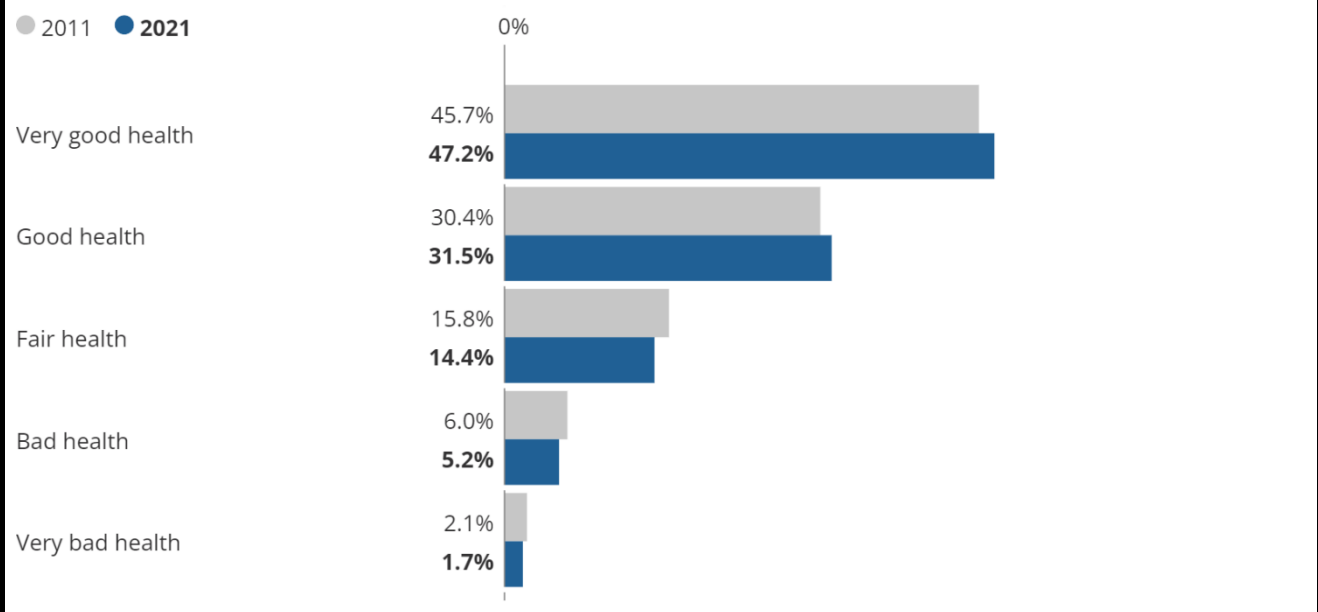
- 2.3 Representations must be received by the relevant date and time stated upon the Consultation Page. Comments submitted after this date may not be considered.
- 2.4 To ensure that the requirements of the Regulations are met, it will be necessary to consider all further changes to the rLDP following the formal consultation and examination process (including Matters Arising Changes recommended within the Inspector's Final Report). Therefore, additional ISA documentation will be published at this time.

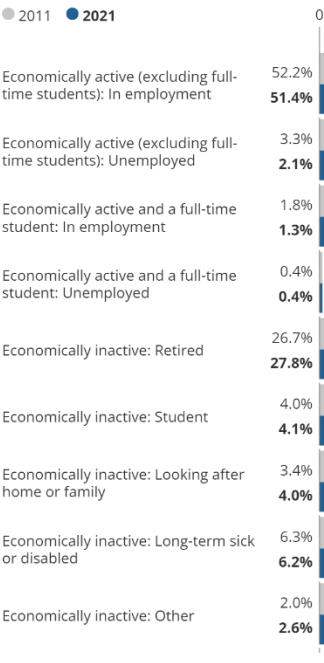
Appendix A. Alterations to the ISA Report

A schedule of alterations made to the *ISA Report* since its publication in February 2023 is presented below (updated text in red). These have either been made in response to the consultations received or are *errata*. Consultation responses (i.e., ISAREP#) can be found within the Consultation Report.

Ref	Subject	Description	Reason	Implication
1	2.9.4	<p>In light of the Ref 2, inset footnote following this paragraph:</p> <p>“Due to the timing in preparing this present ISA report, demography and migration data from the Census 2021 was not included in the baseline at the time of consultation. These updates and any other releases aim be reflected later.”[#]</p> <p>Footnote = #. Data from the Census 2021 has been subsequently considered, please refer to the ISA Addendum Report for a schedule of the associated alterations.</p>	To reflect changing evidence base.	None.
2	Appendix B	<p>In light of the timing of the release of Census 2021 data and the original consultation of the ISA Report (commenced February 2023), the following paragraphs are inserted accordingly:</p> <p>Chapter 10. Population.</p> <p>Between the last two censuses (held in 2011 and 2021), the population of Carmarthenshire increased by 2.2%, from around 183,800 in 2011 to around 187,900 in 2021. This means Carmarthenshire's population increased by a greater percentage than the overall population of Wales (Figure #). In 2021, Carmarthenshire was home to around 0.6 people per football pitch-sized piece of land. This area was the fifth-least densely populated out of all 22 local authority areas across Wales.</p>  <p>Population change in Carmarthenshire: Census 2011 to Census 2021</p> <p>England & Wales ▲6.3% Wales ▲1.4% Carmarthenshire ▲2.2%</p> <p>Figure #. Population change in Carmarthenshire from Census 2011 to 2021.</p> <p>Chapter 11. The Welsh Language.</p>	<p>Alterations made in response to changing evidence base.</p> <p>NB: Source previously stated within Table 11 (Chapter 16, page 95).</p>	<p>This must be integrated into the appraisal in light of shifting baseline (see accompanying Ref 20).</p>

Ref	Subject	Description	Reason	Implication									
		<p>According to the Census 2021, the percentage of Welsh speakers in Carmarthenshire fell from 43.9% in 2011 to 39.9% (Figure #). This was the largest decline in the percentage of Welsh speakers of any local authority area in the country. In 2021, there were around 5,200 fewer Welsh-speaking Carmarthenshire residents (over the age of three years) compared with 2011. The number of people who did not speak Welsh increased by 10,300. Across Wales, the percentage of Welsh speakers fell from 19.0% to 17.8%. These new figures mean that the county now has the second highest number of Welsh speakers of all local authorities in Wales. Carmarthenshire remains the fourth highest in terms of the percentage of the population that are able to speak Welsh.</p> <p>Percentage of people aged three years and over by ability to speak Welsh, Carmarthenshire</p>  <table border="1" data-bbox="371 526 1142 750"> <thead> <tr> <th>Ability to speak Welsh</th> <th>2011 (%)</th> <th>2021 (%)</th> </tr> </thead> <tbody> <tr> <td>Cannot speak Welsh</td> <td>56.1%</td> <td>60.1%</td> </tr> <tr> <td>Can speak Welsh</td> <td>43.9%</td> <td>39.9%</td> </tr> </tbody> </table> <p>Source: Office for National Statistics – 2011 Census and Census 2021</p> <p>Figure #. Age-standardised proportion of usual residents by self-reported health, Carmarthenshire.</p> <p>Chapter 12. Health and Well-being.</p> <p>According to the Census 2021, 7.2% of Carmarthenshire residents described their health as "very good", increasing from 45.7% in 2011. Those describing their health as "good" rose from 30.4% to 31.5%. The proportion of Carmarthenshire residents describing their health as "very bad" decreased from 2.1% to 1.7%, while those describing their health as "bad" fell from 6.0% to 5.2% (Figure #).</p>	Ability to speak Welsh	2011 (%)	2021 (%)	Cannot speak Welsh	56.1%	60.1%	Can speak Welsh	43.9%	39.9%		
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		<p>Age-standardised proportion of usual residents by self-reported health, Carmarthenshire</p>  <table border="1" data-bbox="369 263 1682 877"> <thead> <tr> <th>Health Category</th> <th>2011 (%)</th> <th>2021 (%)</th> </tr> </thead> <tbody> <tr> <td>Very good health</td> <td>45.7%</td> <td>47.2%</td> </tr> <tr> <td>Good health</td> <td>30.4%</td> <td>31.5%</td> </tr> <tr> <td>Fair health</td> <td>15.8%</td> <td>14.4%</td> </tr> <tr> <td>Bad health</td> <td>6.0%</td> <td>5.2%</td> </tr> <tr> <td>Very bad health</td> <td>2.1%</td> <td>1.7%</td> </tr> </tbody> </table> <p>Source: Office for National Statistics – 2011 Census and Census 2021</p> <p>Figure #. Age-standardised proportion of usual residents by self-reported health, Carmarthenshire.</p> <p>Chapter 14. Economy</p> <p>According to the Census 2021, 51.4% of Carmarthenshire residents aged 16 years and over said they were employed (excluding full-time students), down from 52.2% in 2011. In 2021, just over 1 in 50 people (2.1%) said they were unemployed, compared with 3.3% in 2011. The percentage of retired Carmarthenshire residents increased from 26.7% to 27.8% (Figure #).</p>	Health Category	2011 (%)	2021 (%)	Very good health	45.7%	47.2%	Good health	30.4%	31.5%	Fair health	15.8%	14.4%	Bad health	6.0%	5.2%	Very bad health	2.1%	1.7%		
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3	Appendix B (page 41)	<p>Reference to the previous Indicative Agricultural Land Classification should be amended throughout accordingly, reflecting BMV Guidance Note (Version 2.1 – published May 2021) and Predictive Agricultural Land Classification Map (Wales). Also, amend the following:</p> <p>According to the Agricultural Land Classification (ALC) data available to Version 2 of the Predictive Agricultural Land Classification (ALC) Map, there is no limited Grade 1 and Grade 2 present within Carmarthenshire. A patchwork of Grade 3b land is situated towards the south and southeast of the county following the Tywi river valley, stretching from Llandovery in the east, through Llangadog, Llandeilo and Carmarthen. Most land in Carmarthenshire is classified as Grade 4 and non-agricultural, with a small proportion of Grade 5 situated towards the northeast of the County, as indicated in the summary table provided below.</p> <table border="1" data-bbox="383 1321 846 1433"> <thead> <tr> <th>ALC Grade</th> <th>Area (Ha)</th> </tr> </thead> <tbody> <tr> <td>Non-Agricultural</td> <td>35093.156</td> </tr> <tr> <td>1</td> <td>9.165</td> </tr> </tbody> </table>	ALC Grade	Area (Ha)	Non-Agricultural	35093.156	1	9.165	Baseline update, as informed by consultee (see ISAREP1).																									
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4	Appendix E Growth Options	1st Deposit PG 10 Year (2019 Addendum Report) LDP Preferred Growth Option. Appraisal is '+/-' yet the shading is that of minor negative effect rather than the yellow, change appropriately.	Alterations made in response to consultee (see ISAREP10).	None.												
5	Appendix F ISA Strategic Policies	<p>SP 2: Retail and Town Centres ISA1 has a positive assessment but no commentary. Explanatory text to be provided:</p> <p>The policy recognises the characteristics of provision in a traditional hierarchy ranging from localised provision through to larger population centres. Proposals for retail and other town centre use development is likely to create employment and leisure opportunities which will contribute positively to a sustainable economy and social inclusion.</p>	Material added in response to consultee (see ISAREP8). clarity	None.												
6	Appendix F ISA Strategic Policies	<p>SP 10: Gypsy and Traveller Provision ISA8 needed reassessing in light of review, following consultation response. Changing from neutral ('0') to positive effect ('+') accordingly. Explanatory text to be provided:</p> <p>This policy seeks to conserve the way of life, traditions, and culture through the allocation of land designated for the Gypsy and Traveller community.</p>	Alterations made in response to consultee (see ISAREP8). This was an oversight of the assessor, while not covered in the 'Decision Making Influences' for ISA8 within the ISA Framework, SP10 would provide a clear positive benefit (particularly towards 8-1).	No impact upon corresponding conclusions.												
Page 161	Appendix F Strategic Policies	<p>SP14: Maintaining and Enhancing of the Natural Environment ISA9. Amend explanatory comment to the following:</p> <p>"This policy directly refers to the protection and enhancement of natural environment aspects and features (i.e., geology, landform, soils, land cover and hydrology) which help make up Carmarthenshire's landscape."</p>	Alterations made in response to consultee (see ISAREP9).	None.												

Ref	Subject	Description	Reason	Implication
8	Appendix F Strategic Policies SP16 (Page 51)	<p>Amend the appraisal and associated explanatory commentary of SP16.</p> <p>ISA2 – “Encouraging sustainable transport will in turn may have positive effects on air quality, which currently impacts on certain designated sites in the County. Nevertheless, it is difficult to quantify the likelihood of this benefit actualising (particularly when considering other sources of NOx are typically larger contributors, e.g., rural land use). Additionally, the protection and enhancement of GBI and ecological networks as carbon sinks will have secondary benefits on biodiversity.”</p> <p>ISA7 Scoring amended from ‘0’ to ‘1’.</p> <p>ISA7 - The alignment of this policy with ISA7 is dependent on the choice of sites and manner in which they are developed.</p> <p>ISA8 Scoring amended from ‘0’ to ‘1’.</p> <p>ISA8 - The alignment of this policy with ISA8 is dependent on the choice of sites and manner in which they are developed.</p> <p>ISA9 Scoring amended from ‘0’ to ‘1’.</p> <p>ISA9 – Whilst this policy does not contain proposals for development, it is a driver of potential change through supporting climate-related developments (e.g., EV charges, flooding mitigation etc). The alignment of this policy with ISA9 is dependent on the choice of sites and manner in which they are developed.</p> <p>ISA12 Scoring amended from ‘+’ to ‘?’.</p> <p>ISA12 - Minimising the need to travel alongside the enhancement of GBI/ecological networks may have secondary health and wellbeing benefits.</p>	<p>Alterations made in response to consultee (see ISAREP8) and officer review.</p>	None.
9	Appendix G Specific Policies BHE2 (Page 53)	<p>The assessment should include commentary related to the removal of SLA as a non-statutory designation, in alignment with the ISA Framework (i.e., the specific guidance originally agreed for ISA9). Commentary should provide an evidence-based evaluation of the utility of SLA designation, highlighting the drawbacks of boundary-based compartmentalisation which the designation of SLAs currently promote. Crucially, the assessment should consider if/how proposals contained with the rLDP provide an enhanced platform for mitigating contemporary development pressures. Commentary of BHE2: Landscape Character should be amended accordingly:</p> <p>“BEH2 has positive effects across the ISA Objectives, with strong positive effects predicted on ISA9 Landscape. The contemporary relevance and utility of present SLA designation is a contentious issue within the planning system. Research demonstrates that SLA designation as a tool for promoting landscape protection and due consideration is likely outdated, and that landscape character should instead be of primary concern.</p>	<p>Alterations made in response to consultee (see ISAREP7). Officers agree that the absence of explanatory commentary is an oversight of both the previously published SA and the most</p>	None.

Ref	Subject	Description	Reason	Implication
		<p>Therefore, the proposals set out within the rLDP (under BHE2) are aimed to embed a more holistic whole-county approach to landscape character protection, and is considered to be more consistent and relevance to the current planning context (i.e., effectively endorsing an entirely landscape protection approach verses a subjective, spatially limited designation). As proposed within the supporting policy text (paragraph 11.460), a supplementary SPG (supported by the finding of a county-wide Landscape Character Assessment using a robust methodology) is proposed to identify and describe distinctive areas of landscape character. When considered holistically with the intentional wording of BHE2, well-designed developments may have the potentially to contribute positively to the landscape and visual character, and preserve and enhance or restore existing landscape character features.”</p>	<p>recent appraisal within the ISA.</p>	
10	Appendix G Specific Policies CCH1/2	<p>Amend the appraisal and associated explanatory commentary of CCH1/2.</p> <p>ISA9 Scoring amended from ‘+/-’ to ‘1’ for both policies.</p> <p>CCH1/2 – “Renewable energy is essential in ensuring a low carbon energy source and combatting climate change; therefore this policy has strong positive effects on ISA4 Climatic Factors. Proposals for renewable and low carbon energy development have the potential to have negative impacts on biodiversity, particularly when located in proximity to protected sites. These impacts can be somewhat mitigated by policy SP14: Maintaining and Enhancing the Natural Environment, however it is suggested that some wording is added into the policy itself to strengthen this mitigation. Any potential for negative impacts on ISA9 Landscape can be mitigated by policies SP11 Platemaking and Sustainable Places and BHE2: Landscape Character. These kind of developments are have potential to foster the development of skills associated with delivering innovative, climate responsive design.</p> <p>It is important to note that policies CCH1/2 do not propose tangible renewable energy developments, and they instead define the parameters in which associated applications are to be assessed. The Local Search Areas for solar projects were determined using a comprehensive range of constraints (details found within the Renewable Energy Assessment) and have been reviewed within the HRA in regard to their impact upon protected species. If planning applications were to be received on this sites, further impact assessment would be undertaken at a project level in line with the mitigative considering set out within the plan. Additionally, Carmarthenshire does contain one Pre-Assessed Areas for Wind Energy as set out in Future Wales (referenced within the ISA). Whilst it is not for the rLDP to adopt this, any proposal for large-scale wind energy may be classified as a Development of National Significance (DNS) and, as such, these type of planning applications would be determined by Welsh Ministers. As further outlined in Future Wales, Welsh Government has already modelled the likely impact on the landscape and has found them to be capable of accommodating development in an acceptable way (subject to conforming to criteria set out in Policy 18 [which, of many preventive measures, ensures that no unacceptable adverse visual impacts will occur to nearby communities and individual dwellings]).”</p>	<p>Alterations made in response to consultee (see ISAREP8).</p>	<p>No impact upon the subsequent conclusions.</p>
Page 153	Appendix G Specific Policies	<p>Expand upon explanatory commentary for the assessment CCH3.</p>	<p>Material clarity added in response to</p>	<p>None.</p>

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	CCH3 (Page 57)	“Provision of Electric Charging Points in new developments will ensure that there is a growing network of charging point across the county to encourage electric car use. This in turn will have benefits for ISA3 Air Quality and ISA4 Climatic Factors, by reducing transport related emissions. Improvements to air quality are also beneficial to ISA12 Health and Well-being, ISA2 Biodiversity and ISA8 Cultural Heritage. Impacts on the wider landscape are considered unlikely given the fact that EV charging placement is most likely to be situated by service centres and residential urban areas. Nevertheless, it should be recognised that a dispersed network of electric charging locations could place a negative impact upon the landscape, particularly within rural and open locations (and if regard to preserving sense of place, distinctiveness, and setting isn’t respected). Regardless, this policy is not tailed for supporting this type of development, but instead sets requirements for EV chargers to be integrated into residential and non-residential (where a carpark is provided) development. ISA9 is, therefore, scored as neutral (see appraisal of SP16 for the consideration of this described impact).”	consultee (see ISAREP8).																																																																																						
12	Appendix G Specific Policies CCH4 (Page 57)	Amend the appraisal and associated explanatory commentary of CCH4. ISA9 Scoring amended from ‘0’ to ‘1’. ISA9 – Whilst this policy does not contain proposals for development, it is a driver of potential change through supporting climate-related developments (e.g., EV charges, flooding mitigation etc). The alignment of this policy with ISA9 is dependent on the choice of sites and manner in which they are developed.	Alterations made in response to officer review.	None.																																																																																					
13	Table 17	In light of amendments here proposed, the summary score given in Table 17/20 should be updated accordingly.	See individual Ref.	None.																																																																																					
14	Table 23	The insertion of the assessment outcome of the following sites, as taken from site assessment proformas. <table border="1" data-bbox="398 866 1657 1225"> <thead> <tr> <th>Site Ref</th> <th>Name</th> <th>ISA1</th> <th>ISA2</th> <th>ISA3</th> <th>ISA4</th> <th>ISA5</th> <th>ISA6</th> <th>ISA7</th> <th>ISA8</th> <th>ISA9</th> <th>ISA10</th> <th>ISA11</th> <th>ISA12</th> <th>ISA13</th> <th>ISA14</th> <th>ISA15</th> </tr> </thead> <tbody> <tr> <td>PrC2/MU1</td> <td>Cyn Saffle Gwaith yr Hen Gastell, Llanelli / Former Old Castle Works, Llanelli</td> <td>+</td> <td>-</td> <td>+/-</td> <td>-</td> <td>-</td> <td>+</td> <td>++</td> <td>-</td> <td>+/-</td> <td>++</td> <td>+</td> <td>+</td> <td>+</td> <td>+</td> <td>++</td> </tr> <tr> <td>PrC2/MU2</td> <td>Trostre Gateway, Llanelli</td> <td>+</td> <td>-</td> <td>+/-</td> <td>+</td> <td>+/-</td> <td>+</td> <td>-</td> <td>0</td> <td>+/-</td> <td>++</td> <td>+</td> <td>+</td> <td>+</td> <td>+</td> <td>++</td> </tr> <tr> <td>SeC20/MU1</td> <td>Parc Gwyliau Talacharn / Laugharne Holiday Park</td> <td>+</td> <td>-</td> <td>+/-</td> <td>+</td> <td>+/-</td> <td>+</td> <td>-</td> <td>0</td> <td>+/-</td> <td>++</td> <td>+</td> <td>+</td> <td>+</td> <td>+</td> <td>++</td> </tr> <tr> <td>SeC4/MU1</td> <td>Glannau Porth Tywyn / Burry Port Waterfront</td> <td>+</td> <td>-</td> <td>+/-</td> <td>-</td> <td>-</td> <td>+/-</td> <td>++</td> <td>-</td> <td>+/-</td> <td>++</td> <td>+</td> <td>+</td> <td>+</td> <td>++</td> <td>+</td> </tr> </tbody> </table>	Site Ref	Name	ISA1	ISA2	ISA3	ISA4	ISA5	ISA6	ISA7	ISA8	ISA9	ISA10	ISA11	ISA12	ISA13	ISA14	ISA15	PrC2/MU1	Cyn Saffle Gwaith yr Hen Gastell, Llanelli / Former Old Castle Works, Llanelli	+	-	+/-	-	-	+	++	-	+/-	++	+	+	+	+	++	PrC2/MU2	Trostre Gateway, Llanelli	+	-	+/-	+	+/-	+	-	0	+/-	++	+	+	+	+	++	SeC20/MU1	Parc Gwyliau Talacharn / Laugharne Holiday Park	+	-	+/-	+	+/-	+	-	0	+/-	++	+	+	+	+	++	SeC4/MU1	Glannau Porth Tywyn / Burry Port Waterfront	+	-	+/-	-	-	+/-	++	-	+/-	++	+	+	+	++	+	Rectifying error. The summaries from these sites were absent from the final table contained within the ISA Report.	No impact upon the subsequent conclusions raised in regard to rLDP allocations.
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Page 164	Table 23	Amend site reference of ‘Tir ger Bryndeilog, Rhodfa Tywi’ and ‘Tir ger Arwynfa / Land adj Arwynfa’, respectively. <table border="1" data-bbox="398 1300 1064 1396"> <thead> <tr> <th>Incorrect Notation</th> <th>Correct Site Reference</th> </tr> </thead> <tbody> <tr> <td>SuV15/h2</td> <td>SeC15/h2</td> </tr> <tr> <td>SuV34/h1</td> <td>SuV35/h1</td> </tr> </tbody> </table>	Incorrect Notation	Correct Site Reference	SuV15/h2	SeC15/h2	SuV34/h1	SuV35/h1	Error.	None.																																																																															
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17	Table 24 ISA7 (part 1)	Amend paragraph to the following: <p>Whilst Despite promoting the regeneration of contaminated land, the cumulative losses of finite quality soil resources from development occurring on greenfield sites (and those rates highly through the ALC in addition to a few instances of peatlands) will be widespread. This is demonstrated, in part, by 11.20% of the total hectareage of all site proposals being on Grade 3a, and 1.54% on Grade 2. Nevertheless, the majority of proposal area is situated on Grade 3b (46.4%), followed by Urban (15.66%) and Grade 5 (13.31%), as foretold by the BMV Soil Topic Paper. Additionally, the distribution settlement framework ensures negative impacts are not concentrated within a given area (appropriately situated) and is more likely to lead to the utilisation of dispersed brownfield fields throughout the County.</p>	Alterations made in response to consultee (see ISAREP1).	None.																																		
18	Table 24 ISA7 (part 2)	Insertion of new paragraph: <p>Furthermore, there is only one mixed use allocation concerned with peatlands - Nant y Caws Regeneration and Mixed-Use Site (PrC1/MU3). Using the Peatlands of Wales Map, the site was found to cover a total peatland area of 2.429 ha (2.78% of site area in peripheral areas). At the planning application stage, project-level mitigation should be considered in order to conserve these resources (protection is explicitly made within NE3, paragraph 11.421). Additionally, Local Search Area (LSA) North East of Farmers (A) and Mynydd Pencarreg (B) is 12.8% and 1.2%, respectively. Due consideration should be given if applications for solar projects are received on such land.</p>	Clarity added in response to consultee regard Peatlands (see ISAREP1).	Additional material clarity added. No impact upon associated conclusions.																																		
Page 165	Table 26 (Chapter 8)	ISA13 14-2 – monitoring indicator missing (possibly due to formatting error). Insert the following: <table border="1"> <thead> <tr> <th>ISA Objective</th> <th>Monitoring Indicator</th> <th>Target</th> <th>Data Source</th> </tr> </thead> <tbody> <tr> <td>13-2 Increase levels of literacy (in both</td> <td>Ability to read and write Welsh.</td> <td>Annual increase (or at least no reduction).</td> <td>Stats Wales https://statswales.gov.wales/Catalogue/Wels</td> </tr> </tbody> </table>	ISA Objective	Monitoring Indicator	Target	Data Source	13-2 Increase levels of literacy (in both	Ability to read and write Welsh.	Annual increase (or at least no reduction).	Stats Wales https://statswales.gov.wales/Catalogue/Wels	Alterations made in response to officer review.	None.																										
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Ref	Subject	Description	Reason	Implication
		<p>Welsh and English) and numeracy (no annual numeracy/English literacy indicator could be found at time of writing – update when available)</p> <p>h-Language/Annual-Population-Survey-Welsh-Language/welsh-skills-by-la</p>		
20	Table 5	<p>Amend baseline summary for ISA11 Welsh Language:</p> <p>Future Baseline: Improving Declining</p> <p>Amend the summary text to the following:</p> <p>“Carmarthenshire is linguistically sensitive and has the second highest number of Welsh speakers out of any County in Wales. Recent data reveals that Welsh Language skills have fluctuated significantly, making the determination of likely future trends difficult. For instance, the Annual Population Survey 2020/21 suggests that the number of persons aged 3 and over in the county who say they can speak Welsh grown since the Census 2011 ³⁶. Nevertheless, the latest Census data for 2021# found that Carmarthenshire is home to 72,838 Welsh speakers (a decrease of 5,210 since the last Census in 2011). Concerningly, this is the largest percentage point decrease of all local authorities in Wales. Additionally, by comparing the two most recent censuses, there has been a 4.8% increase in the number of people reporting that they have no skills in Welsh. The national target is for one million Welsh speakers by 2050, and some progress has been made in attaining this. It is important to recognise localised changes/declines may occur. Inward migration and other factors (including age structure, and other demographics) may negatively impact the proportion of Welsh speakers by challenging language transition, particularly within rural areas in Carmarthenshire which are known strongholds for the Welsh Language. Increases in the provision of Welsh medium schools and efforts for promoting language immersion seeks to improve rates over the long-term (potentially mitigating the adverse short-term effect created by inward migration). With regards to the extent of the Welsh language planning policy context, it will be important for the rLDP to mitigate likely impacts associated with its contained proposals.”</p> <p>Footnote = #. welsh-language-speakers-summary.pdf (gov.wales). Findings from the Census 2021 are considered to more likely represent an accurate account of the associated figures, particularly given the methodology of the Annual Population Survey.</p>	Provision for this was previously made in paragraph 2.9.4, and in light of Ref #.	The environmental baseline underpins the subsequent appraisal and forms the likely evolution of conditions in absence of the rLDP. Following a review it was deemed that the enhanced baseline did not cause any further impact.
21	See description accordingly.	<p>Non substantive corrections/amendments:</p> <p>Abbreviations add: AMR – Annual Monitoring Report</p> <p>1.4.8 “... use of the Welsh Language...”</p> <p>1.4.8 “...as inserted by section 11(3), PWA Planning (Wales) Act 2015.”</p> <p>1.4.9 “... the assessment of the Welsh Language within in the ISA...”</p> <p>3.0.1 “... legislation and guidance, and is...”</p> <p>3.0.1 “... level. The Plan’s Its direct influence....”</p>	Alterations made in response to officer review.	None.

Ref	Subject	Description	Reason	Implication
		<p>3.2.3 "... towards capturing low-carbon and renewable technologies markets."</p> <p>3.3.2 "... pertinent to Carmarthenshire such as exclusion, including the need to..."</p> <p>5.8.1 "The main limitations of the SA process at the LDP Preferred Strategy stage was relate to the fact that there is uncertainty over the"</p> <p>6.2.10 "...ISA11, please refer to the WLIA (Appendix H).</p> <p>6.2.12 "... Landscape and the Welsh Language."</p> <p>6.2.13 "As is the case with any most development, some potential potentially negative impacts remained, particularly with regards to biodiversity, air quality, climatic factors, and the Welsh language. However, with suitable mitigation in place, these negative impacts can be avoided or reduced with suitable mitigation (as put forward by relevant mitigative policies).</p> <p>6.9.1 "...commonly noted, likely effects per purpose type of allocation presented above."</p> <p>7.0.5 "... highlighted within these this assessment (Appendix I), although..."</p> <p>7.0.6 "... upon the Welsh Language. It is critical that due regard is made to the Welsh Language during the implementation of the rLDP, particularly in light of the associated findings of the Census 2021 (published following the WLIA). In addition to regularly monitoring (as proposed in Chapter 8 and within future AMRs), the publication of a dedicated SPG current to the proposed adoption of the rLDP will help ensure this."</p>		

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Revised 2018-2033 Local Development Plan

Habitats Regulations Assessment 2nd Addendum Report

2nd Deposit Plan
October 2023

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Abbreviations

(r)LDP	(revised) Local Development Plan
AoS	Area of Search
CBEEMS	Carmarthen Bay and Estuaries European Marine Site
HRA	Habitat Regulations Assessment
LSA(s)	Local Search Area(s)
NRW	Natural Resources Wales
P	Phosphorous
SAC(s)	Special Area(s) of Conservation
SNCB	Statutory Nature Conservation Body
SPA(s)	Special Protection Area(s)
WwTW	Wastewater Treatment Works

1. Introduction

- 1.0.1 Carmarthenshire County Council is preparing a revised Local Development Plan (rLDP). The rLDP is a land-use plan which outlines the location and quantity of development within Carmarthenshire for a 15-year period between 2018 and 2033, and will replace the existing adopted LDP. Over the course of the preparation of the rLDP, which has undergone several iterations, the accompanying Habitats Regulations Assessment (HRA) has been carried out in an iterative and integrated manner as part of the plan making process since 2018.
- 1.0.2 The scope of the present HRA is to ensure that all allocations for proposed development contained within the 2nd Deposit rLDP¹ have been duly considered in terms of their potential impact upon the National Site Network. This *HRA 2nd Addendum* (October 2023) expands upon the findings and recommendations made by the *HRA Addendum*² (February 2023), *HRA Report*³ (December 2020) and an earlier, informal *HRA Screening Report*⁴ of the Preferred Strategy (December 2018), which are required under *The Conservation of Habitats and Species Regulations (as amended) 2017* (hereinafter referred to as the Regulations)⁵.
- 1.0.3 Where appropriate, the present document contains excerpts of, and cross references to, the above-mentioned assessments. Effort has been made to avoid the repetition of supplementary text which is not fundamental to the rationale and conclusions here made. This is to give an accessible and transparent record of the assessment of the rLDP throughout its preparation, under the Regulations. Nevertheless, the present document should not be considered in isolation and signposting to earlier HRA effort has been provided accordingly.
- 1.0.4 The publication of new guidance in addition to emerging evidence base has subsequently resulted in the alteration in previous HRA effort (further noted in text as superseded).

Regulation 19 Consultation Response

- 1.0.5 Natural Resources Wales, as the Statutory Nature Conservation Body (SNCB), was consulted upon and provided comments on both the rLDP and the HRA⁶. In their response dated 14th April 2023, it advised that additional clarification would be needed to justify the conclusion of the *HRA Addendum* (Feb 2023) (i.e., with appropriate certainty and beyond reasonable scientific doubt) that the rLDP will not have an adverse effect on the integrity of riverine SACs.

¹ [Carmarthenshire County Council / Cyngor Sir Gâr - Second Deposit LDP \(oc2.uk\)](#)

² [2nd Deposit Revised Local Development Plan HRA Addendum. February 2020.](#) As amended Appendix A.

³ [Revised Local Development Plan HRA Report. January 2020.](#) As amended by the HRA Addendum, Appendix A.

⁴ rLDP HRA Screening Report of the Preferred Strategy. December 2018.

⁵ [The Conservation of Habitats and Species Regulations 2017 \(legislation.gov.uk\)](#)

⁶ Please find all responses within the Consultation Report. October 2018.

1.1 Work Undertaken in Preparation for Submission.

- 1.1.1 In light of NRW comments and the emerging nature of associated guidance and ongoing works, a summary of evidential developments which have been undertaken since the publication of the *HRA Addendum* is provided below. Additionally, a schedule of alterations made to the *HRA Addendum* is further provided in Appendix A.
- 1.1.2 A Statement of Common Ground⁷ between neighbouring Local Planning Authorities, NRW, and Dŵr Cymru has been prepared to address uncertainties related to cross-catchment collaboration. Regard to the location of future development and its associated mitigation is also made to ensure that no further detriment, whether alone or in-combination, arises from future development. Additionally, it is understood that, while their terms of reference have yet to be adopted, the Nutrient Management Board for each respective SAC catchment will also provide further certainty regarding the deliverability of cross-border mitigation measures (and benefit sharing thereof). Once operational, the cross-nature partnership within the Nutrient Management Boards will facilitate information sharing between the affected Local Planning Authorities and an agreed approach to their respective permissions process, ensuring that further development does not contribute towards a net increase in phosphorous pollution throughout each affected SAC.
- 1.1.3 As detailed within version 3.1 of advice from NRW⁸, there has been an ongoing Review of Permits of existing wastewater treatment works (WwTW)⁹ within SAC catchments throughout Wales. Whilst all reviewed permits would have been subjected to a project-level HRA against the revised phosphorus targets, it continues to be recognised that it is not feasible to rely upon the conclusions of those with extant permissions. A collation of those WwTW with a revised permit can be found in the Topic Paper¹⁰. Additionally, it may now be possible to condition the timing of development through Grampian Conditions to correspond with the delivery of improvements to WwTW made by Dŵr Cymru, as scheduled under their appropriate Asset Management Plan. However, in light of the continued emergence and localised spatial nature of these factors, it is anticipated that further details will be included within Supplementary Planning Guidance.
- 1.1.4 A dedicated Topic Paper on Phosphorus has been prepared to support the evidence base of the rLDP. It summarises the work undertaken by Carmarthenshire County Council to inform the development of measures to mitigate the adverse effects associated with P sensitive SAC catchments. Additionally, it discusses the implication of evidential changes which have been published since the *HRA Addendum* (i.e., the recent source apportionment report¹¹ by NRW and Dŵr Cymru which indicates that 83% of the phosphorus pollution within the Afon Tywi SAC originates from the rural land-use sector).

⁷ Supporting Sustainable Development within Carmarthenshire by Safeguarding Phosphorus Sensitive Riverine Special Areas of Conservation (October 2023). Statement of Common Ground.

⁸ [Natural Resources Wales / Advice to planning authorities for planning applications affecting phosphorus sensitive river Special Areas of Conservation.](#)

⁹ with a dry weather flow, final effluent discharge of =>20m³/day.

¹⁰ Topic Paper: Phosphorous (October 2023).

¹¹ [SAC Rivers: Source Apportionment Reports | Dŵr Cymru Welsh Water \(cymru.com\)](#)

- 1.1.5 Carmarthenshire, Ceredigion, and Pembrokeshire County Councils have worked in collaboration to revise the *Nutrient Budget Calculator* which has since been adopted across the West Wales Region¹². Based on peer-reviewed literature, this tool considers those mitigation measures which may have the capacity to remove all reasonable scientific doubt, in perpetuity, as to the effects of the rLDP allocations on the riverine SACs. Additionally, NRW have published the *Mitigation Measures Menu*¹³ which acknowledges the efficacy and reliability of a wide range of measures which have the potential to reduce nutrient input into freshwater environments. This was partly formulated on a technical review of nutrient mitigation options commissioned by Carmarthenshire County Council, which, in turn, has been reviewed upon following the publication of the *HRA Addendum*¹⁴.
- 1.1.6 The development of the *Afon Tywi and Afon Teifi Phosphorus Reduction Strategy* is ongoing to ensure alignment with the best available scientific evidence and guidance. To clarify paragraph 4.2.16 and 4.3.19 of the *HRA Addendum*, this living document will effectively build upon the Interim Action Plan and shall be first published during the examination of the rLDP. Supplementary to the scope outlined previously, this strategy will provide further confidence in regard to phasing development in accordance with mitigation delivery; mitigation situation to prevent a net increase in phosphorous pollution associated with the development; quantifying the role which other catchment-based interventions could have in addition to constructed wetlands; the long-term operation of such interventions (in accordance with the lifetime of the development) and the management of captured phosphorous; and any unforeseen modifications to the rLDP recommended by the inspectors report.
- 1.1.7 There have been no material changes to the rLDP as a consequence of these works.

¹² [West Wales Nutrient Budget Calculator](#) NB: This supersedes previous notation of the Carmarthenshire Calculator.

¹³ Mitigation Measure Menu External Version 2. Natural Resource Wales. [River pollution summit action plan | GOV.WALES](#)

¹⁴ [Ricardo \(commissioned by Carmarthenshire County Council\). Nutrient Mitigation Options Technical Review: Guidance on phosphorus mitigation options for use in Carmarthenshire. Phosphorus Mitigation](#)

2. Screening Stage

- 2.0.1 This Chapter has been prepared in accordance with the legislative requirements outlined within the *HRA Report* in Sections 1.2, 1.3 and 1.4 (pages 1 to 4) in addition to the methodology set out in Chapter 2 (pages 6 and 7), as amended by the *HRA Addendum*. In principle, it screens previously unassessed rLDP allocations¹⁵ in response to an accidental officer error which resulted in a number of allocations not being adequately appraised. In the interest of clarity, no changes have been made to the 2nd *Deposit rLDP* since its publication for public consultation in February 2023.
- 2.0.2 According to the Joint Nature Conservation Committee Protected Sites Designations Directory, there has been no further designations (or candidate thereof) added to the National Site Network within a 15km radius of Carmarthenshire. Additionally, there has been no further publications relating to the characterisation of designated sites, conservation status, nor condition of their Qualifying Features since the *HRA Addendum*.
- 2.0.3 The screening impact pathways featured in Task 2 of the *HRA Report* (subsequently amended in paragraph 3.2.1 of the *HRA Addendum*) have been reviewed and were found to remain appropriate.

2.1 rLDP Allocations

- 2.1.1 The screening conclusions for each of the allocations against the potential effect mechanisms are summarised below in Table 1, as supplemented by site-specific commentary in Appendix B. Those allocations within a Phosphorus Sensitive SAC catchment are additionally screened within Appendix C.

¹⁵ rLDP Allocations hereinafter refers to those proposed development sites listed within Policies SG1: *Regeneration and Mixed Use Sites*, SG2: *Reserve Sites*, HOM1: *Housing Allocations*, EME3: *Employment Proposals*, and SP10: *Gypsy and Traveller Provision*.

Table 1. Summary of HRA screening of 2nd Deposit rLDP Allocations which are not featured within the *HRA Report (2020)* or *HRA Addendum (Feb 2023)*. For site-specific commentary, please refer to Appendix B. Y = Yes, allocation is identified to have a likely significant effect under this impact pathway (highlighted in grey); N = Allocation is NOT likely to cause effects under this impact pathway.

Site Reference	Name	Aquatic	Marine	Coast	Mobile Species	Recreational	Abstraction	Wastewater	Phosphates	Air Pollution	Disturbance	Screening Conclusion
PrC1/MU3	Nant y Caws Regeneration and Mixed-Use Site	N	N	N	N	N	N	N	N	N	N	Out
PrC2/GT1	Land at Penyfan, Trostre, Llanelli	N	N	N	Y	N	N	N	N	N	Y	In
PrC2/GT2	Penybryn (extension), Bynea, Llanelli	Y	Y	N	Y	N	N	N	N	N	N	In
PrC2/h20	Harddfán	N	N	N	N	N	N	N	N	N	N	Out
PrC2/MU1	Former Old Castle Works, Llanelli	Y	Y	N	Y	N	N	N	N	N	N	In
SeC20/MU1	Laugharne Holiday Park	Y	Y	N	N	N	N	N	N	N	Y	In
SeC3/h3	Llys Felin	Y	Y	N	Y	N	N	N	N	N	Y	In
SeC4/MU1	Burry Port Waterfront	Y	Y	N	Y	N	N	N	N	N	Y	In
SeC6/h2	Land between Clayton Road and East of Bronallt Road	N	N	N	N	N	N	N	N	N	N	Out
SuV1/h1	Adjacent Fron Heulog	N	N	N	N	N	N	N	N	N	N	Out
SuV16/h1	Llwynddewi Road	Y	N	N	Y	N	N	N	Y	N	Y	In
SG2/1	Former Morlais Colliery, Llangennech	Y	Y	N	Y	N	N	N	N	N	Y	In
SG2/2	Land adjacent to Silver Terrace, Burry Port	Y	Y	N	Y	N	N	N	N	N	Y	In
SG2/3	Cross Hands Employment Zone	Y	Y	N	Y	N	N	N	N	N	Y	In
SG2/4	Former Ennis Caravans, Cross Hands	Y	Y	N	Y	N	N	N	N	N	Y	In

2.1.2 In light of an additional site being screened in for phosphates (SuV16/h1), a revised compilation of all rLDP Allocations has been provided in Table 2.

Table 2. Summary of all residential rLDP Allocations screened in for likely significant effects on the integrity of Afon Teifi SAC or Afon Tywi SAC due to phosphates. This table supersedes all previous consolidations (including Table 7 featured within HRA Addendum, Appendix C). * = site is also part commitment; number is exclusive of units with extant permissions.

Phosphate Sensitive Catchment	Site Reference	Name	Units
Afon Teifi SAC	SuV38/h1	Maes y Bryn	6
	SuV37/h3	Land adjacent to Lleinau	10
	SuV37/h2	Land south of Cae Coedmor	20
	SuV39/h1	Adjacent Yr Hendre	7
	SuV33/h1	Land opposite Brogeler	5
	SuV36/h2	Land at Bryndulais	16
	SuV36/h1	Cae Pensarn Helen	6
	SeC13/h1	Adjacent Y Neuadd	10
	SuV43/h1*	Blossom Inn	5*
	SeC12/h1	Trem Y Ddol	17
	SeC12/h3	Land rear of Dolcoed	20
	SeC14/h2	Land adjacent Maescader	24
	SeC14/h1	Blossom Garage	20
	SuV35/h1	Land adjacent Arwynfa	6
Afon Tywi SAC	SuV16/h1*	Llwynddewi Road	2*
	SuV17/h1	Rear of former joinery, Station Road	35
	SuV51/h1	Land opposite Village Hall	8
	SeC16/h1	Llandeilo Northern Quarter	27
	SeC15/h2	Land adjacent to Bryndeilog, Tywi Avenue	8
	SeC17/h1	Land opposite Llangadog C.P School	16
	SeC17/h2	Land off Heol Pendref	8

2.1.3 There is also one mixed use and employment allocation situated within the Tywi SAC P Sensitive Catchment (SeC16/MU1 & SeC16/E1) however, these sites are screened out in accordance with NRW's advice¹⁶. Additionally, the rLDP also contains committed development within the respective SAC P Sensitive Catchments (much of which has

¹⁶ Version 3.1, published in August 2023. Sites contain employment, commercial and retail (i.e., non-residential and, therefore, unlikely to increase the number of overnight stays within the catchment). [Natural Resources Wales / Advice to planning authorities for planning applications affecting phosphorus sensitive river Special Areas of Conservation](#)

already been built). Full details of screening under this impact pathway can be found within the dedicated Appendix C, with further context contained within Topic Paper¹⁷.

- 2.1.4 Reference is made to paragraph 1.4.3 of the *HRA Report* outlining that there is no requirement to effectively reassess commitments under the provisions of the Regulations, particularly where they have previously been found to be acceptable by the competent authority and in consultation with the SNCB. This approach is consistent with the Habitats Regulations Assessment Handbook¹⁸, in addition to advice published by NRW specifically concerning those situated within SAC P Sensitive Catchments¹⁹.

Effects Associated with Development: Wastewater (Updated)

- 2.1.5 This subsection must be considered in conjunction with paragraphs 3.2.70 to 3.2.80 of the *HRA Report* (as amended by Ref 27 and 28 of the *HRA Addendum*).
- 2.1.6 It should be recognised that WwTW capacity is subject to change and, therefore, the rationale originally given within the *HRA Report* for the detailed screening of individual rLDP Allocations must be reflected accordingly. Carmarthenshire County Council has continued to work closely with Dŵr Cymru to identify any capacity related concerns associated with the growth proposed by the 2nd Deposit rLDP.
- 2.1.7 Recent consultation with Dŵr Cymru has confirmed that the majority of rLDP Allocations can be accommodated by existing consents. However, capacity issues have been identified in several WwTWs (Table 3).

Table 3. WwTWs which could experience an exceedance of permitted capacity as a result of the growth proposed in the 2nd Deposit rLDP, alongside the resulting designated sites with LSE. This table supersedes Table 10 featured within the *HRA Report*, along with all specific screening summaries and commentary given for the identified rLDP Allocations. * = site is also part commitment; number is exclusive of units with extant permissions.

rLDP Allocation Site Ref	WwTW	Growth proposed above capacity	National Site Network likely affected
<p style="background-color: yellow;">Awaiting data from Dry Weather Flow and biological/hydraulic capacity assessment in order to fully assess the scale of this impact. Nevertheless, the associated conclusions are unlikely to be affected.</p>			

- 2.1.7 Notation related to the individual appraisal of rLDP Allocations against the Effects Associated with Development: Wastewater is superseded by Table 3 (i.e., Appendix 8

¹⁷ Topic Paper: Phosphorous (November 2023).

¹⁸ Part C.12. Tyldesley, D., and Chapman, C., (2013) The Habitats Regulations Assessment Handbook, April 2021 Edition. UK: DTA Publications Limited.

¹⁹ [Advice for the review of LDPs](#) specifically states “Allocations...” (i.e., not commitments) “for developments that are proposed to be connected to a mains wastewater treatment works and have the potential to increase phosphorus loading, should be assessed...”

of the *HRA Report* and Appendix G of the *HRA Addendum*). Additionally, the summary of generic level screening under this associated impact pathway (contained in Table 14 within the *HRA Report*) is amended to reflect the above.

2.2 Other rLDP Proposals

2.2.1 In response to the reasoning given by the SNCB during previous consultation, as a precautionary measure the following proposals contained within rLDP policies have been subject to screening:

- Local Search Areas (LSAs) (Proposed under *CCH1: Renewable Energy within Pre-Assessed Areas and Local Search Areas*);
- Sand and Gravel Area of Search (AoS) (Proposed under *SP 18: Mineral Resources*); and
- Gwili Railway Extension (Proposed under *TRA3: Gwili Railway*).

2.2.2 The policies in which these proposals are contained have already been screened²⁰, however the following exercise is explicitly focused upon their associated spatial component(s) as proposed on the *2nd rLDP Proposal Map and Insets Maps*²¹. Other mapped proposals such as the Cross Hands Health and Wellbeing Centre (proposed under *PSD6: Community Facilities*), Cross Hands Economic Link Road (proposed under *TRA1: Transport and Highways Infrastructural Improvements*) and the Gwili Railway Station already have extant permissions and are, therefore, considered as commitments in line with paragraph 2.1.4.

2.2.3 The screening conclusions for each of these proposals against the potential effect mechanisms are summarised below in Table 3, as supplemented by commentary in Appendix B.

²⁰ Please refer to the *HRA Report* and *HRA Addendum*.

²¹ [Second Deposit Revised Local Development Plan \(gov.wales\)](https://gov.wales/second-deposit-revised-local-development-plan)

Table 3. Summary of HRA screening of 2nd Deposit rLDP other proposals. For proposal specific commentary, please refer to Appendix B. Y = Yes, proposal is identified to have a likely significant effect under this impact pathway (highlighted in grey); N = proposal is NOT likely to cause effects under this impact pathway.

Site Reference	Name	Aquatic	Marine	Coast	Mobile Species	Recreational	Abstraction	Wastewater	Phosphates	Air Pollution	Disturbance	Screening Conclusion
A	North East of Farmers (LSA)	N	N	N	Y	N	N	N	N	N	N	In
B	Mynydd Pencarreg (LSA)	N	N	N	Y	N	N	N	N	N	N	In
C	West of Talley (LSA)	N	N	N	Y	N	N	N	N	N	N	In
Sand and Gravel	Clarbeston Road to Llanfalteg (AoS)	Y	Y	N	Y	N	N	N	N	N	N	In
TRA3/A	Gwili Railway Extension	Y	N	N	Y	N	N	N	N	N	N	In

2.3 In-Combination Effects

- 2.3.1 As detailed within the *HRA Report* (see page 45), Article 6(3) of the Habitats Directive requires the potential for plans to have a significant effect either individually or in-combination with other plans, programmes, and projects. This Section supplements Task 3 in the *HRA Report* and *HRA Addendum*.
- 2.3.2 All rLDP Allocations and Other rLDP Proposals hereby screened have been either assigned to a category which allows them to be screened out as they cannot undermine a sites conservation objectives (either alone or in-combination), or are deemed to have likely significant effect (LSE) alone (category I). Therefore, no further consideration of 'in-combination' effects is required.
- NB: In-combination effects are further considered within Appendix C in relation to those rLDP Allocations situated in the Afon Teifi P Sensitive SAC Catchment.

2.4 Screening Summary

2.4.1 A total of 15 additional rLDP Allocations have been screened in line with the requirement of the Regulations. In summary, ...

- **Four rLDP Allocations have been screened out the need for further assessment. These are SuV1/h1, PrC2/h20, SeC6/h2, and PrC1/MU3;**
- **11 rLDP Allocations are determined to have LSE on the integrity of National Site Network sites. Please refer to Appendix B which identifies the affected sites and associated impact pathways for each allocation; and**
- In context to rLDP Allocations, only one additional impact pathway and affected SPA supplementary to those determined within previous HRA effort has been identified. This is the **disturbance to bird resting/breeding habitat with LSE on Burry Inlet SPA Bird Assemblages through development proposed by PrC2/GT1, PrC2/GT2, PrC2/MU1, SeC4/MU1, and SG2/2.**

2.4.2 All rLDP Allocations contained with the 2nd Deposit rLDP have been rescreened against effects associated with the discharge of wastewater in line with the evidential changes informed by Dŵr Cymru. **A total of ## residential rLDP Allocations were determined to have LSE under this impact pathway. Please refer to Table 3 which identifies the affected sites.**

2.4.3 In respect of Other rLDP Proposals, on a precautionary basis the following is also screened in for Appropriate Assessment:

- **Solar LSAs with LSE on foraging grounds linked to Elenydd-Mallaen SPA Bird Assemblages²²;**
- **Impact on roosting sites and foraging area of Greater and Lesser horseshoe²³ due to mineral operations situated in the AoS, with LSE on Pembrokeshire Bat Sites and Bosherton Lakes SAC;**
- **Surface water contamination as a result of AoS and Gwili Railway Extension with LSE on CBEEMS and Afon Tywi SAC, respectively; and**
- **Disturbance to otter²⁴ features as a result of the Gwili Railway Extension with LSE on CBEEMS, Afon Tywi SAC and Afon Teifi SAC.**

2.4.4 The above screening conclusion is made alongside those within the *HRA Screening Report, HRA Report* (as amended by Appendix A of the *HRA Addendum*), and *HRA Addendum*.

²² *Falco columbarius* (Merlin), *Milvus milvus* (Red Kite), and *Falco peregrinus* (Peregrine Falcon).

²³ *Rhinolophus ferrumequinum* and *Rhinolophus hipposideros*, respectively.

²⁴ *Lutra lutra*.

3. Appropriate Assessment

- 3.0.1 This Chapter should be read in conjunction with the appropriate assessment contained with the *HRA Report* (incorporating alterations Ref 41 to 43 set out in the *HRA Addendum*), the *HRA Addendum* (as amended by Appendix A), and Appendix C.
- 3.0.2 With the exception of for the disturbance to bird resting/breeding habitat with LSE on Burry Inlet SPA, it is proposed that the mitigation measures and integrity test originally put forward within the *HRA Report*²⁵ and the *HRA Addendum* remain applicable (as amended through consultation with the SNCB and wider public) to all other LSE arisen from the rLDP Allocations. This is supplemented by the following considerations:
- i. The appropriate assessment for wastewater disposal (proposed in Table 18 of the *HRA Report*) is amended to reflect those WwTWs and affected National Site Network sites identified in Table 3. Mitigation is further considered to be embedded within the *2nd Deposit rLDP* through *CCH4: Water Quality and Protection of Water Resources*, *INF4: Llanelli Wastewater Treatment Works Catchment Surface Water Removal*²⁶, and *SP 14: Maintaining and Enhancing the Natural Environment*. Collectively, this can be relied upon to avoid adverse effects to the integrity of the National Site Network because:
 - Despite the uncertainty whether developers will fund the works themselves or rely upon *Dŵr Cymru* AMP to deliver the necessary upgrades, if funding was not secured the development would be phased or delayed until the upgrades are delivered; and
 - With reference to Paragraph 4.3.3 of the *HRA Addendum*, it is a permissible route for development proposed by the *2nd Deposit rLDP* to be conditionally approved subject to the delivery of associated infrastructure.
 - ii. With regards to the potential adverse effects identified on the Afon Tywi, Afon Teifi, Afonydd Cleddau, and Afon Gwy (Wye) SACs through increased P loading, the summary in Section 1.1 provides additional material clarity to the mitigation measures outlined in the *HRA Addendum*. Supplemented by those presented in Appendix C, it can be concluded that the proposed mitigation measures could be relied upon to prevent an adverse effect to the integrity of these riverine SACs.
- 3.0.5 Both surface water contamination as a result of AoS and Gwili Railway Extension with LSE on CBEEMS and Afon Tywi SAC, and disturbance to otter features as a result of the Gwili Railway Extension with LSE on CBEEMS, Afon Tywi SAC and Afon Teifi SAC, are seen to align with the mitigation measures and integrity test originally put forward within the *HRA Report*. As such, and following a review undertaken, these can be relied upon to avoid adverse effects on the associated National Site Network Sites.
- 3.0.6 Supplementary to the above, those remaining LSE identified in Section 2.2 for Other rLDP Proposals, in addition to disturbance to bird resting/breeding habitat with LSE on Burry Inlet SPA Bird Assemblages created by rLDP Allocations, are reviewed below.

²⁵ As amended by the *HRA Addendum*.

²⁶ Affecting those rLDP Allocations connected to Llanelli WwTW.

3.1 Incorporation of Mitigation Measures

3.1.1 Signposting is given to paragraph 4.2.1 and 4.2.2 of the *HRA Report*. Mitigation measures which might be relied upon to avoid adverse effects are considered below (Table 4) below.

Table 4. Summary of possible mitigation measures for the remaining LSE identified with the present HRA. For the entire compilation of mitigation measures which are relied upon to avoid adverse effects identified by the 2nd Deposit rLDP, reference is made to Table 18 of the *HRA Report* (as amended by Ref 42 of the *HRA Addendum*) and Chapter 4.2 of the *HRA Addendum*.

Effects	Mitigation Measures
Solar LSAs with LSE on foraging grounds linked to Elenydd-Mallaen SPA Bird Assemblages	<p>Carmarthenshire County Council supports the principle of developing renewable and low carbon energy to meet our future energy needs. The 2nd Deposit rLDP does not allocate (or contain specific detail related to) solar energy projects however, it does specify LSAs which, in principle, represent areas where this type of planning application would be permitted (subject to criteria set out in <i>CCH1: Renewable Energy within Pre-Assessed Areas and Local Search Areas</i>).</p> <p>As reviewed by Natural England²⁷, Birdlife Europe²⁸ found that solar photovoltaic arrays may present particularly high risks for open habitat bird species with the potential for disturbance resulting in reduced opportunities for foraging in addition to breeding and roosting. The potential for cumulative impacts of multiple solar developments in a concentrated locality is highlighted, which could negatively affect species at the population level. Incidental evidence suggests that the collision risk created by solar panels to birds is low (but not impossible). Additionally, it is likely that infrastructure associated (e.g., powerlines) presents more of a collision risk for birds than the solar arrays themselves.</p> <p>It is proposed that the present inclusion of the following mitigative policies would be sufficient to provide the necessary confidence that the designation of LSA will not adversely affect Elenydd-Mallaen SPA Bird Assemblages:</p> <ul style="list-style-type: none"> • <i>SP14: Maintaining and Enhancing the Natural Environment</i>; and • <i>NE2: Biodiversity</i>. <p>Whilst not conditional to this conclusion, it is recommended that specific reference is given to <i>SP14: Maintaining and Enhancing the Natural Environment</i> and <i>NE2: Biodiversity</i> within the supporting text of <i>CCH1: Renewable Energy within Pre-Assessed Areas and Local Search Areas</i>.</p> <p>Nevertheless, a comprehensive project-level HRA would likely be required to assess the specific proposal and extent of any onward application received. As such, permission would not be granted unless it were to accord with <i>SP14: Maintaining and Enhancing the Natural Environment</i>. If the project-level HRA cannot rule out adverse effects on site integrity, the project will either have to be withdrawn, or amended and re-assessed, or pass the derogations set out under Article 6(4) of the Regulations (i.e. no alternative solutions, Imperative Reasons of Overriding Public Interest) and compensatory measures secured.</p>

²⁷ [Evidence review of the impact of solar farms on birds, bats and general ecology 2016 - NEER012 \(naturalengland.org.uk\)](http://evidence.naturalengland.org.uk), 1st Edition, March 2017.

²⁸ [BirdLife Europe \(2011\). Meeting Europe's Renewable Energy Targets in Harmony with Nature. Report by BirdLife International. Report for Royal Society for the Protection of Birds \(RSPB\).](http://www.birdlife.org.uk/resources/publications)

<p>Impact on roosting sites and foraging area of Greater and Lesser horseshoe due to mineral operations situated in the AoS, with LSE on Pembrokeshire Bat Sites and Bosherton Lakes SAC</p>	<p>The 2nd Deposit rLDP seeks to positively provide for the workings of mineral resources to meet local needs and also safeguarded resources from sterilisation. It does not allocate (or contain specific detail related to) proposed extraction projects however, it does specify one AoS for sand and gravel which, in principle, represent where this type of application would be supported to satisfy broader subregional requirements (subject to criteria set out in <i>SP18: Mineral Resources</i>).</p> <p>Whilst within the 10km ‘rule of thumb’ set by the National Development Framework²⁹, the AoS is outside of the ‘core sustenance zone’ determined by the Bat Conservation Trust³⁰ (3km for <i>R. ferrumequinum</i>, and 2km for <i>R. hipposideros</i>). Research on the impacts of open-pit mining on bat activity found that that loss of potential habitat within the mine site boundary may reduce bat movement because of barrier effects. At the project stage, appropriate assessments should be carried out to identify the potential for any disturbance as a result of machinery and vibration during both construction and operation (e.g., noise, light). Additionally, ecological surveying would likely be required in order to assess the likelihood of these, and indicate the presence of roosting sites and/or suitable foraging area.</p> <p>It is proposed that the present inclusion of the following mitigative policies would be sufficient to provide the necessary confidence that the designation of the AoS will not adversely affect Pembrokeshire Bat Sites and Bosherton Lakes SAC:</p> <ul style="list-style-type: none"> • <i>SP14: Maintaining and Enhancing the Natural Environment;</i> • <i>NE2: Biodiversity;</i> and • <i>PSD12: Light and Air Pollution.</i>
<p>Disturbance to resting/breeding habitat with LSE on Burry Inlet SPA Bird Assemblages</p>	<p>A project-level HRA will be required for the identified allocations as they must accord with Policy <i>SP14: Maintaining and Enhancing the Natural Environment</i>. This ensures that development that would result in unacceptable adverse environmental effects will not be permitted. This will enable the identification of effects more precisely.</p> <p>It is proposed that the present inclusion of the following mitigative policies would be sufficient to provide the necessary confidence that the identified allocations will not adversely affect Burry Inlet SPA Bird Assemblages:</p> <ul style="list-style-type: none"> • <i>SP14: Maintaining and Enhancing the Natural Environment;</i> • <i>NE2: Biodiversity;</i> and • <i>PSD12: Light and Air Pollution.</i>

²⁹ [Welsh Government NDF. HRA Rules of Thumb. August 2017](#)

³⁰ [Core Sustenance Zones Explained 04.02.16.pdf \(bats.org.uk\)](#)

4. Conclusion

- 4.1 All proposals and allocations contained within the 2nd Deposit rLDP have now been subject to screening under the Regulations. No additional impact pathway or affected National Site Network Site supplementary to those determined within previous HRA effort have been identified.
- 4.2 In respect of those issues hereby screened, and in alignment with the appropriate assessment within the *HRA Report*³¹, *HRA Addendum*, Appendix C, and alongside the considerations made within Section 1.1, **the conclusion of the present 2nd HRA Addendum is that the 2nd Deposit rLDP will have no adverse effect on the integrity of any National Site Network Site.**
- 4.3 NB: The above conclusion is consistent with that made in Chapter 5 of the *HRA Report* (as amended by Ref 41, *HRA Addendum*), the *HRA Addendum*, and Appendix C.

³¹ As amended by the *HRA Addendum*.

5. Next Steps

- 5.1 The present 2nd HRA Addendum will be subject to public consultation. Copies of all HRA documentation are available from the Forward Planning Section of Carmarthenshire County Council, or they can be viewed on [online](#). The rLDP and associated documents can also be inspected at Customer Service Centres and public libraries during advertised opening hours.
- 5.2 Your views can be made online via the [Consultation Page](#). Alternatively, response forms are available upon request.

If you wish to send your views in writing, please write to:

Forward Planning Section
Place and Infrastructure Department
3 Spilman Street
Carmarthen
Carmarthenshire
SA31 1LE

Or email: forward.planning@carmarthenshire.gov.uk

Please include 'HRA' within the subject line.

- 5.3 Representations must be received by the relevant date and time stated upon the Consultation Page. Comments submitted after this date may not be considered.
- 5.4 To ensure that the requirements of the Regulations are met, it will be necessary to consider all further changes to the rLDP following the examination process. Therefore, additional HRA documentation will be published at this time. Additionally, the compilation of a composite report will be later explored.

Appendices

Appendix A. Alterations to HRA Addendum

A schedule of alterations made to the *HRA Addendum* since its publication in February 2023 is presented below (updated text in red). These have either been made in response to the consultations received or are *errata*. Please note that the additional matters screened within this 2nd *HRA Addendum* are not presented below. * = Ref 1 to 53 relates to the *HRA Report* and can be found within the *HRA Addendum*, whereas Ref 54 onwards relates to amending the *HRA Addendum*. Consultation responses (i.e., HRAREP#) can be found within the Consultation Report.

Ref*	Subject	Description	Reason	Implication				
54	3.2.17	Need to explicitly state the policies under which the driver of impacts associated with the preferred growth option is more appropriately assessed under. Paragraph 3.2.17 is amended to include the following: “...through which growth will be implemented (explicitly, rLDP Allocations*).” Insert new footnote = * rLDP Allocations hereinafter refers to those proposed development sites listed within Policies SG1: Regeneration and Mixed Use Sites, SG2: Reserve Sites, HOM1: Housing Allocations, EME3: Employment Proposals, and SP10: Gypsy and Traveller Provision.	Alterations made in response to consultee (see HRAREP1).	None.				
55	Appendix E	Reasoning as above. Amended Justification & Conclusion column within Appendix E accordingly: SP1/4/7/10...through which growth will be implemented (explicitly, rLDP Allocations).”	Alterations made in response to consultee (see HRAREP2).	None.				
56	Appendix E	Revision of screening justification. <table border="1" data-bbox="383 991 1592 1201"> <tr> <td data-bbox="383 991 689 1201">SP19: Sustainable Waste Management</td> <td data-bbox="689 991 797 1201">B</td> <td data-bbox="797 991 1420 1201"> <p>This policy promotes change, but the wording of the policy includes reference to there being no significant, adverse effects upon the environment. There would be no LSE on European sites because of the implementation of this policy.</p> <p>This policy is an overarching policy which set out the general criteria for development relating to the sustainable management of waste. It cannot have any effect on a European Site. Therefore, there would be no LSE on European sites because of the implementation of this policy.</p> </td> <td data-bbox="1420 991 1592 1201">Screened Out</td> </tr> </table>	SP19: Sustainable Waste Management	B	<p>This policy promotes change, but the wording of the policy includes reference to there being no significant, adverse effects upon the environment. There would be no LSE on European sites because of the implementation of this policy.</p> <p>This policy is an overarching policy which set out the general criteria for development relating to the sustainable management of waste. It cannot have any effect on a European Site. Therefore, there would be no LSE on European sites because of the implementation of this policy.</p>	Screened Out	Contextual update.	None.
SP19: Sustainable Waste Management	B	<p>This policy promotes change, but the wording of the policy includes reference to there being no significant, adverse effects upon the environment. There would be no LSE on European sites because of the implementation of this policy.</p> <p>This policy is an overarching policy which set out the general criteria for development relating to the sustainable management of waste. It cannot have any effect on a European Site. Therefore, there would be no LSE on European sites because of the implementation of this policy.</p>	Screened Out					
57	3.2.20	Clarification in line with the above. “...further assessment. Please refer to Appendix E which indicates where implications are more clearly assessed under. Therefore, the amendments...”	Alterations made in response to consultee (see HRAREP2).	None.				
58	Table 5	“...to each SAC catchment (rLDP Allocations).	Alterations made in					

Ref*	Subject	Description	Reason	Implication
			response to consultee (see HRAREP3).	
59	3.2.28	Correction: Policy HOM1 Housing Allocations identifies 192 allocations sites for the provision of new homes across the County, with 116 of these being provided for under ‘commitments’ (those with Extant/Full Planning Permission) which have already been subject to assessment under the Regulations at the project stage, including consultation with NRW as the SNCB. Therefore, unless a site features multiple states of planning (e.g., SuV41/h2 and SuV43/h1), those commitment allocations committed development is are not subject to screening here (reference is made to Regulation 71).	Alterations made in response to consultee (see HRAREP4).	None.
60	3.2.29	Correction: “As outlined in SAR25, there are twenty-nine allocations proposed development sites which have been added since the 1st Deposit, with twenty-five of these being commitments. ...”	Factual clarification.	None.
61	4.2.10 4.2.11	Insertion of footnote for paragraph 4.2.10 and 4.2.11 in the interest of clarity. These recommendations are made in the interest of specificity, and are not considered to impact the soundness of the plan whether subsequently heeded (or not). Regard should be had to the emerging nature of this impact pathway, the associated development in scientific understanding, and the subsequent advent of mitigative solutions and reverent guidance – factors which do not particularly align well with the typical development plan process.	Alterations made in response to consultee (see NRW letter dated 14.04.23 regarding CCH4 and INF5).	None.
62	4.2.16	Factual correction: To facilitate the delivery of development which may be affected by CCH4: Water Quality and Protection of Water Resources, CCC have prepared will prepare the ‘Afon Tywi and Afon Teifi Phosphorus Reduction Strategy’. This document will sets out the strategic approach for delivering P reductions in these two catchments while also facilitating growth and demonstrating that mitigation can be delivered in practice. It will further summarise the document sets out a range of measures, that have which will have been agreed in consultation with NRW. It is a proposed The ‘Afon Tywi and Afon Teifi Phosphorus Reduction Strategy’ are living documents that will develop during the lifetime of the rLDP, and in consultation with NRW.	As above.	None.
63	Appendix C	This assessment has now been finalised, and supersedes the draft Appendix C within the <i>HRA Addendum</i> .	Alterations made in response to	rLDP is considered to

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Ref*	Subject	Description	Reason	Implication
			consultee (see HRAREP5/6/7/8).	meet the test of soundness in light of SNCB recommendations made on the HRA.
64	See description accordingly.	<p>Non substantive corrections:</p> <p>3.2.15... 'screened out screened out'</p> <p>3.3.2... 'unlikely to have a significant effects'</p> <p>3.3.4... 'With regard to rLDP Site Allocations...'</p> <p>4.2.17... 'here they are important'</p> <p>4.2.20... 'which can demonstrate not to cause the failure'</p> <p>4.3.1... 'ready in conjunction'</p> <p>While correctly screened in/out, a number of screening categorises mistakenly do not align with the justification given. For consistence, these should be altered throughout to accurately reflect those originally put forward with the HRA Report. Additionally, overall figures (i.e., X number of allocations) will need updating in line with the content provided with this current 2nd HRA Addendum. Furthermore, various linkages and references to supporting documents will also require updating in light of Section 1.1 (e.g., the Nutrient Budget Calculator).</p> <p>Whilst these terms have been used interchangeably, all reference to 'European sites' is amended to 'National Site Network sites'.</p> <p>With reference to Paragraph ## within the present HRA, rLDP Allocation proformas contained within both the HRA Report and HRA Addendum need to reflect the most up to date screening outcome under 'Effects Associated with Development: Wastewater'.</p>	Alterations made in response to consultee (see HRAREP18) in addition to officer review, and consequences of screening contained within the present report.	None.

Appendix B. Screening Commentary

rLDP Allocations

Site Ref	SuV1/h1	Name	Adjacent Fron Heulog	Cluster	1 (Tier 3)
Observations	This site has been allocated 5 residential units, although has a total of 8 units given 3 have extant permissions (as commitment, see W/39955 and W/39856). The proposed development site is approximately 9km from Afon Tywi SAC but is not spatially linked to the site. At such distances localised effects associated with proximity of development are unlikely.				
Overall Screening	Category	No likely significant effects either 'alone' or in combination with other plans and projects			
	Outcome	Screen Out			
Detailed Screening Results					
Potential Effect		Screening Category	Justification & Conclusion		Screening Outcome
Effects on aquatic environment		G	None		Screened Out
Effects on marine environment		G	None		Screened Out
Effects on the coast		G	None		Screened Out
Effects on mobile species		G	None		Screened Out
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.		Screened Out
Effects of increased development: Abstraction		G	(same as above)		Screened Out
Effects of increased development: Wastewater		J	None		Screened Out
Effects of increased development: Phosphorous		G	The site is outside P Sensitive SAC catchment.		Screened Out
Effects of increased development: Air Pollution		G	Site or accompanying road infrastructure do not run within 200m of a European Site.		Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		G	None.		Screened Out

Site Ref	SuV16/h1	Name	Llwynddewi Road	Cluster	1 (Tier 3)
Observations	This site has been allocated 2 residential units, although has a total of 8 units given 6 have been already built (as commitment, see W/38104, W/38620, W/39018, W/39068, and W/39806 for application history). Previous refusal of outline planning permission due to two reasons, one of these includes phosphates (see PL/02162 for details). The proposed development site is approximately 800m from Afon Tywi SAC, and is within the respective P sensitive catchment.				
Overall Screening	Category	May have a significant effect on a site alone			
	Outcome	Screen In			
Detailed Screening Results					
Potential Effect	Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment	I	The site is in proximity to a water course which may result in potential effects to Tywi SAC from pollution run-off, particularly during construction phase. Nevertheless, these are thought to be unlikely given the situation and extant of the site.			Screened In
Effects on marine environment	G	None			Screened Out
Effects on the coast	G	None			Screened Out
Effects on mobile species	I	The site is adjacent to suitable otter habitat and therefore development may have potential impacts on otters from lighting, noise, and disturbance.			Screened In
Recreational effects	H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction	G	(same as above)			Screened Out
Effects of increased development: Wastewater	J	None			Screened Out
Effects of increased development: Phosphorous	I	The site is within the Afon Tywi P Sensitive SAC Catchment			Screened In
Effects of increased development: Air Pollution	G	Site or accompanying road infrastructure do not run within 200m of a European Site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution	I	The site is in proximity to a water course; however it is the other side of a railway from the site and is therefore unlikely to be used as resting/breeding habitat for otter.			Screened In

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Site Ref	PrC2/h20	Name	Harddfán	Cluster	2 (Tier 1)
Observations	This site has been allocated for 6 residential units. The proposed development site is approximately 1.2km from Carmarthen Bay and Estuaries SAC. Given the situation and extent of the site, localised effects associated with proximity of development are unlikely.				
Overall Screening	Category	No likely significant effects either ‘alone’ or in combination with other plans and projects			
	Outcome	Screen Out			
Detailed Screening Results					
Potential Effect		Screening Category	Justification & Conclusion		Screening Outcome
Effects on aquatic environment		G	None		Screened Out
Effects on marine environment		G	None		Screened Out
Effects on the coast		G	None		Screened Out
Effects on mobile species		G	The site is in the vicinity of CBEEMS, however it is separated by existing development and the site is therefore unlikely to be used as resting/breeding habitat for otter.		Screened Out
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is ‘adopted’ for the purpose of this HRA, where no additional material has emerged to the contrary.		Screened Out
Effects of increased development: Abstraction		G	(same as above)		Screened Out
Effects of increased development: Wastewater		J	None		Screened Out
Effects of increased development: Phosphorous		G	The site is outside P Sensitive SAC catchment.		Screened Out
Effects of increased development: Air Pollution		G	Site or accompanying road infrastructure do not run within 200m of a European Site.		Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		G	None		Screened Out

Site Ref	SeC3/h3	Name	Llys Felin	Cluster	2 (Tier 2)
Observations	This site has been allocated 15 residential units, although has a total of 24 units given 9 have been built (as commitment, see S/36660 for reserve matters approval, and S/34146 for previous project-level HRA). The proposed development site is approximately 300m from Carmarthen Bay and Estuaries SAC. Given the situation and extent of the site, localised effects associated with proximity of development are unlikely.				
Overall Screening	Category	May have a significant effect on a site alone			
	Outcome	Screen In			
Detailed Screening Results					
Potential Effect	Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment	I	The site is in proximity to a water course which may result in potential effects to CBEEMS with including those on water quality from pollution run-off during the construction phase and contamination impacts on water quality during operation. Nevertheless, these are thought to be unlikely as the existing surrounding developments (including rain line) separates the allocation from the water course.			Screened In
Effects on marine environment	I	(same as above)			Screened In
Effects on the coast	G	None			Screened Out
Effects on mobile species	I	The site is adjacent to suitable otter habitat and therefore development may have potential impacts on otters from lighting, noise, and disturbance.			Screened In
Recreational effects	H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction	G	(same as above)			Screened Out
Effects of increased development: Wastewater	J	None			Screened Out
Effects of increased development: Phosphorous	G	The site is outside P Sensitive SAC Catchment			Screened Out
Effects of increased development: Air Pollution	G	Site or accompanying road infrastructure do not run within 200m of a European Site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution	I	The site is in proximity to a water course; however it is the other side of a railway from the site and is therefore unlikely to be used as resting/breeding habitat for otter.			Screened In

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Site Ref	SeC6/h2	Name	Land between Clayton Road and East of Bronallt Road	Cluster	2 (Tier 2)
Observations	This site has been allocated 12 residential units, although has a total of 20 units given 8 have been previous built (commitment). The proposed development site is approximately 7km from Caeau Mynydd Mawr SAC and 1.2km from Carmarthen Bay and Estuaries SAC. At such distances localised effects associated with proximity of development are unlikely.				
Overall Screening	Category	No likely significant effects either 'alone' or in combination with other plans and projects			
	Outcome	Screen Out			
Detailed Screening Results					
Potential Effect		Screening Category	Justification & Conclusion		Screening Outcome
Effects on aquatic environment		G	None		Screened Out
Effects on marine environment		G	None		Screened Out
Effects on the coast		G	None		Screened Out
Effects on mobile species		G	None		Screened Out
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.		Screened Out
Effects of increased development: Abstraction		G	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.		Screened Out
Effects of increased development: Wastewater		J	None		Screened Out
Effects of increased development: Phosphorous		G	The site is outside P Sensitive SAC catchment.		Screened Out
Effects of increased development: Air Pollution		G	Site or accompanying road infrastructure do not run within 200m of a European Site.		Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		G	None.		Screened Out

Site Ref	PrC2/GT1	Name	Land at Penyfan, Trostre, Llanelli	Cluster	2
Observations	The Gypsy Traveler Accommodation Needs Assessment outlined the additional pitches needs which, as of 2019, was 19 pitches. By 2024 this is expected to be 23, reaching 31 pitches to the end of the plan period 2033. Whilst a definite pitch allocation has not been given, this is the larger of the two proposed gypsy sites and, therefore, it is assumed that the majority of the additional needs will be met here. The proposed site is located approximately <1km from the nearest boundary of the Carmarthen Bay and Estuaries European Marine Site SAC and Burry Inlet SPA.				
Overall Screening	Category	May have a significant effect on a site alone			
	Outcome	Screen In			
Detailed Screening Results					
Potential Effect		Screening Category	Justification & Conclusion		Screening Outcome
Effects on aquatic environment		G	None		Screened Out
Effects on marine environment		G	None		Screened Out
Effects on the coast		G	None		Screened Out
Effects on mobile species		I	This site may be used as habitat for resting/breeding habitat for SPA bird assemblages or otter (southernmost tip of the site is within 1km of Burry Inlet). Nevertheless, these are thought to be unlikely as existing development encompasses the site, separating it from areas of more suitable habitat.		Screened In
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.		Screened Out
Effects of increased development: Abstraction		G	(same as above)		Screened Out
Effects of increased development: Wastewater		J	None		Screened Out
Effects of increased development: Phosphorous		G	The site is outside P Sensitive SAC Catchment		Screened Out
Effects of increased development: Air Pollution		G	Site or accompanying road infrastructure do not run within 200m of a European Site.		Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		I	Whilst considered unlikely, this site has been identified as being used by adjacent SPA bird assemblages and development may result in a loss of habitat.		Screened In

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Site Ref	PrC2/GT2	Name	Penybryn (extension), Bynea, Llanelli	Cluster	2
Observations	The proposed site is located approximately 460m from the nearest boundary of the Carmarthen Bay and Estuaries European Marine Site SAC and Burry Inlet SPA. See observations of PrC2/GT1 regarding pitch numbers.				
Overall Screening	Category	May have a significant effect on a site alone			
	Outcome	Screen In			
Detailed Screening Results					
Potential Effect	Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment	I	The site is in proximity to a water course which may result in potential effects CBEEMS including those on water quality from pollution run-off during the construction phase and contamination impacts on water quality during operation. Nevertheless, these are thought to be unlikely as surrounding development (gateway resort and sewage treatment works) separates the allocation from the water course.			Screened In
Effects on marine environment	I	(same as above)			Screened In
Effects on the coast	G	None			Screened Out
Effects on mobile species	I	The site is adjacent to suitable otter habitat and therefore development may have potential impacts on otters from lighting, noise, and disturbance. This site has also been identified as being used by adjacent SPA bird assemblages and development may result in a loss of habitat (as within 1km of Burry Inlet SPA).			Screened In
Recreational effects	H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction	G	(same as above)			Screened Out
Effects of increased development: Wastewater	J	None			Screened Out
Effects of increased development: Phosphorous	G	The site is outside P Sensitive SAC Catchment			Screened Out
Effects of increased development: Air Pollution	G	Site or accompanying road infrastructure do not run within 200m of a European Site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution	G	The site is in close vicinity to a water course; however it is the other side of a road from the site and is therefore unlikely to be used as resting/breeding habitat for otter.			Screened Out

Site Ref	PrC2/MU1	Name	Former Old Castle Works, Llanelli	Cluster	5
Observations	The proposed site is located approximately 400m from the nearest boundary of the Carmarthen Bay and Estuaries European Marine Site SAC and Burry Inlet SPA.				
Overall Screening	Category	May have a significant effect on a site alone			
	Outcome	Screen In			
Detailed Screening Results					
Potential Effect	Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment	I	The site is adjacent to a water course which may result in potential effects to CBEEMS with including those on water quality from pollution run-off during the construction phase and contamination impacts on water quality during operation. Nevertheless, these are thought to be unlikely as the existing surrounding developments (including rain line) separates the allocation from the water course.			Screened In
Effects on marine environment	I	(same as above)			Screened In
Effects on the coast	G	None			Screened Out
Effects on mobile species	I	The site is adjacent to suitable otter habitat and therefore development may have potential impacts on otters from lighting, noise, and disturbance. This site has also been identified as being used by adjacent SPA bird assemblages and development may result in a loss of habitat (as within 1km of Burry Inlet SPA).			Screened In
Recreational effects	H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction	G	(same as above)			Screened Out
Effects of increased development: Wastewater	J	None			Screened Out
Effects of increased development: Phosphorous	G	The site is outside P Sensitive SAC Catchment			Screened Out
Effects of increased development: Air Pollution	G	Site or accompanying road infrastructure do not run within 200m of a European Site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution	G	The site is in close vicinity to a water course; however it is the other side of a road from the site and is therefore unlikely to be used as resting/breeding habitat for otter.			Screened Out

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Site Ref	SeC20/MU1	Name	Laugharne Holiday Park	Cluster	5
Observations	Majority of site is previously developed with holiday chalets (see W/34546), sparing the northern quarter. The site is located approximately 30 meters from the nearest boundary of CBEEMS and is spatially linked to the site by a wooded slope and associated service roads.				
Overall Screening	Category	Proposal may have a significant effect on a site alone			
	Outcome	Screen In			
Detailed Screening Results					
Potential Effect		Screening Category	Justification & Conclusion		Screening Outcome
Effects on aquatic environment		I	The site is immediately adjacent to CBEEMS with potential effects on water quality from pollution run-off during the construction phase and contamination impacts on water quality during operation. Nevertheless, these are thought to be unlikely given the situation of the undeveloped area and the wooden slope separating it directly from the water course.		Screened In
Effects on marine environment		I	(see above)		Screened In
Effects on the coast		G	Unlikely to have a significant effect on coastal processes		Screened Out
Effects on mobile species		I	The site is adjacent to CBEEMS and could potentially be used as resting/breeding habitat for otters.		Screened In
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary		Screened Out
Effects of increased development: Abstraction		G	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.		Screened Out
Effects of increased development: Wastewater		J	None		Screened Out
Effects of increased development: Phosphorous		G	The site is outside P Sensitive SAC catchment.		Screened Out
Effects of increased development: Air Pollution		H	The majority (approximately 80%) of the proposed site is within 200m of Carmarthen Bay and Estuaries European Marine Site SAC (via River Taf). However, a HRA completed on this site concluded no likely significant effect under this impact pathway (as reviewed in 2017 although with previous ecological assessment dating back to 2011). UK National Atmospheric Emission Inventory indicates that road transport only accounts for 4.5% of Nitrogen deposition on the SAC (2018 data, spatial resolution 5km). Therefore, it is considered that the level of development in this area is low enough that there will be no likely significant effects on air quality.		Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		I	The site is adjacent to CBEEMS and could potentially be used as resting/breeding habitat for otters.		Screened In

Site Ref	PrC1/MU3	Name	Nant y Caws Regeneration and Mixed-Use Site	Cluster	1
Observations	The proposed development site is approximately 10km from Caeau Mynydd Mawr SAC and 8.4km from Cernydd Carmel SAC. At such distances localised effects associated with proximity of development are unlikely.				
Overall Screening	Category	No likely significant effects either 'alone' or in combination with other plans and projects			
	Outcome	Screen Out			
Detailed Screening Results					
Potential Effect	Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment	G	None			Screened Out
Effects on marine environment	G	None			Screened Out
Effects on the coast	G	None			Screened Out
Effects on mobile species	G	None			Screened Out
Recreational effects	H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction	G	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Wastewater	J	None			Screened Out
Effects of increased development: Phosphorous	G	The site is outside P Sensitive SAC catchment.			Screened Out
Effects of increased development: Air Pollution	G	Site or accompanying road infrastructure do not run within 200m of a European Site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution	G	None.			Screened Out

Site Ref	SeC4/MU1	Name	Burry Port Waterfront	Cluster	2
Observations	The site is approximately 350m from the nearest boundary of the Carmarthen Bay and Estuaries European Marine Site.				
Overall Screening	Category	Proposal may have a significant effect on a site alone			
	Outcome	Screen In			
Detailed Screening Results					
Potential Effect		Screening Category	Justification & Conclusion	Screening Outcome	
Effects on aquatic environment		I	The site is adjacent to a water course which may result in potential effects to CBEEMS with including those on water quality from pollution run-off during the construction phase and contamination impacts on water quality during operation.	Screened In	
Effects on marine environment		I	(same as above)	Screened In	
Effects on the coast		G	None	Screened Out	
Effects on mobile species		I	The site is adjacent to suitable otter habitat and therefore development may have potential impacts on otters from lighting, noise, and disturbance. This site has also been identified as being used by adjacent SPA bird assemblages and development may result in a loss of habitat (as within 1km of Burry Inlet SPA).	Screened In	
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.	Screened Out	
Effects of increased development: Abstraction		G	(same as above)	Screened Out	
Effects of increased development: Wastewater		J	None	Screened Out	
Effects of increased development: Phosphorous		G	The site is outside P Sensitive SAC Catchment	Screened Out	
Effects of increased development: Air Pollution		H	The majority of the site and accompanying road infrastructure do not run within 200m of a European Site. A small (approximately 10m) of the south most tip of the site is within the boundary, however it is considered that the level of development in this area is low enough that there will be no likely significant effects on air quality.	Screened Out	
Effects of increased development: Disturbance, Noise and Light Pollution		I	This site has been identified as being used by adjacent SPA bird assemblages (within 1km of Burry Inlet SPA) and other, development may result in a loss of habitat.	Screened In	

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Site Ref	SG2/1	Name	Former Morlais Colliery, Llangennech	Cluster	2
Observations	Previously Developed Land. The site is located approximately 90m from the nearest boundary of the Carmarthen Bay and Estuaries European Marine Site.				
Overall Screening	Category	Proposal may have a significant effect on a site alone			
	Outcome	Screen In			
Detailed Screening Results					
Potential Effect	Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment	I	The site is immediately adjacent to CBEEMS (via River Loughor) with potential effects on water quality from pollution run-off during the construction phase and contamination impacts on water quality during operation.			Screened In
Effects on marine environment	I	(see above)			Screened In
Effects on the coast	G	Unlikely to have a significant effect on coastal processes			Screened Out
Effects on mobile species	I	The site is adjacent to CBEEMS and could potentially be used as resting/breeding habitat for otters.			Screened In
Recreational effects	H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary			Screened Out
Effects of increased development: Abstraction	G	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Wastewater	J	None			Screened Out
Effects of increased development: Phosphorous	G	The site is outside P Sensitive SAC catchment.			Screened Out
Effects of increased development: Air Pollution	H	Approximately 5% of the proposed site is within 200m of Carmarthen Bay and Estuaries European Marine Site SAC (via Afon Loughor). However, a HRA completed on this site concluded no likely significant effect under this impact pathway (as reviewed in 2017 although with previous ecological assessment dating back S/34071). UK National Atmospheric Emission Inventory indicates that road transport only accounts for 6.7% of Nitrogen deposition on the SAC (2018 data, spatial resolution 5km). Therefore, it is considered that the level of development in this area is low enough that there will be no likely significant effects on air quality.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution	I	The site is adjacent to CBEEMS and could potentially be used as resting/breeding habitat for otters.			Screened In

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Site Ref		SG2/2	Name	Land adjacent to Silver Terrace, Burry Port	Cluster	2
Observations		The site is approximately 350m from the nearest boundary of the Carmarthen Bay and Estuaries European Marine Site.				
Overall Screening	Category	Proposal may have a significant effect on a site alone				
	Outcome	Screen In				
Detailed Screening Results						
Potential Effect		Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment		I	The site is adjacent to a water course which may result in potential effects to CBEEMS with including those on water quality from pollution run-off during the construction phase and contamination impacts on water quality during operation.			Screened In
Effects on marine environment		I	(same as above)			Screened In
Effects on the coast		G	None			Screened Out
Effects on mobile species		I	The site is adjacent to suitable otter habitat and therefore development may have potential impacts on otters from lighting, noise, and disturbance. This site has also been identified as being used by adjacent SPA bird assemblages and development may result in a loss of habitat (as within 1km of Burry Inlet SPA).			Screened In
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction		G	(same as above)			Screened Out
Effects of increased development: Wastewater		J	None			Screened Out
Effects of increased development: Phosphorous		G	The site is outside P Sensitive SAC Catchment			Screened Out
Effects of increased development: Air Pollution		G	Site or accompanying road infrastructure do not run within 200m of a European Site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		I	This site has been identified as being used by adjacent SPA bird assemblages (within 1km of Burry Inlet SPA) and other, development may result in a loss of habitat.			Screened In

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Site Ref		SG2/3	Name	Cross Hands Employment Zone	Cluster	3
Observations		The proposed development site is approximately 900m from Caeau Mynydd Mawr SAC.				
Overall Screening	Category	Proposal may have a significant effect on a site alone				
	Outcome	Screen In				
Detailed Screening Results						
Potential Effect		Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment		I	The site is adjacent to a water course which may result in potential effects to CBEEMS with including those on water quality from pollution run-off during the construction phase and contamination impacts on water quality during operation.			Screened In
Effects on marine environment		I	(same as above)			Screened In
Effects on the coast		G	None			Screened Out
Effects on mobile species		I	The site is within an area that contains suitable habitat for the Caeau Mynydd Mawr Marsh Fritillary metapopulation. The proximity of the site to a water course may present risks to otter that may be in the area.			Screened In
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction		G	(same as above)			Screened Out
Effects of increased development: Wastewater		J	None			Screened Out
Effects of increased development: Phosphorous		G	The site is outside P Sensitive SAC Catchment			Screened Out
Effects of increased development: Air Pollution		G	Site or accompanying road infrastructure do not run within 200m of a European Site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		I	The proximity of the site to a water course may present risks to otter that may be in the area.			Screened In

Site Ref		SG2/4	Name	Former Ennis Caravans, Cross Hands	Cluster	3
Observations		Previously Developed Land. The proposed development site is approximately 1.5km from Caeau Mynydd Mawr SAC and 2km from Cernydd Carmel SAC.				
Overall Screening	Category	Proposal may have a significant effect on a site alone				
	Outcome	Screen In				
Detailed Screening Results						
Potential Effect		Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment		I	The site is adjacent to a water course which may result in potential effects to CBEEMS with including those on water quality from pollution run-off during the construction phase and contamination impacts on water quality during operation.			Screened In
Effects on marine environment		I	(same as above)			Screened In
Effects on the coast		G	None			Screened Out
Effects on mobile species		I	The site is within an area that contains suitable habitat for the Caeau Mynydd Mawr Marsh Fritillary metapopulation. The proximity of the site to a water course may present risks to otter that may be in the area.			Screened In
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction		G	(same as above)			Screened Out
Effects of increased development: Wastewater		J	None			Screened Out
Effects of increased development: Phosphorous		G	The site is outside P Sensitive SAC Catchment			Screened Out
Effects of increased development: Air Pollution		G	Site or accompanying road infrastructure do not run within 200m of a European Site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		I	The proximity of the site to a water course may present risks to otter that may be in the area.			Screened In

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Other rLDP Proposals

Proposal Ref		LSA/A	Name	North East of Farmers (Local Search Area)	Area	3.31 km ²
Observations		The proposed LSA is located approximately 1.2km from the nearest boundary of Elenydd-Mallean SPA. Potential installed capacity 72.9 (MW).				
Overall Screening	Category	Proposal may have a significant effect on a site alone				
	Outcome	Screen In				
Detailed Screening Results						
Potential Effect		Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects on marine environment		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects on the coast		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects on mobile species		I	Proposal is within 5km from Elenydd-Mallean SPA and, therefore, could pose a risk to Merlin, Red Kite, and Peregrine.			Screened In
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Wastewater		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Phosphorous		G	Proposal is within the Tywi SAC P Sensitive Catchment, however it does not have any conceivable effect.			Screened Out
Effects of increased development: Air Pollution		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		G	Proposal that could not have any conceivable effect on a site.			Screened Out

Type 205

Proposal Ref	LSA/B	Name	Mynydd Pencarreg (Local Search Area)	Area	0.9 km ²
Observations	The proposed LSA is located approximately 11.5km from the nearest boundary of Elenydd-Mallean SPA. Potential installed capacity 23.8 (MW).				
Overall Screening	Category	Proposal may have a significant effect on a site alone			
	Outcome	Screen In			
Detailed Screening Results					
Potential Effect	Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment	G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects on marine environment	G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects on the coast	G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects on mobile species	I	Proposal is within 18km from Elenydd-Mallean SPA and, therefore, could pose a risk to Peregrine.			Screened In
Recreational effects	H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction	G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Wastewater	G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Phosphorous	G	Proposal straddles both the Teifi and Tywi SAC P Sensitive Catchment, however it does not have any conceivable effect.			Screened Out
Effects of increased development: Air Pollution	G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution	G	Proposal that could not have any conceivable effect on a site.			Screened Out

Proposal Ref	LSA/C	Name	West of Talley (Local Search Area)	Area	0.99 km ²
Observations		The proposed LSA is located approximately 12.5km from the nearest boundary of Elenydd-Mallean SPA. Local Search Area. Potential installed capacity 30.3 (MW).			
Overall Screening	Category	Proposal may have a significant effect on a site alone			
	Outcome	Screen In			
Detailed Screening Results					
Potential Effect		Screening Category	Justification & Conclusion		Screening Outcome
Effects on aquatic environment		G	Proposal that could not have any conceivable effect on a site.		Screened Out
Effects on marine environment		G	Proposal that could not have any conceivable effect on a site.		Screened Out
Effects on the coast		G	Proposal that could not have any conceivable effect on a site.		Screened Out
Effects on mobile species		I	Proposal is within 18km from Elenydd-Mallean SPA and, therefore, could pose a risk to Peregrine. The proximity of the proposal to a water course may present risks to otter that may be in the area (supplemented by nearby records of associated breeding sites and structures).		Screened In
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.		Screened Out
Effects of increased development: Abstraction		G	Proposal that could not have any conceivable effect on a site.		Screened Out
Effects of increased development: Wastewater		G	Proposal that could not have any conceivable effect on a site.		Screened Out
Effects of increased development: Phosphorous		G	Proposal is within the Tywi SAC P Sensitive Catchment, however it does not have any conceivable effect.		Screened Out
Effects of increased development: Air Pollution		G	Proposal that could not have any conceivable effect on a site.		Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		G	Proposal that could not have any conceivable effect on a site.		Screened Out

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Proposal Ref		Area of Search – Sand and Gravel	Name	Heol Clarbston i Llanfalteg / Clarbston Road to Llanfalteg	Area	803.75 ha
Observations		Proposal is located approximately 9km from the nearest boundary of Pembrokeshire Bat Sites and Bosherton Lakes SAC. In immediate proximity to Afon Rhydybennau, Daulan and Taf which are connected to Carmarthen Bay and Estuaries SAC.				
Overall Screening	Category	Proposal may have a significant effect on a site alone				
	Outcome	Screen In				
Detailed Screening Results						
Potential Effect		Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment		I	The site is in proximity to a water course which may result in potential effects to Carmarthen Bay and Estuaries SAC from pollution run-off, particularly during construction phase. Nevertheless, these are thought to be unlikely given the situation and extent of the site.			Screened In
Effects on marine environment		I	As above.			Screened In
Effects on the coast		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects on mobile species		I	Proposal is within 16km of Pembrokeshire Bat Sites and Bosherton Lakes SAC.			Screened In
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Wastewater		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Phosphorous		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Air Pollution		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		G	Proposal that could not have any conceivable effect on a site.			Screened Out

Proposal Ref		TRA3/A	Name	Gwili Railway Extension (northwards to Llanpumsaint)	Length	6.43km (approx. 4-miles)
Observations		Proposal is approximately 30m away from historical otter breeding structure record that may support Afon Tywi SAC populations. For clarity, the provision of a new station at Glangwili (TRA3/B) has already been built (see W/19935). Length is the combined figure for the individual proposals – 5.29km and 1.14km).				
Overall Screening	Category	Proposal may have a significant effect on a site alone				
	Outcome	Screen In				
Detailed Screening Results						
Potential Effect		Screening Category	Justification & Conclusion			Screening Outcome
Effects on aquatic environment		I	The site is in proximity to a water course which may result in potential effects to Afon Gwili (tributary of the Afon Tywi SAC) from pollution run-off, particularly during construction phase. Nevertheless, these are thought to be unlikely given the situation and extant of the site.			Screened In
Effects on marine environment		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects on the coast		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects on mobile species		I	The site is adjacent to suitable otter habitat and therefore development may have potential impacts on otters from lighting, noise, and disturbance. This is supplemented by nearby records of associated breeding sites and structures.			Screened In
Recreational effects		H	Screened out at Preferred Strategy stage and conclusion is 'adopted' for the purpose of this HRA, where no additional material has emerged to the contrary.			Screened Out
Effects of increased development: Abstraction		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Wastewater		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Phosphorous		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Air Pollution		G	Proposal that could not have any conceivable effect on a site.			Screened Out
Effects of increased development: Disturbance, Noise and Light Pollution		G	Proposal that could not have any conceivable effect on a site.			Screened Out

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Appendix C. Phosphate Assessment

NB: The following Appendix supersedes the previous draft version within the *HRA Addendum*.

Currently, awaiting this Appendix from external consultants. It will effectively update the calculation of nutrient budget loadings.

COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE 26TH JANUARY 2024

NON-SUBMISSION OF SCRUTINY REPORT

To consider and comment on the following:

Explanation provided for the non-submission of a scrutiny report.

Reason

The Council’s Constitution requires Scrutiny Committees to develop and publish and keep under review an annual Forward Work Plan which identifies the issues and reports to be considered at meetings during the course of the year. If a report is not presented as scheduled, officers are expected to prepare a non-submission report explaining the reason(s) why.

CABINET MEMBER PORTFOLIO HOLDER:- Not Applicable

<p>Directorate</p> <p>Name of Head of Service: Linda Rees-Jones</p> <p>Report Author: Kevin Thomas</p>	<p>Designations: Head of Administration and Law</p> <p>Democratic Services Officer</p>	<p>Tel Nos. 01267 224012</p> <p>LRJones@carmarthenshire.gov.uk</p> <p>01267 224027</p> <p>kjthomas@carmarthenshire.gov.uk</p>
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**EXECUTIVE SUMMARY
COMMUNITIES, HOMES, AND REGENERATION
SCRUTINY COMMITTEE
26TH JANUARY 2024**

NON-SUBMISSION OF SCRUTINY REPORT

The Council's Constitution requires Scrutiny Committees to develop, keep under review and publish an annual Forward Work Plan which identifies the issues and reports to be considered at meetings during the course of the year.

If a report is not presented as scheduled in the Forward Work Plan, the responsible officer(s) are expected to prepare a non-submission report explaining the reason(s) why.

DETAILED REPORT ATTACHED ?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Linda Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED
NO

N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THERE ARE NONE

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Community, Housing and Regeneration Scrutiny Committee 26th January 2024

EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORT

ITEM	RESPONSIBLE OFFICER	EXPLANATION	REVISED SUBMISSION DATE
Alternative Town Centre Usage	Jason Jones	Further research and work is being undertaken by officers in order to provide Scrutiny Committee with purposeful options for their consideration.	To be agreed.

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COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE 26TH JANUARY 2024

FORTHCOMING ITEMS

THE SCRUTINY COMMITTEE IS ASKED TO:-

- To note the forthcoming items to be considered at the next meeting of the Community and Regeneration Scrutiny Committee to be held on the 7th March, 2024.

Reason(s)

- The Council’s Constitution requires Scrutiny Committees, at the commencement of each municipal year, to develop and publish a Forward Work Plan which identifies the issues and reports which will be considered at meetings during the course of the year.

CABINET MEMBER PORTFOLIO HOLDER:- Cllr. L. Evans (Homes and Deputy Leader)
Cllr H.A.L. Evans (Regeneration, Leisure, Culture and Tourism), Cllr A. Lenny
(Resources) Cllr A. Davies (Rural Affairs and Planning Policy)

<p>Directorate</p> <p>Name of Head of Service: Linda Rees-Jones</p> <p>Report Author: Kevin Thomas</p>	<p>Designations:</p> <p>Head of Administration and Law</p> <p>Democratic Services Officer</p>	<p>Tel Nos.</p> <p>01267 224012</p> <p>LRJones@carmarthenshire.gov.uk</p> <p>01267 224027</p> <p>kjthomas@carmarthenshire.gov.uk</p>
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**EXECUTIVE SUMMARY
COMMUNITIES, HOMES, AND REGENERATION
SCRUTINY COMMITTEE
26TH JANUARY 2024**

FORTHCOMING ITEMS

The Council's Constitution requires Scrutiny Committees, at the commencement of each municipal year, to develop and publish a Forward Work Programme which identifies the issues and reports to be considered at meetings during the course of the year. When formulating the Forward Work Plan the Scrutiny Committee will take into consideration those items included on the Cabinet's Forward Work Programme.

The list of forthcoming items attached includes those items which are scheduled in the Community and Regeneration Scrutiny Committee's Forward Work Plan to be considered at the next meeting, to be held on 7th March, 2024.

Also attached for information are the 2023/24 Forward Work Plans in respect of the Communities, Homes and Regeneration Scrutiny Committee and the Cabinet.

The Cabinet Forward Work Plan can be accessed via the following link:

<https://democracy.carmarthenshire.gov.wales/mgListPlanItems.aspx?PlanId=35&RP=131>

DETAILED REPORT ATTACHED ?

YES

YES:

- (1) List of Forthcoming Items
- (2) C & R Scrutiny Committee Forward Work Plan
- (3) Cabinet Forward Work Plan

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Linda Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED

NO

N/A

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THERE ARE NONE

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**FORTHCOMING ITEMS – TO BE CONSIDERED AT THE NEXT MEETING OF THE
COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE TO BE HELD
ON
7TH MARCH 2024**

Agenda Item	Background	Reason for report
		<p>What is Scrutiny being asked to do? e.g. undertake a full review of the subject? Investigate different policy options? Be consulted on final proposals before decision making? Monitor outcomes /implementation?</p> <p><i>If the item is for information or for noting, can the information be provided in an alternative format i.e. via email?</i></p>
10 Year Housing Strategy (Pre-Consultation)	This Housing Strategy sets out Carmarthenshire County Council’s Strategic priorities for Private and Social Housing. It details a range of actions that the Council intends to take in partnership with relevant partners and stakeholders to increase the housing supply and support residents to access decent, affordable housing, while preventing homelessness	To provide the Committee with the opportunity of commenting on the Strategy prior to its consideration by Cabinet / Council
Scrutiny Actions Update	The Committee considers a wide range of reports and requires that updates be provided on the outcome of its decisions	This report is produced biannually detailing the progress made in relation to actions, requests or referrals recorded during previous meetings of the Committee.
Emergency Social Allocations Policy – Monitoring Report	The Communities, Homes and Regeneration Scrutiny Committee at its meeting held on the 26 th January 2023 resolved to receive an update monitoring report at every meeting on the implementation of the Emergency Social Housing Allocations Policy	To enable the committee to undertake its monitoring role on the implementation of the policy

Items circulated to the Committee under separate cover since the last meeting

N.B. Copies of these reports can be obtained by emailing Scrutiny@carmarthenshire.gov.uk

Items attached for information

1. The latest version of the Community and Regeneration Scrutiny Committee Forward Work Programme 2022/23
2. The latest version of the Cabinet's Forward Work Programme 2022/23

Communities, Homes and Regeneration Scrutiny Committee – Forward Work Programme 2023/ 2024

29 th June 23	28 th Sept 23	15 th Nov 2023	13 Dec 23	26 Jan 24 (Previously 24 Jan 24)	7 March 2024	16 April 2024
Communities, Homes, and Regeneration Scrutiny Committee Annual Report 2022/23	Emergency Social Allocations Policy – Monitoring	Housing Revenue Account Business Plan 2024-27 (Moved to 13/12/23)	Emergency Social Allocations Policy – Monitoring Report	Revenue Budget Consultation	Scrutiny Actions update	Performance Monitoring – Q3
Emergency Social Allocations Policy – Monitoring	Revenue Budget Monitoring Report	Supplementary Planning Guidance – Carmarthenshire Revised Local Development Plan 2018-2033	Scrutiny Actions Update	Supplementary Planning Guidance – Carmarthenshire Revised Local Development Plan 2018-2033	Emergency Social Allocations Policy – Monitoring Report	
	Incentive Scheme for tenants (Moved to 15/11/23)	Levelling up/Shared Prosperity fund - Update	Housing Revenue Account Business Plan 2024-27 (Moved from 15/11/23)	Incentive Scheme for Tenants – Moved from 15/11/23	10 year Housing Strategy	
Page 223	Service Charge Policy	Arfor 2 Programme - Update	Housing Revenue Account Budget and Housing Rent Setting for 2024/25	Alternative Town Centre Uses		

	Applying Intentionality to Priority Need (Homelessness Duty)	Alternative outdoor Education Offer – to be e-mailed to members	Performance Monitoring – Q2	Revenue Budget Monitoring Report		
	Alternative Town Centre Uses (moved to 15/11/23)	Incentive Scheme for tenants (Moved from 28/09/23 – further moved to 26/01/24))				
	Leisure, Culture and Outdoor Recreation Strategy – Post Consultation	Alternative Town Centre Uses (moved from 28/09/23)				
		Revenue Budget Monitoring Report				

OTHER REPORTS TO BE INCLUDED:

-

TASK AND FINISH REVIEW

The Committee has agreed to establish a Task and Finish Group to look at the Council’s Adaptations Service

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE

WEDNESDAY, 13 DECEMBER 2023

PRESENT: Councillor D.M. Cundy (Chair)

Councillors (In Person):

B.W. Jones J.K. Howell D. Owen M. Palfreman

Councillors (Virtually):

W.R.A. Davies T. Davies H.L. Davies H.B. Shepardson
R. Sparks M. Thomas M.J.A. Lewis

Also in attendance:

Councillor L.D. Evans – Deputy Leader and Cabinet Member for Housing

Councillor H.A.L. Evans – Cabinet Member for Regeneration, Leisure, Culture and Tourism

Councillor A. Lenny – Cabinet Member for Resources

Also Present (In Person):

C. Moore, Director of Corporate Services

J. Fearn, Head of Housing Property and Strategic Projects

J. Morgan, Head of Housing and Public Protection

H. Morgan, Economic Development Manager

R. Parkinson, Team Leader - Housing Advice

G. Williams, Team Leader

S. Williams, Senior Accountant

G. Dennis, Senior Housing Options Advisor

N. Hartley, Innovation Partnership Surveyor - Energy Specialist

M. Runeckles, Members Support Officer

K. Thomas, Democratic Services Officer

S. Rees, Simultaneous Translator

Also Present (Virtually):

I. Jones, Head of Leisure

E. Evans, Principal Democratic Services Officer

D. Hall-Jones, Member Support Officer

Chamber - County Hall, Carmarthen. SA31 1JP and remotely - 2.00 - 3.20 pm

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors B. Davies and R. Evans.

2. DECLARATIONS OF PERSONAL INTEREST INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM

Note: These minutes are subject to confirmation at the next meeting.

Councillor	Minute No (s)	Nature of Interest
R. Sparks	7 – 2023/24 quarter 2 – Performance Report (01/04/23 – 30/09/23) Relevant to this Scrutiny	Has a swimming business and has dispensation from the Standards Committee to speak and make written representations on leisure matters but not vote

3. PUBLIC QUESTIONS (NONE RECEIVED)

The Chair advised that no public questions had been received.

4. HOUSING REVENUE ACCOUNT AND HOUSING RENT SETTING 2024/25

The Committee considered a report on the Housing Revenue Account (HRA) Budget and Housing Rent Setting for 2024/25, being presented as part of the budget consultation process, that brought together the latest proposals for the Revenue and Capital budgets for the Housing Revenue Account to be presented to the Cabinet and Council for determination.

The Committee was advised that the report had been prepared reflecting the latest proposals contained within the Housing Revenue Account (HRA) Business Plan, being the primary financial planning tool for delivering and maintaining the Carmarthenshire Homes Standard *Plus* (CHS+) for the future. The proposed investment within the current business plan delivered the CHS by 2015 (to those homes where the tenants agreed to have work undertaken) provided investment to maintain CHS+ and continued investment for the Housing Regeneration and Development Delivery Plan.

The report also detailed how rents would increase for 2024/25 with the HRA budget being set to reflect:-

- Social Housing Rent Policy (set by Welsh Government)
- Proposals contained in the Carmarthenshire Housing Revenue Account Business Plan
- Housing Regeneration and Development Delivery Plan

The Committee was reminded that with regard to the setting of the Housing Rents, the Authority on the 24th February 2015 had adopted the Welsh Government's Social Housing Rent Policy for the four year period ending in 2018/19 providing consistency over that period. For 2019/20, the Welsh Government had provided an interim policy while it awaited the results of the Affordable Housing Supply Review. Following that review, the Welsh Government had decided to retain the policy for a further 5year period from 2020/21 with some additional/amended requirements, as detailed within the report.

Note: These minutes are subject to confirmation at the next meeting.

This policy allowed local authorities to uplift the total rent envelope by CPI + 1% for each of the 5 years running from 2020/21 to 2024/25. It also allowed for the level of rent for individual tenants to rise by up to an additional £2 over and above CPI+1% for the rent harmonisation, on condition that the total rental income collected by the social landlord increased by no more than CPI+1%.

However, should CPI fall outside the range of 0% to 3%, the policy provides for the Minister with responsibility for Housing to determine the appropriate change to rent levels to be applied for that year only. As CPI was 6.7% in September 2023, that clause had been activated this year and the Welsh Government Minister for Climate Change had instructed the maximum increase in the rent envelope for any local authority should not exceed 6.7%

Having regard to the above, the report recommended an average housing rent increase of 6.5% (£6.47) per dwelling per week. If the Committee endorsed that increase, it would result in a £293k surplus on the Housing Revenue Account. However, that had been accommodated for within the long-term plan leaving £12.6m in balances at the end of 2024/25. It was also noted that, as Detailed in Appendix A, balances were required to support the current strategy of funding capital expenditure and continuing to make the business plan affordable over a 30year period.

The following issues / questions were raised on the report:

- Reference was made to the potential affect the proposed increases could have on some tenants in the current economic climate.

The Committee was advised that had been recognised as part of the budget preparations. Currently 34% of tenants were in receipt of Universal Credit, 24% received full housing benefit, 15% partial Housing Benefit and 27% received no benefits. It was also acknowledged that the levels of benefits would increase in April 2024 but that the UK Government had yet to announce the level of increase. However, that normally increased by the rate of CPI in the pre-ceding September which had stood at 6.7%

The Committee was further advised that the Council had processes and procedures in place to assist tenants facing financial difficulties from a range of different grant regimes to helping them access benefits payment to which they were entitled but not claiming. In that regard, the housing department's pre-accommodation team had assisted over 1,000 tenants' access over £800k of benefits. It was stressed though that the Council had a no eviction policy in respect of tenants who were unable to pay their rent. The department would also be employing estate managers who would be able to provide help and assistance to tenants. Most importantly, if tenants were facing financial difficulties, they should contact the department at an early stage to access the help and advice available to them.

UNANIMOUSLY RESOLVED THAT IT BE RECOMMENDED TO THE CABINET/COUNCIL:

Note: These minutes are subject to confirmation at the next meeting.

- 5.1 to increase the average housing rent by 6.5% (£6.47) per dwelling per week as per the Welsh Government's Social Housing Rents Policy ie:**
- **Properties at target rents will increase by 6.39%**
 - **Properties where rent is below target rent will increase by 6.39% plus a maximum progression of £1.00**
 - **Those rents above target are frozen until such time as they meet the target.**
- thereby producing a sustainable Business Plan, maintain CHS+ and resource the Housing Regeneration and Development Delivery Plan, as supported by the Housing and Regeneration Strategic Team;**
- 5.2 To increase garage rents by 6.5% from £9.00 to £9.60 and garage bases from £2.25 to £2.40;**
- 5.3 To apply the service charge policy to ensure tenants who received the benefit from specific services paid for those services;**
- 5.4 To increase charges for using the Council's sewerage treatment works in line with the rent increase;**
- 5.5 To approve the Housing Revenue Account Budget for 2024/27 (2025/26 & 2026/27 being soft budgets) as detailed in Appendix A;**
- 5.6 To approve the proposed Capital Programme and applicable funding for 2024/25 and the indicative spends for 2025/26 to 2026/27, as set out in Appendix B to the report.**

5. HOUSING REVENUE ACCOUNT BUSINESS PLAN 2024-27 CARMARTHENSHIRE'S HOUSING INVESTMENT PROGRAMME

The Committee received a report on the Housing Revenue Account Business Plan 2024-27 Carmarthenshire Housing Investment Programme which highlighted the importance of the Council supporting its tenants and residents in everything it did, with the following five key themes having been identified as driving the business forward over the next three years:-

- Theme 1 – Our Estate and Tenancy Management Offer.
- Theme 2 – Investing in Homes.
- Theme 3 – Promoting affordable warmth and decarbonising our housing stock.
- Theme 4 – Delivering more homes.
- Theme 5 – The Local Economy, Community Benefits and Procurement

Those five themes were supported by the following actions:

- Introduce a new estate and tenancy management “offer” that will ensure housing officers are more visible and accessible on our estates. This “offer” will balance support for our tenants with enforcement activity where it is appropriate to do so. This will also be aligned to the implementation of

Note: These minutes are subject to confirmation at the next meeting.

a new pilot “handyperson” scheme on priority estates in Carmarthen, Ammanford, Llanelli and rural areas.

- Continue to keep the number of void properties at a low level and reduce the current back-log of day to day repairs. We plan to increase our in-house provision around day to day repairs and re-balance the current split between internal and external contractors.
- Continue to invest in making sure homes are cheaper to run for our tenants and in addition to installing solar panels as we replace roofs, we will develop a business case for the introduction of a wider programme of rooftop solar panels on estates.
- Due to the significant demand for new build homes, we will proactively acquire more land. This will include larger sites where there will be exclusive use for Council housing. This will put further pace and scale into our development programme;
- Further invest in specialist type housing (e.g. learning disability, older people and young person supported housing) to ensure needs are met in the most appropriate way. This will include smaller, more dispersed accommodation in different wards. This investment will also ensure a move away from expensive and inappropriate out of county placements for certain client groups; and
- Procure a new minor works framework for day-to-day repairs and wider improvement projects to ensure a quicker response and to support smaller local contractors across the County.

The Committee noted that income received from tenants’ rents and other sources enabled the building of an investment programme exceeding £277m (Capital - £113m and Revenue - £164m) to run services over the plan period. To maintain that level of investment, through careful financial planning, the level of projected rent increase for 2024/25 was 6.5%. which was below the September inflation rate of 6.7% and the maximum rental increase specified by the Housing Minister for 2024/25. The plan also incorporated £330k of revenue efficiencies over the next three years together with an application to the Welsh Government for a Major Repair Allowance (MRA) grant of £6.2m.

The Following questions/issues were raised on the report:

- In response to questions raised relating to the backlog of repairs and voids the Committee was apprised of the various measures being taking by the department to reduce those issues. Those included increasing the workforce within the in-house team and reletting the Property Works Framework to enable smaller local contractors to apply to be included in the framework and undertake repair work. Currently with regard to void levels, they had reduced to 187, representing 2% of the housing stock, with 100 of those having been assigned to contractors.
- The proposal to appoint estate managers was welcomed and the Committee was advised each manager would be responsible for approximately 500 homes.
- The pilot ‘handyperson’ scheme was welcomed, and the Committee was apprised of its aims and aspirations to keep estates tidy and in good condition which, it was hoped, would help encourage tenants to take pride

Note: These minutes are subject to confirmation at the next meeting.

in their estate and, in turn, result in the housing stock condition improving over time.

- With regard to the £616k of funding received from the Swansea Bay City Deal – Homes as Power Stations fund, it was confirmed that £300k of that had been allocated to supplement the Council's new build programme to include the installation of air source heat pumps, solar photovoltaic panels and the batteries required to store the generated power.

RESOLVED THAT IT BE RECOMMENDED TO THE CABINET/COUNCIL TO:-

- 5.1 Confirm the vision of the Housing Investment Programme over the next three years;**
 - 5.2 Agree the 2024/25 Business Plan can be submitted to the Welsh Government**
 - 5.3 Note the new estate and tenancy management offer that will ensure our housing officers are more visible and accessible, balancing the support required by tenants and the need to take enforcement action when required;**
 - 5.4 Agree the implementation of a new pilot “handyperson” scheme on priority estates.**
 - 5.5 Note our commitment to keeping the number of void properties as low as possible.**
 - 5.6 Confirm our commitment to reduce the number of back-logged day to day repairs by rebalancing the split between internal and external contractors and developing a new small works framework.**
 - 5.7 Confirm our priority to purchase additional land and develop large sites exclusively for Council housing and to note the contribution this plan makes to increasing the supply of affordable homes.**
 - 5.8 Note our commitment to make all our homes more energy efficient for tenants, achieving a minimum Band C energy performance rating (EPC C), installing rooftop solar panels as part of our re-roofing programme and developing a business case for the wider installation of solar panels to tenants’ homes and supporting the Council’s net zero carbon principles.**
 - 5.9 Confirm our commitment to continue to increase the supply of specialist housing in the county.**
 - 5.10 Note the importance of the investment included in this plan and its role in stimulating the local economy and creating local jobs and training opportunities.**
- 6. EMERGENCY SOCIAL HOUSING ALLOCATION UPDATE REPORT ON THE OPERATION OF THE NEW ALLOCATION POLICY (MONITORING)**

The Committee, in accordance with the decision made at its meeting on the 26th January 2023, received a monitoring report on the effectiveness of the new Emergency Social Housing Allocation Policy developed by its Task and Finish

Note: These minutes are subject to confirmation at the next meeting.

Group. It was noted the content of the report included data for the previous period relating to:

1. Proportion of properties directly matched and those advertised,
2. Banding of clients directly matched,
3. Number of properties directly matched and advertised by each community area, type of property and landlord,
4. Proportion of direct matches that were successful,
5. Number of direct matches where the client requested a review of the allocation and the outcome of those reviews,
6. Number of direct matches where the client refused the allocation but didn't request a review.

The following questions/ issues were raised on the report:-

- It was confirmed that as the Council moved from the emergency allocations policy to a formal new policy, the qualitative intelligence and experience gained from the emergency policy would be analysed and used to inform that new policy.

UNANIMOUSLY RESOLVED that the monitoring report be received.

**7. 2023/24 QUARTER 2 - PERFORMANCE REPORT (01/04/23 - 30/09/23)
RELEVANT TO THIS SCRUTINY**

(NOTE: Councillor R Sparks having earlier declared an interest in this item, re-declared the interest and remained in the meeting for its consideration)

The Committee received the 2023/24 Quarter 2 Performance Report for the period 1st April to 30th September 2023 in respect of the areas falling within its remit detailing the progress made against the actions and measures within the Corporate Strategy and on the delivery of the Well-Being Objectives.

The following questions / issues were raised on the report:

- In response to a question raised on the feasibility of the report format being amended to a Themed divisional format to facilitate easier scrutiny of performance, it was noted the matter would be raised with the Council's Performance Management Section.

UNANIMOUSLY RESOLVED that the report be received.

8. SCRUTINY ACTION UPDATE

The Committee received a report detailing the progress achieved in relation to requests or referrals emerging from previous meetings.

UNANIMOUSLY RESOLVED that the report be received.

9. FORTHCOMING ITEMS

Note: These minutes are subject to confirmation at the next meeting.

The Committee received a list of forthcoming items to be considered at its next meeting to be held on the 26th January, 2024.

UNANIMOUSLY RESOLVED that the list of forthcoming items to be considered at the next scheduled meeting on the 26th January 2024 be approved.

10. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 15TH NOVEMBER, 2023

UNANIMOUSLY RESOLVED that the minutes of the meeting of the Committee held on the 15th November, 2023 be signed as a correct record.

CHAIR

DATE

Note: These minutes are subject to confirmation at the next meeting.